

## **DUNNINGTON PARISH COUNCIL**

Clerk: Mrs Jessica Bedford

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Chairman: Cllr Gill Shaw

### **Minutes of the Ordinary meeting of Dunnington Parish Council held on the 9<sup>th</sup> October 2023 at 7.30pm in the Tower Room, St Nicholas Church, Church Street, Dunnington**

**Present:** Cllr Shaw (Chairman), Cllr Rowley, Cllr Major, Cllr Dykes, Cllr Maggs, Cllr Jackson and Cllr Ruston

Ward Councillor Warters attended.

One member of the public attended.

#### **23.168 FORMALITIES**

**a. To receive apologies and approve reasons for absence**

Apologies were received from Cllr Kay (work commitments), Cllr Thompson (holiday), Cllr Swallow (family commitments), Cllr Rees-Gay (work commitments) and Cllr Ford (work commitments)

*Cllr Anderson arrived at the meeting.*

It was RESOLVED to approve the reasons for absence.

It was RESOLVED to include the approval of reasons for absence on the next agenda.

**b. To approve the Minutes of the Parish Council meeting held on the 11<sup>th</sup> September 2023.**

It was RESOLVED to approve the minutes of the Ordinary Parish Council meeting held on the 11<sup>th</sup> September 2023.

**c. To receive any declarations of interest and approve any dispensation requests**

*(It is a requirement in law, Localism Act (2011, s31) that Council members declare any Disclosable Pecuniary Interest)*

Councillor Jackson declared an interest in items 23.174 and 23.179b

No dispensation requests were received.

#### **23.169 EXCLUSION OF PRESS AND PUBLIC**

**To consider whether any agenda item requires the exclusion of the press and public.**

*(The committee will resolve to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons)*

It was RESOLVED to exclude the press and public from item 183a.

#### **23.170 PUBLIC PARTICIPATION**

Any member of the Parish may speak for up to 5 minutes on any matter on the agenda with the session lasting no more than 20 minutes.

#### **23.171 POLICING**

**To receive and consider the monthly report from NYP and decide on any necessary actions.**

The monthly report for September was noted and discussed.

It was RESOLVED that the Clerk will write to the police liaison to raise:

- Concerns on the current level of policing
- Recent reported issues
- A lack of attendance at Parish Council meetings
- A request to include times on the reports.

#### **23.172 PLAYPARK**

**To consider the recent ROSPA report and any required actions and associated costs.**

It was RESOLVED to approve expenditure of £2006.00 for high-risk items raised within the report.

It was RESOLVED that Cllr Maggs will forward details of safety surfacing requirements within the report to the Clerk. The Clerk will source quotations.

**23.173 D DAY**

**To consider whether any arrangements need to be made to celebrate D Day 2024.**

It was RESOLVED that the Clerk will write to the village Church about a possible village walk and Church service to mark the occasion.

**23.174 PARKING**

**To consider NYP and PFA responses to parking issues and any necessary actions.**

*Cllr Jackson took part in discussions but did not vote.*

Following a discussion on traffic regulation orders, it was RESOLVED that the Clerk will ask for the matter including on the next PFA agenda and the Parish Council representative will attend.

**23.175 FLYPOSTING**

**To consider any update on the recent CYC visit and any required actions.**

No update was available.

Action – Parish Clerk to chase up.

**23.176 NO 10 BUS SERVICE**

**To consider submitting our supportive response following the Ward meeting in August 2023**

It was RESOLVED that Councillor Dykes will prepare a response for the communication group to approve before submission.

**23.177 20 MPH VILLAGE SPEED LIMIT REQUEST**

**To consider submitting our disappointment at the matter being deferred at the CoYC meeting in September 2023**

It was RESOLVED that Cllr Dykes will prepare a response to City of York Council, expressing the Parish Councils disappointment at the matter being deferred.

**23.178 COMMITTEES & WORKING GROUPS**

**a. To consider new cemetery forms/documents**

It was RESOLVED to defer the matter to a future meeting.

**23.179 BUDGET 2024-2025 REVIEW**

**a. To receive any exceptional budget costs for 2024-25 from Committees, Working groups and Councillors.**

A village lengthsman was noted.

**b. To consider the PFA support grant, verge grass cutting (double taxation) and cemetery road costs.**

*Cllr Jackson took part in discussions but did not take part in any vote.*

It was RESOLVED that Cllr Dykes will obtain some quotations for the new road installation for the cemetery group to consider.

It was RESOLVED that the budget will include a line for grants which will be supported by a grant policy.

Action – Parish Clerk to confirm the exact areas that In Bloom cut.

**23.180 BENCH REQUEST**

**To consider whether to grant a resident's request to place a memorial bench within the village and if approved allocate a location.**

It was RESOLVED to approve an engraved wood bench to be placed within the cemetery if the resident confirms that they will be responsible for its maintenance and

that the Council reserve the right to remove it if it is ever deemed unsafe. It was agreed that future requests can be approved if space allows.

**23.181 CHRISTMAS TREE – VILLAGE GREEN**

**To consider whether to plant a permanent Christmas Tree on the village green**

It was RESOLVED to consider further options and locations.

**23.182 COMMUNICATION**

**a. To consider a request for bulb planting from the WI**

It was RESOLVED to approve the bulb planting in an informal manner.

**b. To consider communications received by the Parish Council and provide clear direction to the Parish Clerk as to what to circulate to members.**

It was RESOLVED that the Clerk will look to move selected emails into a form of central storage rather than distribute.

**23.183 FINANCE**

**a. To receive and consider any quotes for work/services or request to spend approvals**  
None

**b. To approve the payments presented for authorisation up to the 4<sup>th</sup> October 2023 and any other invoices that come in prior to the meeting. (Appendix 1)**

It was RESOLVED to approve the payments presented for authorisation.

**c. To note the bank reconciliation for September 2023) Appendix 2**

The bank reconciliation for September 2023 was noted.

**d. To note the external auditors report and notice of conclusion of audit.**

The external auditors report and notice of conclusion of audit were noted. No questions were raised.

**23.184 PLANNING - New Applications**

**a. 23/01786/TPO Dunnington Lodge Nursing Home 32 Church Street Dunnington York YO19 5PW Pruning of 1 no. Beech protected by Tree Preservation Order Tree 7/1984 and 3 no. trees situated in a conservation area**

**b. 23/01783/FUL Primecourse Ltd 16A York Street Dunnington York YO19 5PN Single storey side extension and 2no. extract flues**

**23.185 PLANNING – Decision Notices (Approved and Refused)**

**a. 23/01441/FUL Haygarth Hull Road Dunnington York YO19 5LR Removal of condition 3 of permitted application 20/01255/FUL APPROVED**

**b. 23/01489/FUL Little Orchard 22 Water Lane Dunnington York YO19 5NS Single storey side extension and install bay windows to front elevation APPROVED**

**23.186 PLANNING - Ongoing Applications**

**a. 22/00557/FUL Hollytree Caravan Park Intake Lane Dunnington York Erection of information shed, wash/water shed and fenced bin storage area, installation of hard standing caravan access road.**

**b. 22/00497/FUL Land to Rear Of Mars Centre Stamford Bridge Road Dunnington York Erection of storage and distribution building (Use Class B8) following the removal of telecommunications station**

**c. 22/01705/TCA Wheel Cottage 30 York Street Dunnington York YO19 5QT Crown reduce 2no. Conifer trees by 25% - tree works in a Conservation Area**

**d. 22/01683/FUL OS Field 0040 Stamford Bridge Road Dunnington York Erection of a general purpose agricultural building**

**e. 22/01729/FUL Millhouse Barn Elvington Lane Dunnington York YO19 5LD Two storey rear extension and balcony to existing single storey rear extension.**

**f. 22/02146/FUL The Yews Stamford Bridge Road Dunnington York YO19 5LQ Conversion of agricultural buildings to create 4 no. dwellings. Creation of domestic**

- curtilages. Conversion of pole barn to parking area. Single storey rear extension to Yew Cottage. Removal of agricultural buildings
- g. **23/00239/FUL** Lodge Farm Hull Road Dunnington York YO19 5LR Erection of carport to Barn B and garages to Barns A and C, removal of previously retained portal frame barn and alterations to plot demises
  - h. **23/00844/FUL32** York Street Dunnington York YO19 5QT Erection of detached annexe to rear following demolition of existing outbuildings
  - i. **23/00866/FUL** Holme Lea Hull Road Dunnington York YO19 5LR Erection of building to rear for the production and storage of wine (Subsequent amendments 02/10/23)
  - j. **23/00707/FUL** Land to Rear Of Mars Centre Stamford Bridge Road Dunnington York Erection of storage and distribution building (Use Class B8) following the removal of telecommunications station – resubmission
  - k. **23/01028/FUL** Barley Studio Limited Church Balk Dunnington York YO19 5PR Single storey rear extension
  - l. **23/01333/FUL** Grimston Court Hull Road Dunnington York YO19 5LE Erection of detached laundry building
  - m. **23/01489/FUL** Little Orchard 22 Water Lane Dunnington York YO19 5NS Single storey side extension and install bay windows to front elevation

**23.187 PLANNING ENFORCEMENT**

- a. **Unauthorised encampment - A166**  
Action – Parish Clerk to chase an update.
- b. **22/00505/ADV** Unauthorised erection of advertising structure Roberts 66 Ltd Kilnfield House 45 Common Road Dunnington York
- c. **23/00092/CONSRH** Alleged Breach of Planning Control – Bistro 66
- d. **22/00967/FUL** 8 Church Street, Dunnington

**23.188 NEXT MEETING**

- a. **To consider and propose any items for inclusion on the agenda for the next meeting**  
Cemetery
- b. **Date and time of next meeting – 13<sup>th</sup> November 2023 at 7.30pm**

## Appendix 1

### Dunnington Parish Council

#### CHEQUE LIST 103847 to 103852

Voucher	Number	Description	Amount
93	103847	Salt Bin Return and Refill	660.00
94	103848	Clerk Salary	688.44
97	103849	Bench	588.00
98	103850	Waste Collection	29.77
99	103851	Mobile Phone	22.26
100	103851	Microsoft Office	11.28
Subtotal No. 103851			<b>33.54</b>
101	103852	Payroll Services	80.36

**TOTAL**

**2,080.11**

## Appendix 2

### Dunnington Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (Clerk/RFO etc)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 02/10/2023			
	Cash in Hand 01/04/2023		115,776.24
	<b>ADD</b> Receipts 01/04/2023 - 02/10/2023		51,828.49
	<b>SUBTRACT</b> Payments 01/04/2023 - 02/10/2023		167,604.73
			39,131.50
<b>A</b>	<b>Cash in Hand 02/10/2023</b> (per Cash Book)		<b>128,473.23</b>
	Cash in hand per Bank Statements		
	Petty Cash 31/03/2023	0.00	
	Barclays Current Account 29/09/2023	112,091.77	
	Barclays Saver Account 08/09/2023	31.55	
	Barclays Premium Account 02/10/2023	2,063.90	
	Investment Account 09/05/2023	21,241.44	
			<b>135,428.66</b>
	Less unrepresented payments		7,043.43
			128,385.23
	Plus unrepresented receipts		88.00
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>128,473.23</b>
	<b>A = B Checks out OK</b>		