

## Minutes of the Dunnington Parish Council meeting held on 12th April 2021. (Virtual)

Present: Cllrs G Shaw, A Dykes, J Maggs, L Turnbull, D Swallow, M Thompson, J Brooks, S Hardwell and K Jackson

Clerk: J Bone

Ward Councillors M Rowley and M Warters attended

Six members of the public were also present, two of whom were present for Co-option interviews

Before the meeting began a Minutes silence was held on behalf of the death of HRH The Duke of Edinburgh

### **1 FORMALITIES**

- 1.1 Parish Council to receive apologies for absence given in advance of the meeting – no apologies were received
- 1.2 Parish Council to consider the approval of reasons for absence - none
- 1.3 Previous Meeting Minutes 8/3/21 for approval – approved unanimously
- 1.4 Declarations of Interest – Cllr K Jackson Item 7, Cllr G Shaw item 19.1

### **2 EXCLUSION OF PRESS AND PUBLIC**

- 2.1 The Parish Council will resolve to exclude the press and public from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons - Resolved

### **3 PUBLIC PARTICIPATION**

No members of the public wished to speak

### **4 CO-OPTION OF PARISH COUNCILLOR TO FILL VACANCY**

- 4.1 Applicants for the vacancy to present to the Parish Council and answer questions from the PC Councillors – Each applicant was interviewed
- 4.2 Parish Council to discuss the applicants at which time press and public will be excluded as per item 2 of the agenda – Press and public were excluded and a discussion took place.
- 4.3 After the Press and public are re-admitted the Parish Council voted as follows
  - Zoe Rees-Gay – 9 votes
  - Marian Ruston – 9 votes
- 4.4 The chairman announced that both candidates had been co-opted onto Dunnington Parish Council

### **5 POLICE REPORT**

- 5.1 Cllr M Thompson gave details of the previously circulated police report and a discussion took place.

## **6 CEMETERY ISSUES**

- 6.1 Parish Council to discuss and agree commercial waste charges from COYC for Cemetery – After discussion Parish Council agreed the refuse bin and charges
- 6.2 Parish Council to discuss and agree proposals to progress with phase 2 – a discussion took place and PC voted to go ahead with a competitive tender. Ward Cllr Martin Rowley kindly offered to advise on the layout of the new phase.

## **7 SPORTS AND SOCIAL CLUB**

- 7.1 Parish Council to discuss and agree our solicitor's proposal to restructure the relationship between the Parish Council and the PFA and agree the way forward

Cllr A Dykes proposed that the land and buildings were placed under the name of the Parish Council – Resolved

Cllr A Dykes proposed the PC enters into a lease between the PFA and the PC – Resolved but protection must be sought for the ownership of the building and land.

## **8 ADOPTION OF PARISH COUNCIL POLICIES**

- 8.1 Parish Council to discuss and adopt Freedom of Information policy – PC agreed the communication group would move forward with this and bring back to the PC
- 8.2 Parish Council to discuss and adopt new LGA Code of Conduct - Resolved

## **9 ANNUAL PARISH MEETING**

- 9.1 Parish Council to discuss the format and content of the virtual meeting arranged for 20 April 2021 – Discussion took place and format agreed. PC will have a practice the night before the meeting.

## **10 DUNNINGTON THROUGH THE AGES**

- 10.1 Contingency Plans to be discussed – the meeting was not clear on the requirements so this will be discussed again at the next meeting

## **11 XMAS TREE PURCHASE**

- 11.1 Parish Council to agree to purchase of Christmas Trees for 2021 (c£500). - Resolved

## **12 RESUMING OF NON VIRTUAL MEETINGS**

- 12.1 Parish Council to discuss resumption of non-virtual meetings – discussion took place.
- 12.2 Parish Council to decide about the date/venue for the May meeting – Agreed to change the May meeting date to 4<sup>th</sup> May 2021

## **13 CONSULTATION ON LOCAL GOVERNEMENT RE-ORGANISATION IN NORTH YORKSHIRE**

- 13.1 Parish Council discussed and decided the PC does not wish to submit a view as there was no shared view.

## **14 IN BLOOM**

- 14.1 Parish Council to decide which replacement seats to get for Millennium Garden and whether to apply for a Ward Grant for them - A discussion took place and a proposal was made for two seats for the Millennium Garden and a Ward Grant will be applied for.

**15 ENVIRONMENT ISSUES**

- 15.1 Parish Council discussed and agreed proposals of paper circulated in advance as follows.

Costs were agreed for Millennium Garden - £276. A Ward Grant has been approved for new wild flower beds on Intake Lane Green. It was agreed to go ahead with a Tree inspection of Parish Council Trees this year. It was agreed to develop a Pollinator strategy or Action Plan for Parish Council land. It was agreed to use the Cemetery Car park as a pick up point for residents taking advantage of the Garden Tree Scheme in the autumn.

**16 APPROVAL OF LAPTOP PURCHASE FOR USE BY PARISH CLERK**

Deferred to May meeting

**17 FINANCE AND CORRESPONDENCE**

- 17.1 Full updated Accounts and Accruals to date for 2020/21 – All cheques were approved by the PC

|                                      |                    |               |
|--------------------------------------|--------------------|---------------|
| <b>Investment Bond &amp; Account</b> | <b>£ 21,089.79</b> | <b>Mar-21</b> |
| <b>Premium Account Income</b>        | <b>£ 2,049.44</b>  | <b>Mar-21</b> |
| <b>Premium account Interest</b>      |                    | <b>Mar-21</b> |
| <b>Current Account</b>               | <b>£ 78,711.93</b> | <b>Mar-21</b> |

**Current Account Income**

|  |
|--|
|  |
|--|

**£ -**

**Current Account Expenditure**

|  |                   |
|--|-------------------|
| <b>Training and Subscription</b>                 | <b>£ 825.00</b>   |
| <b>In Bloom Costs</b>                            | <b>£ 4,216.50</b> |
| <b>Zoom costs</b>                                | <b>£ 43.17</b>    |
| <b>PC Expenses stamps</b>                        | <b>£ 10.17</b>    |
| <b>Salaries</b>                                  | <b>£ 509.60</b>   |
| <b>Final Garden Maintenance</b>                  | <b>£ 412.18</b>   |
| <b>Solicitors costs</b>                          | <b>£ 1,148.00</b> |
| <b>Costs of plants x 2 invoices</b>              | <b>£ 320.00</b>   |
| <b>In Bloom Costs</b>                            | <b>£ 101.23</b>   |
| <b>Dunnington Conservation Group - Room Hire</b> | <b>£ 20.00</b>    |
| <b>Petrol costs allotments and Cemetery</b>      |                   |
| <b>Management annual cost</b>                    | <b>£ 267.39</b>   |
| <b>Hassacarr Honorarium</b>                      | <b>£ 200.00</b>   |
| <b>Garage Rental costs</b>                       | <b>£ 500.00</b>   |
| <b>Dunnington and Grimston PFA Annual Grant</b>  | <b>£ 2,000.00</b> |
| <b>Drainage Rates</b>                            | <b>£ 11.74</b>    |

**£ 10,584.98**

|                                  |                    |               |
|----------------------------------|--------------------|---------------|
| <b>Forecast Current Account</b>  | <b>£ 68,126.95</b> | <b>Apr-21</b> |
| <b>Premium Account</b>           | <b>£ 2,049.44</b>  | <b>Apr-21</b> |
| <b>Investment Bond 1 &amp; 2</b> | <b>£ 21,089.79</b> | <b>Apr-21</b> |
|                                  | <b>£ 91,266.18</b> |               |

17.2 Review of Annual accounts 2020-21

The parish Clerk presented a review of the Accounts ahead of the meeting with the Internal Auditor

17.2 Correspondence

Various items received by email from Ward Councillors, COYC, YLCA and Parishioners – there were no comments by the PC

## **18 REVIEWS**

Cllr J Maggs reported on problems at the Playpark in respect of dog fouling and ASB

## **19 PLANNING - Ongoing Applications**

- 19.1 OS Field 2800 Eastfield Lane Dunnington York - Erection of 78 dwellings, landscaping, public open space and associated infrastructure - A further objection has been submitted
- 19.2 Ridgeway 2 Greencroft Court Dunnington York YO19 5NN - Single storey extension to side and rear following demolition of existing garage
- 19.3 1 Kendal Close Dunnington York YO19 5PG - Two storey side extension
- 19.4 14 Hunters Wood Way Dunnington York YO19 5RA - Single storey side extension
- 19.5 Highthorn Stamford Bridge Road Dunnington York YO19 5LN - Conversion of the existing agricultural building (located in field to the north east of Highthorn) to form 1no. dwelling with associated works and infrastructure; and change of use agricultural land to domestic curtilage. Alteration and widening of the vehicle access from Stamford Bridge Road
- 19.6 4 The Sycamores Bore Tree Baulk Dunnington York YO19 5HD - Single storey extension to front
- 19.7 Lodge Farm Hull Road Dunnington York YO19 5LR - Two storey side and single storey rear extension, porch and replacement canopies to front, and erection of 3 bay garage following demolition of garage and conservatory
- 19.8 Wold View 18 Church Street Dunnington York YO19 5PW - Two storey rear extension, 1no. rooflight and canopy to rear
- 19.9 3 Undercroft Dunnington York YO19 5RP - Single storey rear extension and single storey extension to rear of garage following demolition of conservatory
- 19.10 Land Adjacent Unit 6 Hassacarr Close Dunnington York - Variation of condition 11 of permitted application 20/01496/FUL to alter BREEAM requirement. Removal of Conditions 5 (submission of investigation and risk assessment), 6 (submission of remediation scheme), 7 (Submission of Verification report), 8 (separate systems of drainage for foul and surface water), 9 (Submission of foul and surface water drainage scheme), 10 (no piped discharge of surface water) of planning permission 20/01496/FUL.

## **20 PLANNING - New Applications**

- 20.1 Laurentide, Common Lane Dunnington York YO19 5LS - Raising of roof with hip to gable roof extensions to sides, front and rear; single storey front and rear extensions, 3no. rooflights to front and 2no. rooflights to rear
- 20.2 30 The Manor Beeches Dunnington York YO19 5PX - Two storey side extension and single storey front and rear extensions following demolition of existing garage
- 20.3 2 Thornhill Bore Tree Baulk Dunnington York YO19 5HD - Single storey rear extension
- 20.4 16 Hunters Wood Way Dunnington York YO19 5RA - Erection of garage to side.
- 20.5 The Birches 13 Church Street Dunnington York YO19 5PP - Crown reduce a Silver Birch tree by 30% in a Conservation Area
- 20.6 13 Derwent Estate Dunnington York YO19 5QL - Single storey rear extension following demolition of existing conservatory
- 20.7 Coney Garth Farm, Hull Road Dunnington York YO19 5LW - Reserved matters application for access, appearance, landscaping, layout and scale pursuant to outline planning permission 20/01073/OUT

## **21 PLANNING - Decisions (COYC)**

- 21.1 Hollytree Cottage, Intake Lane Dunnington York YO19 5NX - Two storey side and rear extension – Approved

- 21.2 Ashfield Holiday Cottages And Touring Caravan Park Hagg Lane Dunnington York YO19 5PE  
- Erection of single storey machinery and maintenance building following removal of 4 No. steel storage containers and a storage area for up to 6 No. touring caravans and outdoor equipment – Approved
- 21.3 The Sycamores Bore Tree Baulk Dunnington York - Fell 1no. Sycamore protected by Tree Preservation Order 3/1973 - Refused

## **22 PLANNING ENFORCEMENT**

- 22.1 Hull Road – to be removed for the next meeting
- 22.2 1 Church St
- 22.3 Travellers Site A166

## **23 AOB**

Next Meeting agreed for 4<sup>th</sup> May 2021

Potholes and Hagg Lane parking mentioned