

DUNNINGTON PARISH COUNCIL

Clerk: Mrs Jessica Bedford
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Chairman: Cllr Gill Shaw

Minutes of the meeting of Dunnington Parish Council held on the 10th October 2022 at 7.30pm in the Tower Room, St Nicholas Church, Church Street, Dunnington

Present: Cllr Shaw (Chairman), Cllr Brooks, Cllr Jackson, Cllr Kay, Cllr Ford, Cllr Maggs and the Clerk

Ward Cllr M Warters and Ward Cllr M attended.

Prior to the meeting a minute's silence was held in memory of Her Majesty Queen Elizabeth II and former Councillor Roy Freer

148 FORMALITIES

148.1 To receive apologies for absence given in advance of the meeting

Apologies were received from Cllr Turnbull (Family commitments), Cllr Thompson (ill), Cllr Swallow (work commitments), Cllr Dykes (away), and Cllr Ruston (ill) and Cllr Rees-Gay (ill)

148.2 To consider the approval of reasons for absence

It was resolved to approve the reasons for absence

148.3 To receive and approve the Minutes of the Parish Council meeting held on the 11th July 2022 and the 26th September 2022

It was resolved to approve the Minutes of the Parish Council meeting held on the 11th July 2022 and the 26th September 2022

148.4 To receive any declarations of interest under the Parish Council Code of Conduct or Members register of interests

No declarations of interest were received

109.5 To consider any written dispensation requests received by the Proper Officer

None were received

149 EXCLUSION OF PRESS AND PUBLIC

The Parish Council resolved to exclude the press and public from agenda item 161.1

150 COMMUNITY SAFETY UNIT – CITY OF YORK COUNCIL

Jane Mowat, Head of community safety, City of York Council provided an update to the Parish Council.

Cherry Tree Court

Jane advised that:

The matter has been pulled as a priority within her community safety team.

That one of the current complaints is noise levels. The Community safety team have statutory processes to follow where before 9pm they must assess the noise from within a property with the usual noise levels on e.g., television. After 10pm, the requirement is that the noise level has to be assessed from a bedroom.

The community safety team haven't yet been able to witness the noise within these processes, so they do not have evidence as yet.

That her team have built up good rapport with the residents and that they are aware of when the team are working to be able to make noise complaints.

Jane talked about a general anti-social behaviour legal processes and that it does allow her team to seek a notice of possession through the courts but that the courts will not necessarily issue an eviction order but instead allow the tenant a chance to change their behaviour.

Her team are talking to residents that are wishing to move from the location. They have liaised with the Environmental Health Department to get some of the rubbish cleaned up.

That she has advised residents that she will look at possible funding for the communal garden if the situation becomes more settled.

The situation is quiet at the moment but her team are not stepping back and will continue until she feels there is a satisfactory resolution.

There are five police officers within the team and two have been assigned to Cherry Tree Court and are working closely with the residents.

Residents need to report any concerns on 101 as City of York Council require evidence to take any form of enforcement action

Jane has already spoken to the Housing department about letting any vacant properties as sensitive lets if any current residents decide to move.

Unauthorised encampment - A166 (Noddle Hill)

Jane provided an update following her meeting with the Travellers Trust and the Housing Department today. Jane stated that she was disappointed that she had been required to wait until today for the meeting but that it was out of her hands:

The Trust were very understanding and supportive and keen to work with City of York Council to find a solution.

The options that were discussed were:

- Offering the family a house
- Moving the family out of the area to another Local Authority's site
- Put the family onto the Osbaldwick site

The Travellers Trust were against moving the family out of the area, even if the family wanted to, as most Local Authorities won't accept families out of area that have previously been through an eviction.

The viable option is moving them back onto the Osbaldwick site with a strict package of support. The family are keen to pursue this option.

Jane advised that she had advised both the Travellers Trust and the Housing department that she wants it sorting out this side of Christmas. If the family do not take the offered options then City of York Council will have to issue another notice of direction to leave which the barrister on the previous case warned would be very difficult to obtain.

Jane advised she has been looking for a solution in terms of accessing health support as that will be required for the family to live appropriately on the Osbaldwick site.

Jane advised that recent complaints over the mess at the location have been passed on to be dealt with

Jane advised that resolving the situation is her number one priority.

Another meeting with the Travellers Trust and the Housing Department will be held in two weeks time

Questions

Cllr Brooks asked if there were more people resident at Noddle Hill than were evicted from the Osbaldwick site

Jane advised that there are a couple of additional family members at the moment but that they have a permanent pitch on the Osbaldwick site. They will return if the family are moved onto there. JM has asked the Travellers support worker to monitor who is coming and going.

Ward Cllr Rowley asked why Osbaldwick site has been chosen when City of York Council are already aware that there are issues between families.

Jane advised:

That there are no pitches on any other City of York Council sites and the option of rehousing on the Osbaldwick site is on the advice of the Travellers Trust as this family have additional family already resident on the site

That robust support must be in place if they return to Osbaldwick to stop any further tensions developing

Ward Cllr Rowley asked what Police activity has taken place in relation to the Noddle Hill site

Jane advised:

She could not answer on the Polices behalf

That they have appeared to be reluctant to become involved.

Since the Police gained additional powers in July 2022, the Police have been more willing and proactive to help with other issues.

She will be looking at combined working with the Police and proactive operations

That she is aware of the issue of scrap dealing taking place upon the Osbaldwick site. Her enforcement team can look into that further once everyone is back living on the site.

That she will speak with the Chief Constable and issue a report to Ward Councillors that details the position of the Police

Ward Cllr Rowley raised concerns that City of York Council evicted the family from the Osbaldwick site in the first place and asked if all other sites are full where did they then expect them to go?

Jane advised:

If her team had been involved at the outset then she would not have used that course of action.

When her team became involved in April 2022, she could sympathise with what the judge said in that they should have managed the behaviour not now complain about it somewhere else

Ward Cllr Rowley asked what assurances could be given that if the family return to the Osbaldwick site that eviction will not be used again and that if it is where are the family expected to go.

Jane advised that:

She wasn't trying to make any excuses but that her team were not involved in the eviction from the Osbaldwick site

This is the first traveller eviction that she has been involved in

That when persuading a general eviction the process should look at the whole picture including support. Eviction should be used as a last resort as there is no point in evicting and starting the problem again somewhere else.

She would be looking at an escalating support process that also considered what would happen if they were evicted.

Cllr Jackson asked if the Housing department were supportive of a return to the Osbaldwick site

Jane stated that:

She wouldn't say supportive

That she has remained firm and robust in her position and that the Travellers Trust are supportive of the community safety teams position as the family have nowhere to go

The housing department have committed at today's meeting to providing the level of work that will be required if the family return to the site.

The housing department need to conduct some repairs to one of the families pitches on the Osbaldwick site

The community safety team are also arranging a meeting around health and social care to see what support packages can be put in place.

Cllr Shaw asked how the unroadworthy caravans will be able to move to the Osbaldwick site

There is already a caravan on the Osbaldwick pitch

One of the caravans at Noddle Hill is roadworthy

That the community safety team would want to clear the layby when they have gone and ideally would want to ensure that it cant happen again but that would be the responsibility of the Highways department

Ward Cllr Warters talked about out of control behaviours and no enforcement action at the Osbaldwick site that have gone on for some time and asked when after ten years of promises it would be sorted out

Jane advised that the Housing department look after the site but that they could look to tighten up on the expectations of the site residents and tie that into some sort of contract that included behaviour management.

Jane advised that she couldn't guarantee being able to attend the November Parish Council meeting but that she would send a written report if not available. She will keep the Parish Council updated at every stage

151 HEAD OF HIGHWAYS & TRANSPORT – CITY OF YORK COUNCIL

The Parish Council received an update from Dave Atkinson, Head of Highways & Transport following a village walkaround with the Parish Council Highways Group

1. Cycle Path – York Road

Work is starting this week on the cycle/walk infrastructure plan.

Over the next three to four months they will start to pinpoint what the priorities may be.

He has spoken to Highways about the speed limits and that maybe something that could be pinpointed through this plan.

2. Speed Limits A1079

It is out to consultation at the moment.

Dave has submitted the Dunnington Parish Council representation to his team for consideration.

It will go to decision session in December.

Residents can make their own submissions

It was resolved that the Communication Group will look to promote this to residents

3. Extension of 20mph limit in the centre of Dunnington

Dave mentioned that he wasn't sure of what the Parish Councils representations are

If speed management is the issue then it may need dealing with in a different way as a 20mph zone isn't always effective

He is supportive in principle but would need to know the full details as soon as possible to allow him to get it to the December decision session.

He asked if the Parish Council can submit representations to him to enable him to push it through to a decision session

It was resolved that the Highways Group will send the representation to Dave Atkinson which includes the extent of the proposed 20mph zone

4. Eastfield Lane

Dave advised that he had not yet seen the updated traffic management plan.

Dave intended to advise the Parish Council about the current traffic surveys at the subsequently cancelled September meeting.

The survey was triggered by his attendance at the July meeting

He will share the data with the Parish Council once it is received.

Cllr Shaw declared an interest in the H31 development

A discussion took place between Cllrs and Ward Cllrs around construction traffic and the recent planning application about hours of work on the upcoming housing development on Eastfield Lane.

Dave advised that he submitted comments to planning and to see what they come back with

Dave advised that he can work with the Parish Council when the survey date comes back

5. Expedience of work within the Public rights of way team

Dave advised that he has not yet had time to look into it but that he will do

Dave stated that if invited to future meetings he will try to attend but if he is unable to then he will send an update report.

152 PUBLIC PARTICIPATION

No members of the public participated

153 POLICING

No report for September had been received

154 COMMITTEES/WORKING GROUPS

154.1 It was resolved to pass the terms of reference back to the cemetery group and ask that the quorum detail is removed due to them being a working group. The Parish Council noted that details could be discussed over email if required but suggested that no recommendations are presented to the Parish Council unless any email suggestions have received agreement from other working group members.

154.3 It was resolved that Cllr Shaw and Cllr Brooks will form a working group to look at the NALC model standing orders, complete the parts where the Parish Council has to insert its own provisions and recommend a final draft to the Council.

The Clerk will send a copy of the model document to the working group

154.4 The Clerk read an update from Cllr Dykes in his absence

The Steering Group, including Andrew Towleron, met on 19 August 2022 to discuss picking up where we left off before the pandemic and agreed a way forward.

We have an outline programme where we are targeting taking the Neighbourhood Plan to a referendum prior to the Council elections next May. The group subsequently met and went through the draft document and sent all the proposed changes to Andrew Towleron who is going to pull all the major sections together so that we can go back to the printers for updating the draft Document.

Whilst there are some minor changes to the planning guidelines the major change will be in respect of H31 where we are proposing that, in reluctantly acknowledging this development, we will not support any further such development during the term of the Neighbourhood Plan.

154.5 Following a discussion which included location suggestions, long term ownership, insurance, long term maintenance, subsequent resident requests for similar. It was resolved to approve the offer of a wicker lady figure in principle but with a requirement that additional details are provided.

155 ANTI SOCIAL BEHAVIOUR AND FLY TIPPING

It was resolved that the communications group will place an article in the Grapevine about the recent incidents within Dunnington.

Cllr Shaw left the meeting

156 H31

The Clerk read out an update on the recent legal opinion from Cllr Dykes
We have received QC's opinion now which advises that we do not have a case to pursue a judicial review. Our solicitor strongly advised that we take no further action in respect of the opinion.

All that we can focus on now is the conditions associated with the planning consent especially the construction plan.

It was resolved to accept the recommendations within the legal opinion

Cllr Shaw returned to the meeting

157 METHODIST CHURCH

The Clerk read out details provided by Cllr Dykes in his absence
We have now been provided with all the necessary information to be able to look at the matter from a financial point of view. I would suggest that this

information should be available for the November PC meeting which will give us the opportunity to go back to the Methodist Church beforehand if we need to do so.

It was resolved that the matter will be included on the Novembers agenda so that the Parish Council can understand the rationale behind the proposal. It was noted that Councillors, with the exception of the Chairman, were unclear as to why the Parish Council would be taking on management of the chapel as there have been no previous discussions in relation to the subject so a request for further details was made.

It was resolved that Cllr Dykes will submit the information provided to the whole Parish Council

Cllr Brooks declared an interest and left the room

158 WI

158.1 Following a discussion about long term maintenance costs. It was resolved that the Parish Council would accept a tree but only as a required replacement for a current Parish Council owned tree.

158.2 Following a discussion, it was resolved that as there are already racks at the playpark and multi purpose bars outside Costcutter the Parish Council was unsure of the need for any further facilities.

159 YORK BUS FORUM

It was resolved that the Highways group should consider co-opting Tony from the York Bus Forum onto the group

It was resolved that the Parish Council will become a member of the York Bus Forum

It was resolved that the Parish Council will collaborate with Stamford Bridge Parish Council in relation to the current bus services.

160 REMEMBRANCE SUNDAY

It was resolved to donate £100.00 to the local Royal British Legion branch

It was resolved to apply for a ward grant of £175 for a Tommy statue

161.1 FINANCE AND CORRESPONDENCE

The press and public were excluded from item 161.1

161.1 It was resolved to apply for a ward grant for the recent electrical quote for the Scouts and Guides Building

161.2 It was resolved to approve the payments presented (Appendix 1)

161.3 The receipts presented for July, August and September were noted (Appendix 2)

161.4 It was resolved to approve the bank reconciliations for July, August and September (Appendix 3)

161.5 The statement of reserves was noted (Appendix 4)

162 CORRESPONDENCE

It was resolved to approve the request to analyse the soil at the Scout Hut for the Herbs at the Hut project

A recent resident communication regarding an overgrown hedge on Church Balk was discussed. It was resolved that the Parish Clerk will write to the landowner asking if they could consider cutting the hedge.

A recent resident communication regarding the speed changes on the A1079 was discussed. It was resolved that the Parish Clerk will ask the resident to ensure that they complete their own submission to City of York Council as well.

163 PLANNING - Ongoing Applications

- 163.1 Former Storage Facility Site Derwent Valley Industrial Estate Dunnington York - 21/02601/FULM Erection of storage and distribution warehouse (Use Class B8) and office building including associated car parking, perimeter security fencing and new vehicular access from Chessingham Park
- 163.2 22/00557/FUL Hollytree Caravan Park Intake Lane Dunnington York Erection of information shed, wash/water shed and fenced bin storage area, installation of hard standing caravan access road
- 163.3 22/00497/FUL Land To Rear Of Mars Centre Stamford Bridge Road Dunnington York Erection of storage and distribution building (Use Class B8) following the removal of telecommunications station
- 163.4 22/00759/FUL 1 Ashdale Road Dunnington York YO19 5NT Single storey side extension, dormers to front and rear
- 163.5 22/00755/FUL 30 The Manor Beeches Dunnington York YO19 5PX Two storey side and single storey rear extension, and porch to front following demolition of garage

164 PLANNING - New Applications

- 164.1 22/01472/FUL Lyncroft 15 Intake Lane Dunnington York YO19 5NX Dormer to front
- 164.2 22/01118/FUL Hill Farm Elvington Lane Dunnington York YO19 5LD Conversion and extension of barn to create 1 no. dwelling. Erection of double garage. Creation of associated domestic curtilage.
- 164.3 22/01705/TCA Wheel Cottage 30 York Street Dunnington York YO19 5QT Crown reduce 2no. Conifer trees by 25% - tree works in a Conservation Area
- 164.4 22/01672/FUL 11 Church Lane Dunnington York YO19 5PT Single storey side and rear extensions after demolition of existing garage
- 164.5 22/01683/FUL OS Field 0040 Stamford Bridge Road Dunnington York Erection of a general purpose agricultural building
Cllr Kay and Cllr Ford raised concerns that these shouldn't be agricultural and that illegal tipping is happening
- 164.6 22/01745/FUL 38 The Manor Beeches Dunnington York YO19 5PX Single storey side and rear extensions (revised scheme)

- 164.7 22/01729/FUL Millhouse Barn Elvington Lane Dunnington York YO19 5LD Two storey rear extension and balcony to existing single storey rear extension
- 164.8 22/01856/FUL 1 New Cottages Elvington Lane Dunnington York YO19 5LD Raising of roof ridge to side extension and dormer to rear
- 164.9 22/01934/TPO 16 Kerver Lane Dunnington York YO19 5SH Crown reduce 1no. Oak tree's height and spread by 10% - protected by Tree Preservation Order no. 3/1992
- 164.10 22/01989/FUL Os Field 2800 Eastfield Lane Dunnington York Variation of condition 13 (Working Hours) of permitted application 20/01626/FULM to revise working hours
- 164.11 22/01814/FUL Os Field 2800 Eastfield Lane Dunnington York Variation of condition 2 (Approved Plans) of permitted application 20/01626/FULM to amend the internal site layout including provision of electricity substation, and update several house types to gable roofs rather approved hipped versions
CLlr Shaw asked if the Planning Committee are supporting 164.10 and 164.11 as she has received several resident questions. It was mentioned that the Committee hadn't yet finalised a response.

165 PLANNING - Decisions (COYC)

- 165.1 22/00980/FUL Santosa 33 Kerver Lane Dunnington York YO19 5SL Single storey rear extension after removal of conservatory APPROVED
- 165.2 22/00669/FUL 6 Petercroft Lane Dunnington York YO19 5NQ Single storey side and rear extensions after demolition of existing garage APPROVED
- 165.3 22/01079/FUL The Old Fold Yard Water Lane Dunnington York YO19 5NP Proposed first floor, hipped roof extension built over an existing single storey rear extension to form a new master bedroom suite. Replace an existing conservatory to allow for a proposed single storey flat roof rear extension New front entrance Porch / Canopy and general internal alterations. APPROVED
- 165.4 22/01194/TPO 18 Garden Flats Lane Dunnington York YO19 5NB Fell group of Ash trees; remove 2no. stems from Sycamore; remove 1no. stem from Sycamore; remove 2no. branches from Sycamore - works to trees protected by Tree Preservation Order no.CYC373. APPROVED
- 165.5 22/01075/FUL Chestnut House Common Road Dunnington York YO19 5NG Single storey rear extension and demolition of existing rear lobby APPROVED
- 165.6 22/01095/FUL6 Pear Tree Lane Dunnington York YO19 5QF Single storey extension to side of existing detached dwelling APPROVED
- 165.7 22/01264/FUL 1 Owlwood Court Dunnington York YO19 5SA Extension to front of existing garage APPROVED
- 165.8 Laurentide Common Lane Dunnington York YO19 5LS - Raising of roof with hip to gable roof extensions to sides, front and rear; single storey front and rear extensions, 3no. rooflights to front and 2no. rooflights to rear REFUSED
- 165.9 22/00967/FUL 8 Church Street Dunnington York YO19 5PW Two storey and single storey rear extension with partial demolition of garage APPROVED

22/01705/TCA Wheel Cottage 30 York Street Dunnington York YO19 5QT
Crown reduce 2no. Conifer trees by 25% - tree works in a Conservation Area
APPROVED NO TPO

166 PLANNING APPEALS

- 166.1 20/02245/FUL Highthorn Stamford Bridge Road Dunnington York YO19 5LN
Conversion of the existing agricultural building (located in field to the north
east of Highthorn) to form 1no. dwelling with associated works and
infrastructure; and change of use agricultural land to domestic curtilage.
Alteration and widening of the vehicle access from Stamford Bridge Road
Comments by 08/09/22

167 PLANNING ENFORCEMENT

- 167.1 Unauthorised encampment - A166
167.2 Costcutter opening hours change application

168 AOB

Cllr Kay mentioned that there shouldn't be a dog bin outside the Pizza Shop as
it is a food establishment. He requested that the Clerk write to City of York
Council about it.

Next Meeting: Monday 14th November 2022 at 7.30pm at the Tower Room, St
Nicholas Church, Dunnington

Appendix 1

Signed as per financial regs as Sept PC meeting cancelled

| | | | | | | |
|-----|--|------------|------------------------------------|--------|--------|--------|
| 128 | Grass Cutting - Parish Council Open Spaces | 12/09/2022 | Aspects Horticultural Services Ltd | 609.96 | 122.00 | 731.96 |
| 129 | IT - Equipment & Software Purchase | 12/09/2022 | Microsoft | 9.40 | 1.88 | 11.28 |
| 134 | General Contingency | 12/09/2022 | Executive Retail | 33.28 | 6.66 | 39.94 |
| 132 | Net Salary - Clerk | 12/09/2022 | Parish Clerk | 607.93 | | 607.93 |
| 133 | Office Expenses - Telephone | 12/09/2022 | Parish Clerk | 29.48 | | 29.48 |
| 135 | Office Expenses - Stationery and Postage | 12/09/2022 | Parish Clerk | 3.80 | | 3.80 |

Dunnington Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

| Voucher | Code | Date | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|---------|---------------------------------|------------|-----------|-------------|------------|--------------|--------------|-------------|--------------|
| 136 | Allotment - Grass/Hedge Cutting | 26/09/2022 | 103714 | Petrol | Sainsburys | S | 14.41 | 2.88 | 17.29 |
| | | | | | | Total | 14.41 | 2.88 | 17.29 |

Dunnington Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

| Voucher | Code | Date | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|---------|-----------------------------|------------|-----------|------------------|----------------------|----------|--------|-----|--------|
| 141 | Cemetery - Commercial Waste | 10/10/2022 | 103718 | Waste Collection | City of York Council | X | 25.70 | | 25.70 |
| 142 | Net Salary - Clerk | 10/10/2022 | 103719 | Clerk Salary | Parish Clerk | X | 634.36 | | 634.36 |

| | | | | | | | | | |
|--------------|--|------------|--------|------------------|------------------------------------|---|-----------------|---------------|-----------------|
| 144 | Office Expenses - Telephone | 10/10/2022 | 103720 | Mobile Phone | Parish Clerk | X | 18.98 | | 18.98 |
| 143 | IT - Equipment & Software Purchase | 10/10/2022 | 103720 | Microsoft Office | Microsoft | S | 9.40 | 1.88 | 11.28 |
| 145 | Playpark Annual Inspection | 10/10/2022 | 103721 | ROSPA Inspection | Playsafety Limited | S | 143.50 | 28.70 | 172.20 |
| 146 | Grass Cutting - Parish Council Open Spaces | 10/10/2022 | 103722 | Grass Cutting | Aspects Horticultural Services Ltd | S | 609.96 | 122.00 | 731.96 |
| Total | | | | | | | 1,926.03 | 241.01 | 2,167.04 |

Appendix 2

Dunnington Parish Council

Listing of Receipts in each Code for All Cost Centres (Between 01-07-2022 and 31-08-2022)

| Cost Centre | Allotment Income # | | | | | | | | |
|-------------|--------------------|-----------|-------------|----------|----------|-----|-----|-------|--|
| Code Number | | | | | | | | | |
| Vchr. | Date | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total | |

| | | | | | | | | |
|----|------------|------------|---------------------------|------------------|---|---------|--|---------|
| 88 | 30/08/2022 | 1004 36 | Allotment Rent | | X | 25.00 | | 25.00 |
| 91 | 08/07/2022 | | Allotment Rent | | X | 40.00 | | 40.00 |
| 93 | 11/07/2022 | | Allotment Rent | | X | 50.00 | | 50.00 |
| | | | Subtotal for Code: | Rent | | £115.00 | | £115.00 |
| | | | Subtotal for Cost Centre: | Allotment Income | | 115.00 | | 115.00 |

| Cost Centre | Cemetery Income | # | Code Number | Date | Che q. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--------------------|------------------------|----------|--------------------|-------------|-------------------|------------------------|--|-----------------|------------|------------|--------------|
| | | | 89 | 26/08/2022 | 1004 36 | Cemetery Plot Purchase | | X | 465.00 | | 465.00 |
| | | | | | | Subtotal for Code: | Cemetery Fees - Burial Rights Purchase | | £465.00 | | £465.00 |
| Code Number | Date | # | Vchr. | Date | Che q. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| | | | 86 | 18/07/2022 | 1004 35 | Interment Fee | | X | 270.00 | | 270.00 |
| | | | | | | Subtotal for Code: | Cemetery Fees - Interments | | £270.00 | | £270.00 |
| Code Number | Date | # | Vchr. | Date | Che q. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| | | | 87 | 18/07/2022 | 1004 35 | Stonemason Permit | | X | 130.00 | | 130.00 |
| | | | | | | Subtotal for Code: | Cemetery Fees-Memorials | | £130.00 | | £130.00 |

| | | | |
|---------------------------|-----------------|--------|--------|
| Subtotal for Cost Centre: | Cemetery Income | 865.00 | 865.00 |
|---------------------------|-----------------|--------|--------|

| Cost Centre | Earmarked Reserve | | | | | | | |
|-------------|-------------------|------------|---------------------------|-------------------|----------|--------|-----|--------|
| Code Number | # | | | | | | | |
| Vchr. | Date | Che q. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 92 | 08/07/2022 | | Allotment Bond | | X | 50.00 | | 50.00 |
| | | | Subtotal for Code: | Allotment Bonds | | £50.00 | | £50.00 |
| | | | Subtotal for Cost Centre: | Earmarked Reserve | | 50.00 | | 50.00 |

| Cost Centre | Ward Grants | | | | | | | |
|---------------------|-------------|------------|---------------------------|-------------------|----------|------------------|-----|------------------|
| Code Number | # | | | | | | | |
| Vchr. | Date | Che q. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 90 | 15/08/2022 | | Ward Grant | | X | 898.00 | | 898.00 |
| | | | Subtotal for Code: | Ward Grant Income | | £898.00 | | £898.00 |
| | | | Subtotal for Cost Centre: | Ward Grants | | 898.00 | | 898.00 |
| TOTALS | | | | | | £1,928.00 | | £1,928.00 |
| | | | | | | | | |

Dunnington Parish Council

Listing of Receipts in each Code for All Cost Centres
(Between 01-09-2022 and 30-09-2022)

Cost Centre Allotment Income

Code 8001 Rent

| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Tot |
|-------|---------------|--------|------------------|-----------|----------------|--|----------|--------|-----|--------|
| | 94 04/09/2022 | | Barclays Current | 100438 | Allotment Rent | Mr & Mrs Coupland | X | 25.00 | | 25.00 |
| | | | | | | Subtotal for Code: Rent | | £25.00 | | £25.00 |
| | | | | | | Subtotal for Cost Centre: Allotment Income | | 25.00 | | 25.00 |

Cost Centre Parish Council Income

Code 1001 Precept

| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Tot |
|-------|---------------|--------|------------------|-----------|-------------|----------------------------|----------|------------|-----|------------|
| | 98 29/09/2022 | | Barclays Current | | Precept | City of York Council | X | 20,939.00 | | 20,939.00 |
| | | | | | | Subtotal for Code: Precept | | £20,939.00 | | £20,939.00 |

Code 1012 Other Income

| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Tot |
|-------|---------------|--------|------------------|-----------|-------------|---|----------|-----------|-----|-----------|
| | 99 05/09/2022 | | Barclays Premiur | | Interest | Barclays Bank | X | 0.63 | | 0.63 |
| | | | | | | Subtotal for Code: Other Income | | £0.63 | | £0.63 |
| | | | | | | Subtotal for Cost Centre: Parish Council Income | | 20,939.63 | | 20,939.63 |

Cost Centre Ward Grants

Code 208 Ward Grant - Playpark Maintenance

| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Tot |
|-------|---------------|--------|------------------|-----------|-------------|---|----------|-----------|-----|-----------|
| | 97 23/09/2022 | | Barclays Current | | Ward Grant | City of York Council | X | 2,000.00 | | 2,000.00 |
| | | | | | | Subtotal for Code: Ward Grant - Playpark Main | | £2,000.00 | | £2,000.00 |
| | | | | | | Subtotal for Cost Centre: Ward Grants | | 2,000.00 | | 2,000.00 |

TOTALS £22,964.63 £22,964.63

Appendix 3

31 August 2022 (2022 - 2023)

Dunnington Parish Council

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

Name and Role (RFO/Chair of Finance etc)

| Bank Reconciliation at 31/07/2022 | | | |
|--|---|------------------|------------------|
| A | Cash in Hand 01/04/2022 | | 67,345.20 |
| | ADD | | |
| | Receipts 01/04/2022 - 31/07/2022 | | 40,119.57 |
| | | | 107,464.77 |
| | SUBTRACT | | |
| | Payments 01/04/2022 - 31/07/2022 | | 26,470.85 |
| | | 80,993.92 | |
| | Cash in Hand 31/07/2022 (per Cash Book) | | |
| B | Cash in hand per Bank Statements | | |
| | Petty Cash | 30/05/2022 | 0.00 |
| | Investment Account | 30/05/2022 | 21,126.79 |
| | Barclays Premium Account | 30/06/2022 | 2,049.79 |
| | Barclays Saver Account | 30/06/2022 | 31.36 |
| | Barclays Current Account | 30/06/2022 | 59,639.63 |
| | | | 82,847.57 |
| | | 1,853.65 | |

| | | |
|---|--|------------------|
| Less unrepresented payments | | 80,993.92 |
| Plus unrepresented receipts Adjusted Bank Balance | | 80,993.92 |
| A = B Checks out OK | | |

September 2022 (2022 - 2023)

Dunnington Parish Council

Prepared by:

Name and Role (Clerk/RFO etc)

Date:

Approved by:

Name and Role (RFO/Chair of Finance etc)

Date:

| | | | |
|----------|---|------------|------------------|
| | Bank Reconciliation at 31/08/2022 | | |
| | Cash in Hand 01/04/2022 | | 67,345.20 |
| | ADD Receipts 01/04/2022 - 31/08/2022 | | 41,507.57 |
| | | | 108,852.77 |
| | SUBTRACT Payments 01/04/2022 - 31/08/2022 | | 31,664.49 |
| | | | 77,188.28 |
| A | Cash in Hand 31/08/2022 (per Cash Book) | | |
| | Cash in hand per Bank Statements | | |
| | Petty Cash | 30/05/2022 | 0.00 |
| | Investment Account | 30/05/2022 | 21,126.79 |

| | | | | |
|----------|------------------------------|------------|-----------|------------------|
| | Barclays Premium Account | 30/06/2022 | 2,049.79 | |
| | Barclays Saver Account | 30/06/2022 | 31.36 | |
| | Barclays Current Account | 30/06/2022 | 59,306.20 | |
| | | | | 82,514.14 |
| | Less unrepresented payments | | | 5,815.86 |
| | | | | 76,698.28 |
| | Plus unrepresented receipts | | | 490.00 |
| | Adjusted Bank Balance | | | 77,188.28 |
| B | | | | |
| | A = B Checks out OK | | | |

9 October 2022 (2022 - 2023)

Dunnington Parish Council

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

Name and Role (RFO/Chair of Finance etc)

| | | | |
|----------|--|--|------------|
| | Bank Reconciliation at 29/09/2022 | | |
| | Cash in Hand 01/04/2022 | | 67,345.20 |
| | ADD | | |
| | Receipts 01/04/2022 - 29/09/2022 | | 64,472.20 |
| | | | 131,817.40 |
| | SUBTRACT | | |
| A | | | 34,221.41 |

| | | | |
|----------|---|-----------|------------------|
| | Payments 01/04/2022 - 29/09/2022 | | 97,595.99 |
| | Cash in Hand 29/09/2022 (per Cash Book) | | |
| | Cash in hand per Bank Statements | | |
| | Petty Cash 29/09/2022 | 0.00 | |
| | Investment Account 29/09/2022 | 21,126.79 | |
| | Barclays Premium Account 29/09/2022 | 2,050.42 | |
| | Barclays Saver Account 29/09/2022 | 31.36 | |
| | Barclays Current Account 29/09/2022 | 76,144.23 | |
| | | | 99,352.80 |
| | Less unrepresented payments | | 2,271.81 |
| | | | 97,080.99 |
| | Plus unrepresented receipts | | 515.00 |
| | Adjusted Bank Balance | | |
| B | | | 97,595.99 |
| | A = B Checks out OK | | |

Appendix 4

Dunnington Parish Council Reserves Balance 2022 - 2023

| <u>Reserve</u> | <u>OpeningBalanc</u> | <u>Transfers</u> | <u>Spend</u> | <u>Receipts</u> | <u>CurrentBalanc</u> |
|-----------------------------|----------------------|------------------|-----------------|-----------------|----------------------|
| Capital | | | | | |
| In Bloom | 4,993.42 | | | | 4,993.42 |
| Tot Capital | 4,993.42 | | | | 4,993.42 |
| Earmarked | | | | | |
| Allotment Bonds | 750.00 | | | 150.00 | 900.00 |
| Election Contingency | | 3,000.00 | | | 3,000.00 |
| PFA | 17,867.50 | 1,000.00 | | | 18,867.50 |
| Reading Rooms | 4,500.00 | 500.00 | | | 5,000.00 |
| Scouts | 4,700.00 | 300.00 | | | 5,000.00 |
| Cemetery | 20,000.00 | 1,000.00 | | | 21,000.00 |
| Dunnington through the ages | 1,277.50 | -100.00 | | | 1,177.50 |
| Neighbourhood Plan Grant | 3,155.10 | | | | 3,155.10 |
| Hassacarr Nature Reserve | 1,720.40 | 350.00 | | | 2,070.40 |
| Ward Grants | | 6,752.34 | 4,628.42 | | 2,123.92 |
| Playpark | | 2,000.00 | | | 2,000.00 |
| Tot Earmarked | 53,970.50 | 14,802.34 | 4,628.42 | 150.00 | 64,294.42 |
| TOTAL RESERVE | 58,963.92 | 14,802.34 | 4,628.42 | 150.00 | 69,287.84 |
| GENERAL FUND | | | | | 26,112.15 |
| TOTAL FUNDS | | | | | 95,399.99 |

