

DUNNINGTON PARISH COUNCIL

Clerk: Mrs Jessica Bedford

15 Wistowgate, Cawood, Selby, YO8 3SH

Tel: 07562 333508. Email: parish.clerk@dunningtonparishcouncil.gov.uk

Chairman: Cllr Gill Shaw

Minutes of the meeting of Dunnington Parish Council held on the 11th July 2022 at 7.30pm in the Tower Room, St Nicholas Church, Church Street, Dunnington

Present: Cllr Shaw (Chairman), Cllr Ruston, Cllr Brooks, Cllr Jackson, Cllr Rees-Gay, Cllr Adair, Cllr Dykes, Cllr Swallow, Cllr Turnbull and the Clerk

Ward Cllr M Warters attended.

109 FORMALITIES

109.1 To receive apologies for absence given in advance of the meeting

Apologies were received from Cllr Maggs , Cllr Thompson, and Cllr Ford

Apologies were also received from Ward Cllr M Rowley

109.2 To consider the approval of reasons for absence

It was resolved to approve the reasons for absence

109.3 To receive and approve the Minutes of the Parish Council meeting held on the 13th June 2022

It was resolved to approve the Minutes of the Parish Council meeting held on the 13th June 2022

109.4 To receive any declarations of interest under the Parish Council Code of Conduct or Members register of interests

Cllr Brooks declared an interest in item 115.3 and a personal interest in item 116

Cllr Dykes declared an interest in item 115.3 but holds a current valid dispensation

109.5 To consider any written dispensation requests received by the Proper Officer

None were received

110 EXCLUSION OF PRESS AND PUBLIC

The Parish Council resolved to exclude the press and public from agenda item 115.2

111 HEAD OF HIGHWAYS & TRANSPORT – CITY OF YORK COUNCIL

The Parish Council received an update from Dave Atkinson, Head of Highways & Transport in five ongoing Parish Council areas.

1. Eastfield Lane junction

Mr Atkinson mentioned the option of stopping access onto the A166 with the exclusion of agricultural traffic using camera technology and a fine system but stated that it would be expensive and hard to distinguish between vehicle type.

The suggestion of a lockable gate with allocated key holders was put to him but he felt that this scenario would be hard to administer especially for emergency vehicles. He suggested that the same could be done as at Holtby Parish but then no traffic at all could come through.

Mr Atkinson stated he was happy to receive further representations

Cllr Dykes proposed that the Parish Council discusses the locked gate solution further with local farmers.

2. Cycle path – York Road

The cycle path and speed limit issues were raised to Mr Atkinson.

Mr Atkinson stated that previous proposals were drawn up for cycle lanes and speed limiting that would cost £200,000.00 to £300,000.00. City of York Council are creating a cycle and walking infrastructure plan in September 2022 which will cover the whole city and allow City of York Council to prioritise where the gaps are. He proposed to look at it then which would allow him to increase its priority level for 2023. He mentioned that it should be September or October 2022 this year when he can present the suggestion of the connecting cycle/walking path addition.

He advised that he could look at speed limits as part of the annual review. This year the review will be conducted in two batches.

Mr Atkinson mentioned the Active travel fund from central government that will allow a level playing field to each area as none has been prioritised (including the city centre). He advised that the best approach is for the Parish Council to be involved at the time of the process. Details will be circulated to all Parish Councils.

3. Speed reductions on York Road and A1079

Mr Atkinson was questioned about the feasibility of a 20mph zone along York Street. His advice was that the Parish Council could present a petition through the City of York website and that it needs to be incorporated into the Parish Neighbourhood Plan. City of York Council would respond to a petition in September/October time and may or may not have proposals by then. It would then need to go through a consultation process (no timescales were given for that element of the process)

Mr Atkinson informed the meeting that the speed limit had been to decision session in June, and they had asked to further consult the Parish Council on an alteration from the Highways assessment. This would be done through a formal consultation process.

Following questions from the Parish Councillors on the area for speed limiting he advised that if he received a subsequent representation for extending the limit then it would have to go back to the decision session.

Cllr Dykes advised that the relevant section was in relation to a 100-metre stretch and that was what the Parish Council had advised was their preference in March 2021. He stated that it was frustrating that this would have to go back

to a decision session when the Parish Councils proposal had not changed. Cllr Dykes also raised that feedback from City of York is not received.

Mr Atkinson discussed safety issues when reducing speed limits and that they can cause more issues or delays. He advised that he will seek to improve the way work is dealt with through the system. From 23/24 financial year he plans to put in place a four-year Highways plan so that all Parish Councils are more aware when they need to make representations and to create more transparency overall. It will be a four-year version of the current highways maintenance plan.

It was resolved that Cllr Dykes will write to Mr Atkinson again which will be taken as a formal representation and included in the September/October round of reviews.

4. Road alterations outside the playpark

Mr Atkinson informed that he met with Greg in July 2021 regarding renewing the road markings outside the playpark. He advised that Greg will be picking this up again for action.

5. Public rights of way matters

Mr Atkinson noted the Parish Councils concerns that the feedback is good, but that action is not.

He informed the Parish Council that it is a specialised area and that they have been short on resourcing.

He is putting a practical plan in place which will detail what will actually be done rather than be of an aspirational nature.

Mr Atkinson acknowledged that no matter what it is called, the Parish Council and residents just want to see some action.

Cllr Rees-Gay raised a recent road traffic accident on Church Lane/York Road. It was resolved to task the Highways Group with creating some proposals on additional safety measures at the junction to present to the Parish Council. Mr Atkinson stated that he would be happy to attend meetings of the Highways Group

112 COMMUNITY SAFETY UNIT – CITY OF YORK COUNCIL

Jane Mowat, Head of community safety, City of York Council apologised that it has taken her so long to attend a Parish Council meeting.

She advised that she had requested that Tracey Carter from the housing department attend too but unfortunately, she had not received a response.

Jane Mowat advised that her department deals with high level anti-social behaviour and is made up of nine Neighbourhood enforcement officers.

Unauthorised encampment - A166

Jane Mowat advised that the normal process would be that once an illegal encampment arrives then a direction to leave is issued within a 48-hour period.

If that isn't complied with then the issue goes to court and if granted the notice, then City of York Council would send bailiffs to site to remove. In the situation of the unauthorised encampment on the A166 the following details were given:

The encampment had previously been evicted from a local site and had subsequently moved location constantly. City of York Council had started to look at an injunction which would give them more authority in dealing with the encampment. At that time covid hit meaning that encampments could not legally be moved, and that Councils had welfare responsibilities such as providing water, waste and sanitary provisions.

As covid restrictions began to be lifted Jane Mowat began to look at what action could be taken in conjunction with the housing department. She stated that there are several issues affecting the encampments removal for example unroadworthy vehicles and that she cannot see an easy solution. In a previous court case, the judge implied that City of York Council have a responsibility as they made the encampment homeless by the eviction from the permanent site. That not enough support was previously given and that any further prosecution would need to be mindful of that of when proceeding. Parish Councillors questioned why the Police could not action any removal as the location is on the highway. Jane Mowat advised that North Yorkshire Police have previously attended with City of York Council but stated that NYP did not have much appetite to help City of York Council and seemed reluctant to use their new powers.

Jane Mowat will be holding a meeting next week with portfolio holders, corporate managers and Cllr Craghill in which she is hoping to get a decision to make a direction to leave.

She is also hoping to meet with York Travellers Trust to ask them to assist City of York Council and provide support in a move.

The Parish Council was informed of several options that Jane Mowat is working towards in supporting the move of the encampment.

Concerns were raised by the Parish Council about any possibility of the encampment becoming a permanent site by default due to the length of time it has resided there. Jane Mowat reassured the Parish Council that she has worked with the legal department to ensure that cannot happen.

Her plan is to try and support a relocation but if that isn't possible then a direction to leave will be issued. She proposed to give 3 months notice to leave before applying for the direction to leave due to the courts unfavourable view at the last case.

Untaxed and uninsured vehicles driving round the Parish was raised. Jane Mowat advised that she pick that up with Superintendent Khan when she meets him next week.

Jane Mowat could not answer questions regarding the original eviction from a permanent site as that falls under the housing department. She advised that she had requested that they attend but had received no reply.

Ward Cllr Wartors suggested that the Parish Council put in a formal complaint regarding the housing departments reluctance to attend.

Jane Mowat informed the meeting that she is currently working towards cooperation with the housing department to agree an effective solution.

James Gilchrist and Dave Atkinson at highways are already discussing prevention measures to ensure another encampment cannot locate in the layby after its removal.

Water and sanitary provisions have been removed. Waste collections are still continuing to prevent the encampment becoming out of control.

A paper went to corporate managers last week detailing the options for removal. It will then proceed to executive level.

Jane Mowat advised that she will send the Parish Council regular updates. She will try to attend the September meeting but if that is not possible, she will send a written report.

Cllr Turnbull suggested that a request be made for a housing department representative to attend the September meeting. Tracy Carter was suggested. Cllr Jackson proposed that the Chairman draft a complaint regarding their lack of attendance.

Paul Morrison, Community Safety Manager introduced himself to the Parish Council. He advised that he works with the housing department on their behalf. Due to confidentiality, there would be limits to the information he would be able to give.

In relation to ongoing issues at Cherry Tree Court he explained that there are allegations and counter allegations received by his department and there is not always the evidence to pinpoint the details which makes his actions limited. He explained that the kinds of sanctions his department would be considering are things like eviction so they need to consider if their actions are proportionate and how a court would consider them.

Paul Morrison advised that mediation has previously been looked at but was unsuccessful at resolving the issue.

He advised that any third-party statements would be helpful as independent evidence.

The Parish Council raised that NYP offered video doorbells, but housing would not allow them. Paul Morrison explained that as they would video communal areas there were GDPR issues and ICO compliance details within tenancy agreements that prevented them authorising installation. He advised that they are reviewing the policies at the moment.

He advised that he would be happy to attend the Parish Council meeting in September and asked that his email be included within the minutes should any resident wish to contact him (paul.morrison@york.gov.uk)

The Parish Council questioned who regularly checks or visits the properties. Paul Morrison advised that it was not housing but his team that is responsible. The community safety unit act as estate manager on behalf of housing at the moment for Cherry Tree Court.

113 PUBLIC PARTICIPATION

A member of the public spoke about item 116 and how City of York Council are not maintaining the grass, as agreed, within St Nicholas Churchyard or responding to the Church's contact.

114 POLICING

Junes report from NYP was noted but contained no incidents

115 COMMITTEES/WORKING GROUPS

115.1 To consider the cemetery group terms of reference

It was resolved to amend the terms of reference to add in additional details e.g. quorum clarification and represent the document at Septembers Parish Council meeting

115.2 To discuss and consider guidance document on Operation London Bridge (press and public excluded)

It was resolved to delegate the matter to the communications group to prepare a plan for presentation at the September Parish Council meeting

115.3 To consider requesting an update from the Bull Balks owners regarding the proposed sale.

It was resolved that the Parish Clerk will reiterate previous answers.

116 CHURCHYARD – ST NICHOLAS CHURCH

It was resolved that the Parish Council will send a letter to City of York Council in support of St Nicholas Church's current churchyard maintenance issues. After discussion, It was resolved that the Parish Council will not take over the churchyard maintenance from City of York Council.

117 WI TREE REQUEST

It was resolved that Cllr Turnbull will discuss a suitable location and native tree with the WI

118 YORK LOCAL PLAN

The Parish Council received an update that Cllr Dykes will be speaking within the phase 3 hearings week commencing 25th July.

It was resolved that Cllr Dykes will send a draft script to the planning and communications group for assessment and any required amendment suggestions. A request was made for an urgent response to the draft script due to the short timescale.

It was resolved that Cllr Dykes will circulate a report to all members after the hearing.

119 PARKING ON GRASS VERGES

It was resolved that the communication group will prepare an article regarding considerate parking (to include pavement parking as well as verges) that will be placed within the grapevine magazine.

It was resolved that the Parish Clerk will send letters out to persistent offenders

120 FINANCE AND CORRESPONDENCE

120.1 It was resolved to approve the payments presented for authorisation (Appendix 1)

120.2 The receipts and payment reports presented for June was noted (Appendix 2)

120.3 It was resolved to approve the VAT reclaim for quarter 1 (Appendix 3)

120.4 It was resolved to approve the bank reconciliation for May and June (Appendix 4)

120.5 The net position to 30th June 2022 was noted (Appendix 5)

120.6 The statement of reserves was noted (Appendix 6)

121 CORRESPONDENCE

Several resident communications were noted.

It was resolved that the Parish Council will respond to highways related communications with an update from this meeting

122 PLANNING - Ongoing Applications

122.1 Laurentide Common Lane Dunnington York YO19 5LS - Raising of roof with hip to gable roof extensions to sides, front and rear; single storey front and rear extensions, 3no. rooflights to front and 2no. rooflights to rear

122.2 Former Storage Facility Site Derwent Valley Industrial Estate Dunnington York - 21/02601/FULM Erection of storage and distribution warehouse (Use Class B8) and office building including associated car parking, perimeter security fencing and new vehicular access from Chessingham Park

122.3 22/00557/FUL Hollytree Caravan Park Intake Lane Dunnington York Erection of information shed, wash/water shed and fenced bin storage area, installation of hard standing caravan access road

- 122.4 22/00497/FUL Land To Rear Of Mars Centre Stamford Bridge Road
Dunnington York Erection of storage and distribution building (Use Class B8)
following the removal of telecommunications station**
- 122.5 22/00669/FUL 6 Petercroft Lane Dunnington York YO19 5NQ Single storey
side and rear extensions after demolition of existing garage**
- 122.6 22/00759/FUL 1 Ashdale Road Dunnington York YO19 5NT Single storey side
extension, dormers to front and rear**
- 122.7 22/00755/FUL 30 The Manor Beeches Dunnington York YO19 5PX Two storey
side and single storey rear extension, and porch to front following demolition
of garage**
- 122.8 22/00967/FUL 8 Church Street Dunnington York YO19 5PW Two storey and
single storey rear extension with partial demolition of garage**
- 122.9 22/00980/FUL Santosa 33 Kerver Lane Dunnington York YO19 5SL Single
storey rear extension after removal of conservatory**
- 122.10 22/01079/FUL The Old Fold Yard Water Lane Dunnington York YO19 5NP
Proposed first floor, hipped roof extension built over an existing single storey
rear extension to form a new master bedroom suite. Replace an existing
conservatory to allow for a proposed single storey flat roof rear extension
New front entrance Porch / Canopy and general internal alterations.**
- 122.11 22/01194/TPO 18 Garden Flats Lane Dunnington York YO19 5NB Fell group of
Ash trees; remove 2no. stems from Sycamore; remove 1no. stem from
Sycamore; remove 2no. branches from Sycamore - works to trees protected
by Tree Preservation Order no.CYC373.**
- 123 PLANNING - New Applications**
- 123.1 22/01095/FUL6 Pear Tree Lane Dunnington York YO19 5QF Single storey
extension to side of existing detached dwelling**
- 123.2 22/01075/FUL Chestnut House Common Road Dunnington York YO19 5NG
Single storey rear extension and demolition of existing rear lobby**
- 123.3 22/01264/FUL 1 Owlwood Court Dunnington York YO19 5SA Extension to
front of existing garage**
- 124 PLANNING - Decisions (COYC)**
- 124.1 21/00750/FUL Lodge Farm Hull Road Dunnington York YO19 5LR Variation of
conditions 1 and 9 of permitted application 21/00750/FUL to alter bat loft
APPROVED**
- 124.2 22/00784/FUL Applegarth 26 Water Lane Dunnington York YO19 5NS Single
storey rear extension after demolition of existing conservatory, erect storage
shed to rear of garden, install porch to front, remove kitchen window and
replace with bi-fold doors, remove existing back door and insert new window
in reduced opening APPROVED**
- 124.3 22/01003/TCA 18 Garden Flats Lane Dunnington York YO19 5NB Fell 3no.
Lawson Cypress trees in a Conservation Area. APPROVED – NO TPO**

- 124.4 22/00770/FUL Undergate Farm York Road Dunnington York YO19 5QJ**
Conversion of and extension to existing outbuilding to form 1no. residential annex, and works to existing garage/outbuilding (retrospective) **APPROVED**
- 124.5 22/00926/FUL 38 The Manor Beeches Dunnington York YO19 5PX Two storey and single storey side extension, single storey rear** **APPROVED**
- 124.6 22/00882/FUL Ashfield Holiday Cottages And Touring Caravan Park Hagg Lane Dunnington York YO19 5PE Conversion of two cottages to form one dwelling with two storey front extension, raising of ridge height, alterations to single storey side and rear extensions and new porch (revised scheme to add single storey rear extension to sun-room and changes to fenestration). APPROVED**

125 PLANNING ENFORCEMENT

125.1 Unauthorised encampment - A166

125.2 Costcutter opening hours change application

It was noted that an acknowledgment letter has been received from City of York Council

126 AOB

Next Meeting Monday 12th September 2022 at 7.30pm at the Tower Room, St Nicholas Church, Dunnington

Appendix 1

11 July 2022 (2022 - 2023)

Dunnington Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total	\$
92	Cemetery - Grass Cutting	11/07/2022	Grass Cutting	Aspects Horticultural Services Ltd	S	281.52	56.31	337.83	
93	Grass Cutting - Parish Council Open Spaces	11/07/2022	Grass Cutting	Aspects Horticultural Services Ltd	S	703.80	140.77	844.57	
96	IT - Equipment & Software Purchase	11/07/2022	Microsoft Office	Microsoft	S	9.40	1.88	11.28	
87	Training	11/07/2022	Training	YLCA	X	66.80		66.80	
88	Net Salary - Clerk	11/07/2022	Salary	Parish Clerk	X	663.36		663.36	
94	Cemetery - Commercial Waste	11/07/2022	Waste Collection	City of York Council	X	25.70		25.70	
95	In Bloom Expenditure	11/07/2022	Machinery Repairs	Brian Crow	X	393.00		393.00	
97	Office Expenses - Telephone	11/07/2022	Clerk Expenses	Parish Clerk	X	41.87		41.87	
98	Allotment - Maintenance & Improvements	11/07/2022	Metal Plot Signs	Trevor Foreman	X	53.36		53.36	
Total						2,238.81	198.96	2,437.77	

Appendix 2

Dunnington Parish Council PAYMENTS LIST

Voucher	Code	Date	Description	VAT Type	Net	VAT	Total
54	In Bloom Expenditure	06/06/2022	Lawnmowers	S	898.34	179.67	1,078.01
55	Allotment - Grass/Hedge Cutting	06/06/2022	Petrol	S	20.62	4.12	24.74
56	Ward Grant Expenditure - previous years funding	13/06/2022	Windows and Doors	S	3,180.42	636.08	3,816.50
66	IT - Equipment & Software Purchase	13/06/2022	Zoom	S	11.99	2.40	14.39
67	Payroll Services	13/06/2022	Payroll Services	S	65.10	13.02	78.12
72	Grass Cutting - Parish Council Open Spaces	13/06/2022	Grass Cutting	S	234.60	46.92	281.52
73	Cemetery - Grass Cutting	13/06/2022	Grass Cutting	S	70.38	14.08	84.46
26	Queens Platinum Jubilee Event	13/06/2022	Balloons - Jubilee	X	90.00		90.00
59	Queens Platinum Jubilee Event	13/06/2022	Face Painting - Jubilee	X	15.00		15.00
61	GDPR and Data Protection	13/06/2022	ICO Fees	X	40.00		40.00
62	Queens Platinum Jubilee Event	13/06/2022	Refreshments	X	45.00		45.00
63	Annual Reserves Contribution - PFA	13/06/2022	Contribution	X	2,000.00		2,000.00
64	Allotment - Water	13/06/2022	Water Services	X	11.48		11.48
65	In Bloom Expenditure	13/06/2022	In Bloom Expenditure	X	60.00		60.00
68	Net Salary - Clerk	13/06/2022	Salary	X	1,448.42		1,448.42
69	Office Expenses - Stationery and Postage	13/06/2022	Clerk Expenses	X	22.25		22.25
70	Office Expenses - Telephone	13/06/2022	Clerk Expenses	X	30.13		30.13
71	IT - Equipment & Software Purchase	13/06/2022	Clerk Expenses	X	11.28		11.28
74	Queens Platinum Jubilee Event	13/06/2022	Decorations	X	30.00		30.00
89	Pension Oncost (Employer) - Clerk	13/06/2022	Employers Pension Contributions	X	49.61		49.61
90	Employee Pension Contribution	13/06/2022	Employee Pension Contribution	X	66.14		66.14

57	Cemetery - Water	13/06/2022	Water Services	Z	5.31		5.31
58	Allotment - Water	13/06/2022	Water Services	Z	29.02		29.02
					8,435.09	896.29	9,331.38

Dunnington Parish Council RECEIPTS LIST

Voucher	Code	Date	Description	VAT Type	Net	VAT	Total
84	Allotment Bonds	07/06/2022	Allotment Bond	X	50.00		50.00
72	Rent	07/06/2022	Allotment Rent	X	50.00		50.00
73	In Bloom Donations	07/06/2022	Donation	X	25.00		25.00
74	In Bloom Donations	07/06/2022	Donation	X	250.00		250.00
82	Rent	09/06/2022	Allotment Rent	X	18.75		18.75
83	Allotment Bonds	09/06/2022	Allotment Bond	X	50.00		50.00
79	In Bloom Donations	14/06/2022	Donation	X	12.00		12.00
80	Cemetery Fees- Memorials	23/06/2022	Stonemason Permit	X	140.00		140.00
81	In Bloom Donations	23/06/2022	Donation	X	100.00		100.00
					695.75		695.75

Appendix 3

Dunnington Parish Council VAT between 01/04/2022 to 30/06/2022

Code	Date	Description	Vat Type	Net	Vat	Total
Playpark Annual Inspection	11/04/2022	Annual Operational Inspection	S	260.00	52.00	312.00
Dog Facilities	11/04/2022	Dog Dispenser Refill	S	145.90	29.18	175.08
Community Celebrations	11/04/2022	Supply and Plant 3 Oak Trees	S	510.00	102.00	612.00
Cemetery - Grass Cutting	11/04/2022	Grass Cutting	S	70.38	14.08	84.46
Saltbins	11/04/2022	Salt Bin Removal and Store	S	660.00	132.00	792.00
IT - Communications	11/04/2022	Zoom	S	11.99	2.40	14.39
In Bloom Expenditure	11/04/2022	Leaflets	S	225.00	45.00	270.00
Cemetery - Grass Cutting	09/05/2022	Grass Cutting	S	70.38	14.08	84.46
Grass Cutting - Parish Council Open Spaces	09/05/2022	Grass Cutting	S	234.60	46.92	281.52
Maintenance - Millenium Garden	09/05/2022	Moving and supplying woodchip	S	200.00	40.00	240.00
Cemetery - Grass Cutting	09/05/2022	Grass Cutting	S	70.38	14.08	84.46
Grass Cutting - Parish Council Open Spaces	09/05/2022	Grass Cutting	S	234.60	46.92	281.52
Queens Platinum Jubilee Event	09/05/2022	Childrens Entertainment	S	191.67	38.33	230.00
General Maintenance/Repairs	09/05/2022	Sculpture Repairs	S	500.00	100.00	600.00
IT - Communications	19/05/2022	Zoom	S	11.99	2.40	14.39
Grass Cutting - Parish Council Open Spaces	19/05/2022	Grass Cutting	S	234.60	46.92	281.52
Cemetery - Grass Cutting	19/05/2022	Grass Cutting	S	140.76	28.16	168.92
IT - Communications	30/05/2022	Zoom	S	-11.99	-2.40	-14.39
Queens Platinum Jubilee Event	31/05/2022	Enter	S	258.33	51.67	310.00
In Bloom Expenditure	06/06/2022	Lawnmowers	S	898.34	179.67	1,078.01

Allotment - Grass/Hedge Cutting	06/06/2022	Petrol	S	20.62	4.12	24.74
Ward Grant Expenditure - previous years funding	13/06/2022	Windows and Doors	S	3,180.42	636.08	3,816.50
IT - Equipment & Software Purchase	13/06/2022	Zoom	S	11.99	2.40	14.39
Payroll Services	13/06/2022	Payroll Services	S	65.10	13.02	78.12
Grass Cutting - Parish Council Open Spaces	13/06/2022	Grass Cutting	S	234.60	46.92	281.52
Cemetery - Grass Cutting	13/06/2022	Grass Cutting	S	70.38	14.08	84.46
				1,712.79		

Appendix 4

Dunnington Parish Council

Prepared by:

Name and Role (Clerk/RFO etc)

Date:

Approved by:

Name and Role (RFO/Chair of Finance etc)

Date:

Bank Reconciliation at 31/05/2022

Cash in Hand 01/04/2022	67,345.20
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ADD

Receipts 01/04/2022 - 31/05/2022

38,883.67

106,228.87

SUBTRACT

Payments 01/04/2022 - 31/05/2022

10,307.79

A	Cash in Hand 31/05/2022		95,921.08
	(per Cash Book)		
	Cash in hand per Bank Statements		
	Petty Cash	30/05/2022	0.00
	Investment Account	30/05/2022	21,126.79
	Barclays Premium Account	30/06/2022	2,049.64
	Barclays Saver Account	30/06/2022	31.36
	Barclays Current Account	30/06/2022	75,181.94
			98,389.73
	Less unrepresented payments		3,168.65
			95,221.08
	Plus unrepresented receipts		700.00
B	Adjusted Bank Balance		95,921.08
	A = B Checks out OK		

Dunnington Parish Council

Prepared by:

Name and Role (Clerk/RFO etc)

Date:

Approved by:

Name and Role (RFO/Chair of Finance etc)

Date:

**Bank Reconciliation at
10/06/2022**

Cash in Hand 01/04/2022 67,345.20

ADD

Receipts 01/04/2022 - 10/06/2022 39,208.67

106,553.87

SUBTRACT

Payments 01/04/2022 - 10/06/2022 11,630.54

A Cash in Hand 10/06/2022 94,923.33
(per Cash Book)

Cash in hand per Bank Statements

Petty Cash	30/05/2022	0.00	
Investment Account	30/05/2022	21,126.79	
Barclays Premium Account	30/05/2022	2,049.64	
Barclays Saver Account	10/06/2022	31.36	
Barclays Current Account	30/05/2022	75,181.94	
			98,389.73
Less unrepresented payments			4,491.40
			93,898.33
Plus unrepresented receipts			1,025.00
B	Adjusted Bank Balance		94,923.33

A = B Checks out OK

Appendix 5

Dunnington Parish Council Net Position by Cost Centre and Code (Between 01/04/2022 and 30/06/2022)

Cost Centre Name

Allotment Expenditure

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd</u>	Budget	Receipts Actual	Budget	Payments Actual	Current Balance Budget
		±					
9001	Allotment - Waste				2,500.00		2,500.00
9002	Allotment - Maintenance & Improvements						
9003	Allotment - Water					40.50	-40.50
9004	Allotment - End of Tenancy Repairs/Maintenance						
9005	Allotment - Grass/Hedge Cutting					20.62	-20.62
9006	Allotment - Pest Control						
9007	Allotment - Tree Maintenance						
9008	Allotment - Sundries						
9009	Allotment Reserves						
					2,500.00	£61.12	2,438.88

Allotment Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd</u>	Budget	Receipts Actual	Budget	Payments Actual	Current Balance Budget
		±					

8001	Rent	1,950.00	1,068.75	-881.25
		1,950.00	£1,068.75	-881.25

Cemetery Expenditure (Burial Grounds & Cemeteries)

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd</u>	Budget	Receipts Actual	Budget	Payments Actual	Current Balance Budget
		±					
7001	Cemetery - Commercial Waste					20.52	-20.52
7002	Cemetery - Water					5.31	-5.31
7003	Cemetery - Maintainance/Repairs				2,700.00	58.21	2,641.79
7004	Cemetery - Grass Cutting					422.28	-422.28
7005	Cemetery - Tree Maintenance						
7006	Cemetery - Planting						
7007	Cemetery - Weed Control						
7008	Cemetery - Pest Control						
7009	Cemetery - Hedge Cutting (Aspects)						
7010	Cemetery - Additional Fields Cutting (Aspects)						
7011	Cemetery - Equipment Purchase						
7012	Cemetery - Phase 2 Development				1,500.00		1,500.00
7013	Cemetery - Business Rates						
7014	Cemetery - Staffing						
7015	Cemetery - VO Grant (In Bloom)						
7016	Cemetery - Loan repayment to PC Reserves				2,000.00		2,000.00
7017	Cemetery - Administration				1,750.00		1,750.00
7018	Cemetery - Sundries						
					7,950.00	£506.32	7,443.68

Cemetery Income

Receipts

Payments

**Current
Balance**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd</u>	Budget	Actual	Budget	Actual	Budget
		±					
6001	Cemetery Fees - Burial Rights Purchase		6,000.00	955.00			-5,045.00
6002	Cemetery Fees - Interments			270.00			270.00
6003	Cemetery Fees- Memorials			410.00			410.00
6004	Cemetery Fees - Other						
6005	Cemetery - Other Income						
			6,000.00	£1,635.00			-4,365.00

Earmarked Reserve

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd</u>	Budget	Receipts Actual	Budget	Payments Actual	Current Balance Budget
		±					
8002	Allotment Bonds			100.00			100.00
				£100.00			100.00

In Bloom (Open Spaces)

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd</u>	Budget	Receipts Actual	Budget	Payments Actual	Current Balance Budget
		±					
101	In Bloom Donations			2,147.00			2,147.00
102	In Bloom Income						
103	In Bloom Expenditure					1,183.34	-1,183.34
				£2,147.00		£1,183.34	963.66

Parish Council Administration

Receipts	Payments	Current Balance
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<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd</u>	Budget	Actual	Budget	Actual	Budget
		±					
4001	Audit				575.00	275.00	300.00
4002	Insurance				915.00		915.00
4003	Office Expenses - Stationery and Postage				500.00	62.78	437.22
4004	Subscriptions				800.00	919.00	-119.00
4005	Training				1,136.00	55.00	1,081.00
4006	IT - Support and Services				200.00		200.00
4007	IT - Communications				175.00	11.99	163.01
4008	IT - Equipment & Software Purchase					43.95	-43.95
4009	GDPR and Data Protection					40.00	-40.00
4010	Recruitment						
4011	Office Expenses - Telephone					85.93	-85.93
4013	Election Contingency				3,000.00		3,000.00
4014	Payroll Services					65.10	-65.10
4015	Advertising						
					7,301.00	£1,558.75	5,742.25

Parish Council Expenditure

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd</u>	Budget	Receipts Actual	Budget	Payments Actual	Current Balance Budget
		±					
2001	Hassacarr Reserve Maintenance Costs				350.00	11.74	338.26
2002	Playpark RoSPA				1,000.00		1,000.00
2003	Playpark Annual Inspection					260.00	-260.00
2004	Playpark Gardening						
2005	Playpark Repairs/Maintenance						
2006	Playpark - New Equipment						
2007	Grass Cutting - Verges (Double Taxation)				2,395.00		2,395.00
2008	Grass Cutting - Parish Council Open Spaces				3,000.00	938.40	2,061.60
2009	Maintenance - Millenium Garden				400.00	200.00	200.00

2010	Maintenance - Trees	2,000.00		2,000.00
2011	Planting - Tree and Hedge	200.00		200.00
2012	Pollinator Projects	1,000.00		1,000.00
2013	Fencing - York Road	2,500.00		2,500.00
2014	Garage Rental	500.00		500.00
2015	Community Celebrations	1,000.00	510.00	490.00
2016	Legal & Professional Fees	3,000.00		3,000.00
2017	Printing	750.00		750.00
2018	Saltbins	1,150.00	660.00	490.00
2019	Room Hire	400.00	185.00	215.00
2020	Dog Facilities	770.00	145.90	624.10
2021	Christmas Decorations	1,400.00		1,400.00
2022	Storage	200.00	200.00	
2023	Signage	300.00		300.00
2024	Maintenance - Bus Stops	500.00		500.00
2025	General Contingency	700.00		700.00
2026	Maintenance - Scouts and Guides			
2027	Queens Jubilee Event (Lottery Grant)	3,000.00		3,000.00
2028	General Maintenance/Repairs		500.00	-500.00
2029	Tree Maintenance			
2030	Chairmans Allowance	200.00		200.00
		26,715.00	£3,611.04	23,103.96
		0		

Parish Council Grants/Transfers

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd</u>	<u>Budget</u>	<u>Receipts Actual</u>	<u>Budget</u>	<u>Payments Actual</u>	<u>Current Balance Budget</u>
		-					
3001	Annual Reserves Contribution - PFA				2,000.00	2,000.00	
3002	Annual Reserves Contribution - Reading Rooms				500.00		500.00
3003	Annual Reserves Contribution - Scouts & Guides				200.00		200.00
3004	Honorarium - Hassacarr Reserve				200.00	200.00	

3005	Cemetery - Long Term Maintainance Provision			1,000.00			1,000.00
				3,900.00		£2,200.00	1,700.00

Parish Council Income

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd</u>	Budget	Receipts Actual	Budget	Payments Actual	Current Balance Budget
		±					
1001	Precept		41,878.00	20,939.00			-20,939.00
			0				
1002	Double Taxation		3,511.00	3,560.57			49.57
1004	COYC CTB Support Grant		694.00				-694.00
1005	Playpark Contribution		450.00				-450.00
1006	106 Income						
1007	Fundraising Projects						
1008	Grants - COYC (Excl Ward & CTB)						
1009	Grants - Ward Grants						
1010	Grants - Other						
1011	Transfer from Reserves						
1012	Other Income		250.00	0.15			-249.85
			46,783.00	£24,499.72			-22,283.28

Parish Council Staff Expenditure

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd</u>	Budget	Receipts Actual	Budget	Payments Actual	Current Balance Budget
		±					
5001	Net Salary - Clerk				8,715.00	2,717.14	5,997.86
5002	Pension Oncost (Employer) - Clerk				240.00	89.25	150.75
5003	Home Working Allowance				312.00		312.00
5004	HMRC - Oncost (Employer)						
5005	Employee Pension Contribution					119.00	-119.00

					9,267.00		£2,925.39	6,341.61
Queens Platinum Jubilee Lottery Grant				Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd</u>	Budget	Actual	Budget	Actual	Budget	Budget
		±						
301	Queens Platinum Jubilee Event			3,070.00		2,700.00		370.00
				£3,070.00		£2,700.00		370.00
Ward Grants				Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd</u>	Budget	Actual	Budget	Actual	Budget	Budget
		±						
201	Ward Grant Income							
202	Ward Grant Expenditure							
203	Ward Grant Expenditure - previous years funding					3,180.42		-3,180.42
						£3,180.42		-3,180.42
NET TOTAL			54,733.00	£32,520.47	57,633.00	£17,926.38		17,494.09

Appendix 6

Dunnington Parish Council Reserves Balance up to 30th Jun 2022 2022 - 2023

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
In Bloom	4,993.42				4,993.42
Total	4,993.42				4,993.42
Earmarked					
Allotment Bonds	750.00			100.00	850.00
Election Contingency		3,000.00			3,000.00
PFA	17,867.50				17,867.50
Reading Rooms	4,500.00				4,500.00
Scouts	4,700.00				4,700.00
Cemetery	20,000.00				20,000.00

Dunnington through the ages	1,277.50					1,277.50
Neighbourhood Plan Grant	3,155.10					3,155.10
Hassacarr Nature Reserve	1,720.40					1,720.40
Ward Grants		8,752.34	3,180.42			5,571.92
Total	Earmarked	53,970.50	11,752.34	3,180.42	100.00	62,642.42
TOTAL RESERVE		58,963.92	11,752.34	3,180.42	100.00	67,635.84
GENERAL FUND						19,649.76
TOTAL FUNDS						87,285.60