

## **DUNNINGTON PARISH COUNCIL**

Clerk: Mrs Jessica Bedford

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Chairman: Cllr Gill Shaw

### **Minutes of the meeting of Dunnington Parish Council held on the 14th February 2022 at 7.30pm in the Tower Room, St Nicholas Church, Church Street, Dunnington**

**Present:** Cllr Shaw (Chairman), Cllr Thompson, Cllr Ford, Cllr Kay, Cllr Ruston, Cllr Maggs, Cllr Turnbull, Cllr Dykes, Cllr Brooks, Cllr Rees-Gay and the Clerk

Ward Cllr M Warters attended. Apologies were received from Ward Cllr M Rowley

#### **15 FORMALITIES**

- 15.1 The Chairman and Parish Council thanked Cllr Hardwell for her hard work during her time as a Parish Councillor
- 15.1 Apologies were received from Cllr Jackson and Cllr Swallow.
- 15.2 It was RESOLVED to approve the reasons for absence
- 15.3 It was RESOLVED to approve the minutes of the Parish Council Meeting held on the 10th January 2022
- 15.4 Cllr Dykes, Cllr Rees-Gay and Cllr Brooks declared an interest in item 26

#### **16 EXCLUSION OF PRESS AND PUBLIC**

- 16.1 The Parish Council will resolve to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons
- It was noted that no agenda item would exclude press and public

#### **17 PUBLIC PARTICIPATION**

No members of the public were present

#### **18 VICE CHAIRMAN**

- 18.1 It was RESOLVED that the Parish Council would no longer have a Vice chairman

#### **19 POLICE REPORT**

- 19.1 Cllr Thompson provided an update that one incident has been reported by North Yorkshire Police over the last month. The incident didn't have any information other than its relation to Cherry Tree Court.

#### **20 QUEENS DIAMOND JUBILEE**

- 20.1 Cllr Shaw updated the Parish Council that resident and village group suggestions will be sought through the March edition of the Grapevine magazine.

It was RESOLVED that a working group comprising of Cllr Rees-Gay, Cllr Kay, Cllr Shaw, Cllr Swallow and Cllr Brooks will look further at ideas and options for the Queens Diamond Jubilee and present those at the March Parish Council meeting.

## **21 COMMITTEES/WORKING GROUPS**

- 21.1 It was RESOLVED that Planning will be an advisory group. Cllr Dykes will produce terms of reference and a proposal for delegation to present at the March Parish Council meeting.  
Following discussions, it was resolved that Cllr Turnbull will update the committee versus group paper and distribute it.
- 21.2 It was RESOLVED to approve the 2022/23 Cemetery fee structure  
*Local Government Act 1972, s214*
- 21.3 It was RESOLVED to approve the Environment Advisory Group terms of reference
- 21.4 - It was RESOLVED to defer the revised Allotment terms and conditions to the March Parish Council Meeting  
- It was RESOLVED to approve the grass cutting quote  
- It was RESOLVED to approve the 2022/23 rent proposals  
- It was RESOLVED that existing plot holders will be given a one off chance to include others at the same address on their tenancy agreement  
- It was RESOLVED to approve the quotation for the clearance of Plot 14A and 14B  
*Small Holdings and Allotments Act 1908, S23*
- 21.5 It was RESOLVED that Cllr Thompson, Cllr Swallow and Cllr Rees-Gay will act as school liaison Councillors
- 21.6 It was RESOLVED to defer the appointment to the March Parish Council meeting

## **22 DOG FOULING**

- 22.1 It was RESOLVED that an article will be placed in the Grapevine magazine, Dunnington Parish Council website and the This is Dunnington social media page about the rationale for the Parish Council providing dog waste bags and their costs.  
It was RESOLVED that the Environment Group will consider looking at the risks and benefits of continuing the supply

## **23 ADMINISTRATION**

- 23.1 It was RESOLVED to take on the Members attendance log as a working document and display it publicly on the Parish Council website
- 23.2 It was RESOLVED that personal emails will no longer be used for Parish Council communications from the 1<sup>st</sup> March 2022

## **24     BIODIVERSITY PROPOSALS**

- 24.1 The Parish Council received biodiversity proposal documents.  
It was noted that City of York Council funding has been obtained for the Millenium Garden wildflower meadow  
It was RESOLVED to agree and approve the details within the proposal document and listed subsequent costs.  
*Public Health Act 1875 s164 and Local Government Act 1972, sch 14, para 27*

*Cllr Shaw vacated the meeting due to a registered interest in relation to item 25  
Cllr Turnbull took over as Chairman*

## **25     LOCAL PLAN**

- 25.1 It was noted that a response to the Local Plan is required by the 4<sup>th</sup> March 2022  
It was RESOLVED that an objection paper, written by Cllr Dykes, will be presented to the hearing and that Cllr Dykes will speak at the hearing on behalf of the Parish Council if the opportunity is available  
*Town and Country Planning Act 1990 Sch 1, para 8*

*Cllr Shaw returned to the meeting and took over as Chairman*

*Cllrs Dykes, Rees-Gay and Brooks vacated the meeting due to their declared interest*

## **26     OPTION TO PURCHASE FIELD**

- 26.1 A discussion took place and it was RESOLVED to defer the matter to the March Parish Council meeting and for a SWOT analysis to be produced.

*Cllrs Dykes, Rees-Gay and Brooks returned to the meeting*

## **27     FINANCE AND CORRESPONDENCE**

- 27.1 It was RESOLVED to appoint Elkerlodge Bookkeeping Services to conduct the 2021/22 internal audit. *Local Government Act 1972*
- 27.2 The Parish Council received updated accounts and accruals as shown at appendix 1
- 27.3 It was RESOLVED to approve all cheques to be signed (except for the insurance payment) and the approved cheque list showing two signatures by two Councillors. It was RESOLVED to include Parish Council insurance as an agenda item at the March Parish Council meeting
- 27.4 Correspondence – Various items received by email from Ward Councillors, COYC, YLCA and Parishioners. It was noted that York Street parking will be discussed at the March Parish Council meeting

## **28 PLANNING - Ongoing Applications**

- 28.1 Ridgeway 2 Greencroft Court Dunnington York YO19 5NN - Single storey extension to side and rear following demolition of existing garage
- 28.2 Laurentide Common Lane Dunnington York YO19 5LS - Raising of roof with hip to gable roof extensions to sides, front and rear; single storey front and rear extensions, 3no. rooflights to front and 2no. rooflights to rear
- 28.3 Urban House Hull Road Dunnington York YO19 5LP - Erection of a 3 storey office extension and provision of additional 37 car parking spaces (inc. 3 disabled) and 18 cycle spaces.  
It was noted that an earlier amendment has been made to this application changing it to a 2 storey extension. Details will be updated.
- 28.4 21/02659/FUL 20 Kerver Lane Dunnington York YO19 5SH Two storey rear extension following demolition of existing conservatory
- 28.5 21/02563/FUL 13 Derwent Estate Dunnington York YO19 5QL Single storey rear extension after demolition of existing conservatory and 1no. dormer to rear
- 28.6 22/00064/FUL 11 Ox Calder Close Dunnington York YO19 5RJ Two storey side and rear extension, single storey rear extension

## **29 PLANNING - New Applications**

- 29.1 Former Storage Facility Site Derwent Valley Industrial Estate Dunnington York - 21/02601/FULM Erection of storage and distribution warehouse (Use Class B8) and office building including associated car parking, perimeter security fencing and new vehicular access from Chessingham Park

## **30 PLANNING - Decisions (COYC)**

- 30.1 21/02687/TCA - 20 Church Street Dunnington York YO19 5PW - Pruning works to 5 no.trees in a Conservation Area APPROVED

## **31 PLANNING ENFORCEMENT**

- 31.1 1 Church St  
It was RESOLVED to remove this item from future agendas
- 31.2 Travellers Site A166  
Cllr Shaw provided an update that she is still working to obtain a City of York Council officer to attend a future Parish Council meeting

## **32 AOB**

Next Meeting Monday 14<sup>th</sup> March 2022 at 7.30pm at the Tower Room, St Nicholas Church, Dunnington

## Appendix 1

<u>Investment Bond &amp; Account</u>	£ 21,089.79	Jan-21
<u>Premium Account Income</u>	£ 2,049.54	Jan-21
<u>Current Account</u>	£ 60,335.62	Jan-21
<u>Current Account Income</u>		
In Bloom Donation	£ 500.00	
Allotment Bond	£ 50.00	
Allotment Rent	£ 2.50	
Internment fee x 2	£ 510.00	
Stonemason Permit/memorial	£ 130.00	
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	£ 1,322.50	
<u>Current Account Expenditure</u>		
Dunnington Reading Room	£ 45.00	
Aspects Horticultural - Intake Lane Allotments	£ 220.80	
Aspects Horticultural - Wild Flower Beds	£ 276.00	
Aspects Horticultural - Ash Tree - Cemetery	£ 927.60	
Aspects Horticultural - Clearing Road Signs	£ 187.20	
Aspects Horticultural - Millenium Gardens Work	£ 441.60	
Zoom Fees - D Swallow	£ 28.78	
CYC - Waste collection at cemetery	£ 20.52	
A Etherington & Sons - Trees for cemetery planting	£ 75.00	
PC Expenses	£ 79.05	
Parish Clerk Salary	£ 623.54	
YLCA Training	£ 60.00	
Wood Richardson - Map work not invoiced from 2019	£ 446.40	
In Bloom Petty Cash	£ 200.00	
Gallagher - PC Insurance	£ 900.80	
Scribe - Accounting and cemetery software	£ 900.00	
	£ 5,432.29	
<u>Forecast Current Account</u>	£ 56,225.83	Feb-21
<u>Premium Account</u>	£ 2,049.54	Feb-21
<u>Investment Bond 1 &amp; 2</u>	£ 21,089.79	Feb-21
	£ 79,365.16	