

DUNNINGTON PARISH COUNCIL

Clerk: Mrs Jessica Bedford
15 Wistowgate, Cawood, Selby, YO8 3SH
Tel: 07562 333508. Email: parish.clerk@dunningtonparishcouncil.gov.uk
Chairman: Cllr Gill Shaw

Minutes of the meeting of Dunnington Parish Council held on the 9th May 2022 at 7.30pm in the Tower Room, St Nicholas Church, Church Street, Dunnington

Present: Cllr Shaw (Chairman), Cllr Brooks, Cllr Ruston, Cllr Turnbull, Cllr Dykes, Cllr Swallow, Cllr Rees-Gay, Cllr Ford and Cllr Thompson and the Clerk

Ward Cllr M Rowley attended.

75 FORMALITIES

75.1 To receive apologies for absence given in advance of the meeting

Apologies were received from Cllr Maggs , Cllr Jackson and Cllr Kay

75.2 To consider the approval of reasons for absence

It was resolved to approve the reasons for absence

75.3 To receive and approve the Minutes of the Parish Council meeting held on the 11th and 25th April 2022

It was resolved to approve the Minutes of the Parish Council meeting held on the 11th and 25th April 2022

75.4 To receive any declarations of interest

Cllr Thompson declared an interest in item 79 although stated that the details to be given are not within this Parish. Cllr Dykes, Cllr Rees-Gay and Cllr Brooks declared an interest in item 82.3

Cllr Brooks left the meeting

75.5 To consider any written dispensation requests received by the Proper Officer

The proper officer received a dispensation request from Cllr Dykes in relation to item 82.3. It was resolved to approve the dispensation request for discussion and vote for this meeting.

Cllr Brooks returned to the meeting

79 POLICE REPORT

(The order of the meeting was changed due to NYP being in attendance)

79.1 To receive and consider the monthly report from NYP and decide on any necessary action

The Parish Council received an update from the North Yorkshire Police representative which included

- Details of partnership working with Dunnington Primary School on online safety

- An update on the situation at Cherry Tree Court along with confirmation that NYP would be happy to attend a community meeting with the Parish Council and CYC to try and establish a resolution
- Contact details of the relevant team that deal with speeding and highways issues
- Confirmation that the NYP community team would like to attend any school or community events.

It was resolved that;

- The Chairman will contact Paul Morrison and Dennis Southall at CYC along with Cllr Craghill and Cllr Cuthbertson to invite them to a future meeting
- The Highways group will contact Richard Fletcher at NYP for advice or action on speeding issues within the village

76 EXCLUSION OF PRESS AND PUBLIC

- 76.1 The Parish Council resolved to exclude the press and public from item 78.2 of the agenda due to the confidential nature of the business to be transacted

77 PUBLIC PARTICIPATION

No members of the public were present

78 CO-OPTION OF PARISH COUNCILLOR TO FILL VACANCY

- 78.1 **Applicants for the vacancy to present to the Parish Council and answer any questions from the Parish Councillors**

The applicant presented themselves to the Parish Council and answered any questions they had

Press and Public were excluded

- 78.2 **The Parish Council to consider the applications**

The Parish Council considered the application and a discussion took place

Press and Public were readmitted

- 78.3 **The Parish Council to vote on which applicant will be co-opted to the Parish Council**

The Parish Council voted unanimously to appoint the candidate

- 78.4 **The Chairman will announce who has been voted onto the Parish Council**

The Chairman announced that the candidate had been co-opted onto Dunnington Parish Council

80 ANNUAL ACCOUNTS 2021-22

- 80.1 **To receive and consider the annual internal audit report**

Due to the lateness of the internal audit report being received, It was resolved to delegate the finance committee to look at the report and present their findings and recommendations at the June Parish Council meeting.

80.2 To consider the annual governance statement

Due to the resolution at item 80.1, it was resolved to defer this item to the June Parish Council meeting agenda

80.3 To consider the accounting statements, to include signing if approved

Due to the resolution at item 80.1, it was resolved to defer this item to the June Parish Council meeting agenda

80.4 If resolved to approve item 80.2 and 80.4. The Chairman and Clerk to sign the Annual Governance Statement and Chairman to sign the Accounting Statement

Due to the resolution at item 80.1, it was resolved to defer this item to the June Parish Council meeting agenda

81 ANNUAL PARISH MEETING

81.1 To consider arrangements for the Annual Parish Meeting

Following a discussion, it was resolved to delegate the arrangements and agenda to the communications group

82 COMMITTEES/WORKING GROUPS

82.1 To receive and consider an update from the Queens Platinum Jubilee working group

The group advised that:

- The WI do not wish to handle money on the day to allow for cake charges
- Napkins are still to purchase
- One music act is not responding to any communications
- If anyone knows of any willing volunteers can they let Cllr Rees-Gay know
- The event is within budget

It was resolved that:

- The current approved road closures will remain as there is not enough time to apply to CYC for an alternative but that signage will be moved if resident require access
- That Cllr Rees-Gay will speak to all households affected by the road closures
- That Cllr Rees-Gay will organise volunteers for the set up, on the day and during the clear up. Cllr Rees-Gay will organise a volunteering rota.
- That Cllr Shaw will put a piece on the this is Dunnington social media page to see if a first aid volunteer comes forward
- That any comments on the event risk assessment are sent to Cllr Shaw by Friday 13th May
- That Cllr Rees-Gay will ask the WI if they can put a charity donation tin out with the cakes etc
- To approve a payment of £400 to the WI for cake ingredients etc. *Local Government Act 1972, Section 145(1)(a)*

Cllr Dykes thanked the events group for all their hard work which was seconded by all other Parish Councillors

82.2 To consider terms of reference from the Finance, Strategy and Audit Committee

It was resolved to approve the terms of reference

Cllr Brooks and Cllr Rees-Gay left the meeting

82.3 To consider terms of reference from the Bull Balks working group

It was resolved to approve the terms of reference

Cllr Brooks and Cllr Rees-Gay returned to the meeting

83 BENCH ON COMMON LANE

83.1 To consider installing a replacement bench on Hull Road end of Common Lane

A note was made that the Clerk had detailed the address incorrectly. Common Lane should read Common Road.

Following a discussion, it was resolved to approve a replacement bench in recycled plastic.

It was resolved that Cllr Brooks will ask the WI if they would like to sponsor the bench with a plaque to mark the Queens Platinum Jubilee

It was resolved that the Clerk will respond to the resident who raised the request

84 FINANCE AND CORRESPONDENCE

84.1 To appoint an independent Councillor to conduct the quarterly finance/account reviews for 2022/23

It was resolved that Cllr Swallow will conduct the quarterly reviews for 22/23

84.2 To consider the VAT return for 1/1/22 to 31/3/22

It was resolved to approve the VAT return of £8694.73

84.3 To receive full updated Accounts and Accruals to date for 2022/23

The Parish Council received updated accounts and accruals as shown at appendix 1

84.4 To note the receipts presented and approve the payments presented for authorisation

It was resolved to approve all cheques to be signed and the approved cheque list showing two signatures by two Councillors as shown at appendix 2

84.5 Correspondence

It was resolved that the Parish Council will not be subscribing to the Rural Village Services Group

85 PLANNING - Ongoing Applications

85.1 Laurentide Common Lane Dunnington York YO19 5LS - Raising of roof with hip to gable roof extensions to sides, front and rear; single storey front and rear extensions, 3no. rooflights to front and 2no. rooflights to rear

- 85.3 **Former Storage Facility Site Derwent Valley Industrial Estate Dunnington York - 21/02601/FULM Erection of storage and distribution warehouse (Use Class B8) and office building including associated car parking, perimeter security fencing and new vehicular access from Chessingham Park**
- 85.4 **22/00341/FUL 18 Garden Flats Lane Dunnington York YO19 5NB Single storey side extension**
- 85.5 **22/00557/FUL Hollytree Caravan Park Intake Lane Dunnington York Erection of information shed, wash/water shed and fenced bin storage area, installation of hard standing caravan access road**
- 85.6 **22/00497/FUL Land To Rear Of Mars Centre Stamford Bridge Road Dunnington York Erection of storage and distribution building (Use Class B8) following the removal of telecommunications station**
- 85.7 **22/00591/FUL 76 Horsfield Way Dunnington York YO19 5RH Variation of condition 2 of permitted application 21/01808/FUL to decrease size of rear extension**
- 85.8 **22/00669/FUL 6 Petercroft Lane Dunnington York YO19 5NQ Single storey side and rear extensions after demolition of existing garage**
- 86 PLANNING - New Applications**
- 86.1 **21/00750/FUL Lodge Farm Hull Road Dunnington York YO19 5LR Variation of conditions 1 and 9 of permitted application 21/00750/FUL to alter bat loft**
- 86.2 **22/00759/FUL 1 Ashdale Road Dunnington York YO19 5NT Single storey side extension, dormers to front and rear**
- 86.3 **22/00770/FUL Undergate Farm York Road Dunnington York YO19 5QJ Conversion of and extension to existing outbuilding to form 1no. residential annex, and works to existing garage/outbuilding (retrospective)**
- 86.4 **22/00755/FUL 30 The Manor Beeches Dunnington York YO19 5PX Two storey side and single storey rear extension, and porch to front following demolition of garage**
- 86.5 **22/00784/FUL Applegarth 26 Water Lane Dunnington York YO19 5NS Single storey rear extension after demolition of existing conservatory, erect storage shed to rear of garden, install porch to front, remove kitchen window and replace with bi-fold doors, remove existing back door and insert new window in reduced opening**
- 87 PLANNING - Decisions (COYC)**
- 87.1 **21/02659/FUL 20 Kerver Lane Dunnington York YO19 5SH Two storey rear extension following demolition of existing conservatory APPROVED**
Cllr Brooks confirmed that she attended the CYC planning meeting where the approval was made
- 87.2 **22/00659/TCA Holly House 22 Church Street Dunnington York YO19 5PW Crown reduce 2no. Norway Maples; reduce Leylandii hedge; fell group of Ash and Elder - tree works in a Conservation Area. CONFIRMATION NO TPO**
- 87.3 **22/00712/TCA The Poplars 46 York Street Dunnington York YO19 5QE Fell 1no. Holly tree in a Conservation Area. CONFIRMATION NO TPO**

88 PLANNING ENFORCEMENT

88.1 Unauthorised encampment - A166

Cllr Shaw confirmed that she has not received any update from CYC apart from being passed around officers

It was resolved that Cllr Shaw will make a FOI request to CYC

89 AOB

Next Meeting Monday 13th June 2022 at 7.30pm at the Tower Room, St Nicholas Church, Dunnington

Appendix 1

**Dunnington Parish Council
RECEIPTS LIST**

Code	Date	Description	VAT Type	Net	VAT	Total
Cemetery Fees - Interments	13/04/2022	Interment Fee	X	270.00		270.00
Rent	15/04/2022	Allotment Rent	X	25.00		25.00
Rent	15/04/2022	Allotment Rent	X	25.00		25.00
Rent	15/04/2022	Allotment Rent	X	100.00		100.00
Grants - Other	19/04/2022	National Lottery Grant	X	3,000.00		3,000.00
Rent	19/04/2022	Allotment Rent	X	25.00		25.00
Rent	19/04/2022	Allotment Rent	X	50.00		50.00
In Bloom Donations	28/04/2022	In Bloom Donation	X	100.00		100.00
Rent	28/04/2022	Allotment Rent	X	25.00		25.00
Rent	04/05/2022	Allotment Rent	X	25.00		25.00
In Bloom Donations	04/05/2022	In Bloom Donation	X	10.00		10.00
In Bloom Donations	04/05/2022	In Bloom Donation	X	15.00		15.00
In Bloom Donations	04/05/2022	In Bloom Donation	X	30.00		30.00
Rent	04/05/2022	Allotment Rent	X	25.00		25.00
In Bloom Donations	04/05/2022	In Bloom Donation	X	25.00		25.00
				3,750.00		3,750.00

Appendix 2

Dunnington Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Code	Date	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
Cemetery - Maintainance/Repairs	09/05/2022	103640	Repairs to bench at cemetery	Brian Poulter	X	58.21		58.21
Queens Jubilee Event (Lottery Grant)	09/05/2022	103641	Face Painting - Jubilee	Ruth Clayden	X	100.00		100.00
Audit	09/05/2022	103642	Internal Audit	Elkerlodge Bookkeeping Services	X	275.00		275.00
Training	09/05/2022	103643	Training	YLCA	X	25.00		25.00
Net Salary - Clerk	09/05/2022	103644	Clerk Salary	Parish Clerk	X	634.36		634.36
Training	09/05/2022	103646	Training	YLCA	X	30.00		30.00
Office Expenses - Telephone	09/05/2022	103647	Clerk Expenses	Parish Clerk	X	29.48		29.48
IT - Equipment & Software Purchase	09/05/2022	103647	Clerk Expenses	Parish Clerk	X	11.28		11.28
Queens Jubilee Event (Lottery Grant)	09/05/2022	103649	Catering Ingredients	Dunnington WI	X	400.00		400.00
Queens Jubilee Event (Lottery Grant)	09/05/2022	103645	Printing - Jubilee Leaflets	The Wolds Magazine	Z	150.00		150.00
Cemetery - Grass Cutting	09/05/2022	103638	Grass Cutting	Aspects Horticultural Services Ltd	S	70.38	14.08	84.46
Grass Cutting - Parish Council Open Spaces	09/05/2022	103638	Grass Cutting	Aspects Horticultural Services Ltd	S	234.60	46.92	281.52
Maintenance - Millenium Garden	09/05/2022	103638	Moving and supplying woodchip	Aspects Horticultural Services Ltd	S	200.00	40.00	240.00
Cemetery - Grass Cutting	09/05/2022	103638	Grass Cutting	Aspects Horticultural Services Ltd	S	70.38	14.08	84.46
Grass Cutting - Parish Council Open Spaces	09/05/2022	103638	Grass Cutting	Aspects Horticultural Services Ltd	S	234.60	46.92	281.52
General Maintenance/Repairs	09/05/2022	103648	Sculpture Repairs	Emma Stothard Sculpture Ltd	S	500.00	100.00	600.00

Queens Jubilee Event (Lottery Grant)	09/05/2022	103639	Magician Services	Daniel Voakes	X	500.00		500.00
				Total		3,523.29	262.00	3,785.29