

DUNNINGTON PARISH COUNCIL

Clerk: Mrs Jessica Bedford

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Chairman: Cllr Gill Shaw

Minutes of the meeting of Dunnington Parish Council held on the 11th April 2022 at 7.30pm in the Tower Room, St Nicholas Church, Church Street, Dunnington

Present: Cllr Shaw (Chairman), Cllr Thompson, Cllr Ruston, Cllr Turnbull, Cllr Dykes, Cllr Jackson and the Clerk

Ward Cllrs M Warters and M Rowley attended

53 FORMALITIES

- 53.1 Apologies were received from Cllr Brooks, Cllr Swallow, Cllr Maggs, Cllr Rees-Gay and Cllr Kay
- 53.2 It was resolved to approve the reasons for absence
- 53.3 It was resolved to approve the Minutes of the Parish Council meeting held on the 14th and 30th March 2022
- 53.4 Cllr Dykes declared an interest in item 58.5 although has previously had a dispensation granted
- 53.5 No written dispensation requests were received

54 EXCLUSION OF PRESS AND PUBLIC

- 54.1 The Parish Council will resolve to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons

55 PUBLIC PARTICIPATION

No members of the public were present

56 POLICE REPORT

- 56.1 Cllr Thompson provided an update. Several incidents have been reported by North Yorkshire Police over the last month. Some were in relation to Cherry Tree Court along with some disputes over parking, access and land trespass. It was resolved that the Chairman will write to Cllr Denise Craghill at City of York Council copying Dennis Southall and Tracy Carter into the contact. It was resolved that Cllr Thompson will invite the North Yorkshire Police representatives to attend a future Parish Council Meeting.

57 ANNUAL PARISH MEETING

- 41.1 It was noted that the meeting is booked for the 19th May 2022.
It was resolved that the communications group will organise the leaflet for households and grapevine advert

58 COMMITTEES/WORKING GROUPS

- 58.1 It was resolved to defer the planning group item to a future meeting
- 58.2 It was resolved to approve the terms and conditions from the allotment group.
It was resolved that Cllr Ruston will take the document forward to the allotment group
- 58.3 It was resolved that subject to standing order point 11, the motion be dismissed as it did not have the required three Councillors names to present a previously resolved motion.
- 58.4 It was resolved to defer the cemetery rules and regulations item to a future meeting
- 58.5 It was resolved that Cllr Turnbull, Cllr Dykes and Cllr Shaw would form a Bull Balks field working group and absent Cllrs will be given the opportunity at subsequent meetings.
It was resolved that draft terms of reference will be presented at the next meeting.
It was resolved that the Clerk will respond to resident enquiries with confirmation that the working group will look at their enquiries in due course.
- 58.6 Cllr Dykes provided an update.
It was noted that the request to reduce the speed limit on York Road has been chased.
It was noted that the Highways group have been seeking to implement a community speed watch in conjunction with NYP. So far the group have been unable to get any committed dates from NYP.
- 58.7 Cllr Shaw provided an update.
It was noted that a grant from the National Lottery of £3,000 has been received to fund the event.
It was noted that the previous road closures have now been minimised. No confirmation of authorisation has been received from City of York Council.
It was resolved that the original £2000 budget approved from Parish Council funds will now be returned to their original planned budget lines. The event will be funded from the National Lottery Grant.
It was resolved that an Extraordinary Parish Council Meeting will be held on the 25th April 2022 before any further elements are approved. The group will present at the meeting:
1. A programme of event details including how meeting legal requirements such as first aid, licences, risk assessments, clean up procedures and insurance.
 2. A detailed report of each financial element
 3. Details of what is still outstanding to do

59 PARISH COUNCIL ADMINISTRATION

- 59.1 It was resolved that the Parish Clerk will consider any required changes to the code of conduct and standing orders and present the documents for approval at a future meeting. Amendments will be done in another colour.
- 59.2 It was resolved to approve the additional wording in respect of item 5.5 of the Financial Regulations as proposed by the FSAC meeting on 4 April 2022.
- 59.3 It was resolved to approve the Agenda item request form with an addition of the legal powers to act included.

60 FINANCE AND CORRESPONDENCE

- 60.1 It was noted that internal audit will be conducted on the 29th April
It was resolved to approve expenditure of £25.00 for the Parish Clerk to attend AGAR training with YLCA. (*Local Government Act 1972, Accounts and Audit Regulations 2015*)
- 60.2 The Parish Council received updated accounts and accruals as shown at appendix 1
- 60.3 It was resolved to approve all cheques to be signed and the approved cheque list showing two signatures by two Councillors with the exception of the cheques for magician services and Hassacarr honorarium.
- 60.4 Correspondence
Resident communication regarding Bee Friendly Trail – it was resolved to pass the matter to the Allotment Group and Cllr Ruston will respond.

Resident communications regarding Jubilee Road Closures – has already been picked up and responded to by the Jubilee working group

Resident communication regarding the see saw within the play park – it was resolved to pass the matter to the Playpark Group for investigation

Pocklington Town Council Neighbourhood Plan – It was noted that the Parish Council had reviewed the details

61 PLANNING - Ongoing Applications

- 61.1 Lauretide Common Lane Dunnington York YO19 5LS - Raising of roof with hip to gable roof extensions to sides, front and rear; single storey front and rear extensions, 3no. rooflights to front and 2no. rooflights to rear
- 61.2 21/02659/FUL 20 Kerver Lane Dunnington York YO19 5SH Two storey rear extension following demolition of existing conservatory
It was resolved that unfortunately no Councillor is available to attend the CYC planning committee meeting next week.
It was noted that Ward Cllr M Warters will mention at the meeting that the Parish Council have objected and maintain that stance.
- 61.3 Former Storage Facility Site Derwent Valley Industrial Estate Dunnington York - 21/02601/FULM Erection of storage and distribution warehouse (Use Class B8)

and office building including associated car parking, perimeter security fencing and new vehicular access from Chessingham Park

- 61.4 22/00326/FUL 12 Church Lane Dunnington York YO19 5PS Single storey rear extension following demolition of existing conservatory
- 61.5 22/00341/FUL 18 Garden Flats Lane Dunnington York YO19 5NB Single storey side extension
- 61.6 Accidental planning application duplication by the Clerk

62 PLANNING - New Applications

- 62.1 22/00557/FUL Hollytree Caravan Park Intake Lane Dunnington York Erection of information shed, wash/water shed and fenced bin storage area, installation of hard standing caravan access road
- 62.2 22/00497/FUL Land To Rear Of Mars Centre Stamford Bridge Road Dunnington York Erection of storage and distribution building (Use Class B8) following the removal of telecommunications station
- 62.3 22/00591/FUL 76 Horsfield Way Dunnington York YO19 5RH Variation of condition 2 of permitted application 21/01808/FUL to decrease size of rear extension
- 62.4 22/00659/TCA Holly House 22 Church Street Dunnington York YO19 5PW Crown reduce 2no. Norway Maples; reduce Leylandii hedge; fell group of Ash and Elder - tree works in a Conservation Area.
- 62.5 22/00615/TCA Dunnington House 31 Common Road Dunnington York YO19 5NG Various Crown works to 2 no. Horse Chestnut trees in a conservation area on the village green to the front of 31 common road

63 PLANNING - Decisions (COYC)

- 63.1 22/00242/TCA The Old Fold Yard Water Lane Dunnington York YO19 5NP Crown reduce by 30% and thin 1no. Maple tree in a Conservation Area APPROVED
- 63.2 22/00064/FUL 11 Ox Calder Close Dunnington York YO19 5RJ Two storey side and rear extension, single storey rear extension APPROVED
- 63.3 22/00308/TCA 1 Church Street Dunnington York YO19 5PP Crown reduce height of 4no. Leylandii trees in a Conservation Area. APPROVED NO TPO NEEDED

64 PLANNING ENFORCEMENT

- 64.1 Unauthorised encampment - A166
It was noted that Cllr Shaw has been trying to obtain a response to obtaining a CYC representative at the Annual Parish meeting.
It was resolved that Cllr Shaw will lodge a formal complaint with Ian Floyd at City of York Council and cite the Parish Charter.

65 AOB

It was noted that the Clerk will be on annual leave from the 20th to the 22nd April

It was noted that Parish Council Call in Request to the H31 planning approval has been rejected

It was noted that advertising signage around the village is possibly becoming out of control and may need further investigations

It was noted that Eastfield Lane could be a possible site for a Quiet Lane application

It was noted that Richard Tatham wishes to give up his voluntary services at the cemetery in the next 2-3 months

Next Meeting Monday 25th April 2022 at 7.30pm at the Tower Room, St Nicholas Church, Dunnington

Dunnington Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Code	Description	Supplier	Total
Cemetery - Commercial Waste	Waste Collection	City of York Council	20.52
Playpark Annual Inspection	Annual Operational Inspection	S J Danby	312.00
Dog Facilities	Dog Dispenser Refill	JRB Enterprise Ltd	175.08
Community Celebrations	Supply and Plant 3 Oak Trees	Lewis Tree Surgery Ltd	612.00
Cemetery - Grass Cutting	Grass Cutting	Aspects Horticultural Services Ltd	84.46
Saltbins	Salt Bin Removal and Store	Stoneplan Landscape Construction Ltd	792.00
IT - Communications	Zoom	David Swallow	14.39
In Bloom Expenditure	Leaflets	Spectrum Signs	270.00
Office Expenses - Stationery and Postage	Clerk Expenses	Parish Clerk	48.25
Office Expenses - Telephone	Clerk Expenses	Parish Clerk	29.48
IT - Equipment & Software Purchase	Clerk Expenses	Parish Clerk	11.28
Hassacarr Reserve Maintenance Costs	Drainage Rate	Ouse and Derwent Internal Drainage Board	11.74
Net Salary - Clerk	Clerk Salary	Parish Clerk	634.36
Room Hire	Room Hire	St Nicholas Church	140.00
Community Celebrations	Magician Services	Daniel Voakes	500.00
Subscriptions	Subscription	Yorkshire Local Councils Association	775.00
Storage	Room Storage	Reading Rooms	200.00
Honorarium - Hassacarr Reserve	Honorarium	Terry Weston	200.00
Subscriptions	Subscription	SLCC	144.00
Total			4,974.56

Dunnington Parish Council

RECEIPTS LIST

Voucher	Code	Date	Description	Total
1	Cemetery Fees - Burial Rights Purchase	08/04/2022	Cemetery Plot Purchase	465.00
2	Rent	11/04/2022	Allotment Rent	25.00
3	Rent	11/04/2022	Allotment Rent	50.00
4	Rent	11/04/2022	Allotment Rent	25.00
5	Rent	11/04/2022	Allotment Rent	50.00
6	Rent	11/04/2022	Allotment Rent	50.00
7	Rent	11/04/2022	Allotment Rent	50.00
8	In Bloom Donations	11/04/2022	Donation	10.00
9	In Bloom Donations	11/04/2022	Donation	20.00
10	In Bloom Donations	11/04/2022	Donation	25.00
11	In Bloom Donations	11/04/2022	Donation	25.00
12	In Bloom Donations	11/04/2022	Donation	50.00
13	In Bloom Donations	11/04/2022	Donation	15.00
14	In Bloom Donations	11/04/2022	Donation	10.00
15	In Bloom Donations	11/04/2022	Donation	55.00
16	In Bloom Donations	11/04/2022	Donation	50.00
17	In Bloom Donations	11/04/2022	Donation	50.00
18	In Bloom Donations	11/04/2022	Donation	20.00
19	In Bloom Donations	11/04/2022	Donation	25.00
20	In Bloom Donations	11/04/2022	Donation	50.00
21	In Bloom Donations	11/04/2022	Donation	50.00
22	In Bloom Donations	11/04/2022	Donation	50.00
23	In Bloom Donations	11/04/2022	Donation	50.00
24	In Bloom Donations	11/04/2022	Donation	25.00
25	In Bloom Donations	11/04/2022	Donation	100.00
26	In Bloom Donations	11/04/2022	Donation	30.00
27	In Bloom Donations	11/04/2022	Donation	50.00
28	In Bloom Donations	11/04/2022	Donation	25.00
29	In Bloom Donations	11/04/2022	Donation	30.00
30	In Bloom Donations	11/04/2022	Donation	5.00
31	In Bloom Donations	11/04/2022	Donation	25.00
32	In Bloom Donations	11/04/2022	Donation	25.00
33	In Bloom Donations	11/04/2022	Donation	10.00
34	In Bloom Donations	11/04/2022	Donation	50.00
35	In Bloom Donations	11/04/2022	Donation	30.00
36	In Bloom Donations	11/04/2022	Donation	20.00
37	In Bloom Donations	11/04/2022	Donation	50.00
38	In Bloom Donations	11/04/2022	Donation	20.00
				1,765.00

Investment Bond & Account	£21,089.79	Mar-22
Investment Bond & Account Interest		
Premium Account Income	£2,049.64	Mar-22
Current Account	£46,819.71	Mar-22
<u>Current Account Income</u>		
In Bloom Donations	680.00	
Cemetery Plot purchase and interment	720.00	
Allotment Rent	125.00	
	£1,525.00	
<u>Current Account Expenditure</u>		
Employers Pension Contribution	95.66	
Lewis Tree Surgery - Hassacarr	554.40	
	£650.06	
Forecast Current Account	£47,694.65	Mar-22
Premium Account	£2,049.64	Mar-22
Investment Bond 1 & 2	£21,089.79	Mar-22
	£70,834.08	