

## **DUNNINGTON PARISH COUNCIL**

Chairman: Cllr Gill Shaw Clerk: Julie Bone Tel: 01904 672199

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Dunnington Parish Councillors are summoned to  
Dunnington Parish Council Meeting on Monday 14th June 2021 at 7.30pm  
at Dunnington Sports Club

### **1 FORMALITIES**

- 1.1 Parish Council to receive apologies for absence given in advance of the meeting
- 1.2 Parish Council to consider the approval of reasons for absence
- 1.3 Previous Meeting Minutes 4/5/21 to be approved
- 1.4 Declarations of Interest

### **2 EXCLUSION OF PRESS AND PUBLIC**

- 2.1 The Parish Council will resolve to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons

### **3 PUBLIC PARTICIPATION**

Any member of the parish may speak for up to 5 minutes on any matter on the Agenda with the session lasting no more than 20 minutes

### **4 POLICE REPORT**

- 4.1 Police Report

### **5 ALLOTMENTS**

- 5.1 The Parish Council to discuss the plot holders proposals and agree a way forward
- 5.2 The Parish Council to create a separate Allotment Group and select volunteers to take part in the Group.
- 5.3 The Parish Council to agree to involve the plot holders in a review of the Allotment Terms and Conditions later this year
- 5.4 Parish Council to consider the request for trees to be planted by allotment holder
- 5.5 The Parish Council to agree to the cost of replacing the asbestos roof with metal cladding on the Green allotment shed and the hire of a skip.

### **6 ANNUAL ACCOUNTS 2020-21**

- 6.1 Annual Governance Statement
  - 6.1.1 The Parish Council to consider the findings of the review carried out, of the effectiveness of the system of Internal Control and preparation of the Annual Governance Statement
  - 6.1.2 The Parish Council to approve the Annual Governance Statement by resolution.

- 6.2 The Accounting Statements
  - 6.2.1 The Parish Council to consider the Accounting Statements
  - 6.2.2 The Parish Council to Approve the Accounting Statements by resolution
  - 6.2.3 The Accounting statements to be signed and dated by the person presiding at the meeting
- 6.3 Approval of Public Rights Notification
- 7 PROW DMMO COMMON ROAD TO FOOTPATH 7**
  - 7.1 Update - The Parish Council to discuss and agree to continue to support the DMMO application and respond accordingly during the forthcoming consultation process.
- 8 ADOPTION OF PARISH COUNCIL POLICIES**
  - 8.1 Parish Council to discuss and adopt Freedom of Information policy
- 9 SPORTS CLUB**
  - 9.1 Parish Council to discuss Parking issues at the Sports Club
- 10 DUNNINGTON THROUGH THE AGES**
  - 10.1 The Parish Council to discuss and agree to the Reading Room terms for the Parish Council office and the Parish archives.
- 11 RURAL VILLAGE E MAIL DECISION**
  - 11.1 Parish Council to discuss the email request and decide if involvement for the PC is an option
- 12 MEMORIAL REQUEST**
  - 12.1 Parish Council to discuss and decide on the email request for a memorial in the Playpark
- 13 CEMETERY**
  - 13.1 Phase 2 Update
  - 13.2 The Parish Council to discuss and agree to exploring the possibility of using some of the spare land for green burials.
  - 13.3 The Parish Council to discuss and agree to using some of the spare land for a dog play area.
- 14 OPTION TO PURCHASE FIELD**
  - 14.1 The Parish Council to discuss and agree to purchase a field for the purpose of creating a dog play area and a possible environmental area. (Press and public to be excluded)
- 15 PARISH CLERKS HOURS OF WORK**
  - 15.1 The Parish Council to discuss the observations made by the internal auditor regarding the need to review the Parish Clerks hours to meet the needs of the Parish Council.

- 15.2 The Parish Council to discuss and agree to any change in the hours of work to be paid to the Parish Clerk. (Clerk, press and public to be excluded)

## **16 YORK LOCAL PLAN**

- 16.1 Update of Local Plan

## **17 FINANCE AND CORRESPONDENCE**

- 17.1 Full updated Accounts and Accruals to date for 2020/21

- 17.2 Parish Council to approve all cheques to be signed

- 17.3 Correspondence

Various items received by email from Ward Councillors, COYC, YLCA and Parishioners

## **18 PLANNING - Ongoing Applications**

- 18.1 Os Field 2800 Eastfield Lane Dunnington York - Erection of 78 dwellings, landscaping, public open space and associated infrastructure
- 18.2 Ridgeway 2 Greencroft Court Dunnington York YO19 5NN - Single storey extension to side and rear following demolition of existing garage
- 18.3 Highborn Stamford Bridge Road Dunnington York YO19 5LN - Conversion of the existing agricultural building (located in field to the north east of Highborn) to form 1no. dwelling with associated works and infrastructure; and change of use agricultural land to domestic curtilage. Alteration and widening of the vehicle access from Stamford Bridge Road
- 18.4 Land Adjacent Unit 6 Hassacarr Close Dunnington York - Variation of condition 11 of permitted application 20/01496/FUL to alter BREEAM requirement. Removal of Conditions 5 (submission of investigation and risk assessment), 6 (submission of remediation scheme) , 7 (Submission of Verification report), 8 (separate systems of drainage for foul and surface water), 9 (Submission of foul and surface water drainage scheme) , 10 (no piped discharge of surface water) of planning permission 20/01496/FUL.
- 18.5 Laurentide Common Lane Dunnington York YO19 5LS - Raising of roof with hip to gable roof extensions to sides, front and rear; single storey front and rear extensions, 3no. rooflights to front and 2no. rooflights to rear
- 18.6 30 The Manor Beeches Dunnington York YO19 5PX - Two storey side extension and single storey front and rear extensions following demolition of existing garage
- 18.7 13 Derwent Estate Dunnington York YO19 5QL - Single storey rear extension following demolition of existing conservatory
- 18.8 Coney Garth Farm Hull Road Dunnington York YO19 5LW - Reserved matters application for access, appearance, landscaping, layout and scale pursuant to outline planning permission 20/01073/OUT

## **19 PLANNING - New Applications**

- 19.1 15 York Street Dunnington York YO19 5PN - Installation of 2no. dormers and 1no. roof light to rear, replace existing uPVC windows to front with timber windows
- 19.2 St Nicholas Church Church Street Dunnington York YO19 5PW - Re-roofing of the Tower Room
- 19.3 15 York Street Dunnington York YO19 5PN - Installation of 2no. dormers and 1no. roof light to rear, replace existing uPVC windows to front with timber windows

- 19.4 White House Common Lane Dunnington York YO19 5LS - Erection of single and two storey outbuilding/garage
- 19.5 York Guns Camsey House Unit 1 Foxoak Business Park Common Road Dunnington - Display of 1no. externally illuminated fascia sign to front elevation and 1no. non-illuminated fascia sign to side elevation
- 19.6 1 Fifth Milestone Cottage Hull Road Dunnington York YO19 5LR - Change of use from guesthouse (use class C1) to a single dwelling house (use class C3)
- 19.7 Hall Garth Hull Road Dunnington York YO19 5LP - Erection of single storey annexe following demolition of outbuildings, single storey side extension to existing dwelling

## **20 PLANNING - Decisions (COYC)**

- 20.1 27 Church Street Dunnington York YO19 5PP - Work to Oak to reduce one branch by 2m supressing Ginkgo biloba, remove deadwood, prune to maintain shape and light crown lift in a Conservation Area – Approved
- 20.2 Caravannah 9 Common Road Dunnington York YO19 5NG - Fell 3no. Leylandii, 1no. Willow, 1no. Sycamore and 1no. Ash - tree works in a Conservation Area – Approved
- 20.3 90 Kerver Lane Dunnington York YO19 5SH - Single storey rear extension – Approved
- 20.4 1 Kendal Close Dunnington York YO19 5PG - Two storey side extension – Approved
- 20.5 14 Hunters Wood Way Dunnington York YO19 5RA - Single storey side extension - Approved
- 20.6 Lodge Farm Hull Road Dunnington York YO19 5LR - Two storey side and single storey rear extension, porch and replacement canopies to front, and erection of 3 bay garage following demolition of garage and conservatory - Approved

## **21 PLANNING ENFORCEMENT**

- 21.1 1 Church St
- 21.2 Travellers Site A166

## **22 AOB**

Next Meeting Monday 12<sup>th</sup> July 2021 Dunnington Sports Club

## ACCOUNTS

<u>Investment Bond &amp; Account</u>	£ 21,089.79	May-21
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<u>Premium Account Income</u>	£ 2,049.44	May-21
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<u>Current Account</u>	£101,675.18	May-21
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### Current Account Income

Allotment rents - BACS	£	135.00
Ward Grant - Scouts and guides	£	7,000.00
In Bloom Donation BACS	£	500.00
Cemetery - Interment cost	£	255.00
Ward Grant - Plants	£	342.00
Ward Grant CCTV cameras	£	492.00
In Bloom donations - cheques	£	260.00
Ward Grant - Playpark seesaw	£	2,984.00
Cemetery - Plot purchase	£	465.00
Ward Grant - Benches	£	750.00
Allotment rents - BACS	£	78.00
		<b>£ 13,261.00</b>

### Current Account Expenditure

PC Expenses ink, Land Registry costs, stamps and ICO certificate	£	85.30
Allotment Refund £50 + £13 Rent rebate for 1 1/2 months	£	63.00
Removal of tree at cemetery	£	1,848.00
Water costs undergate allotments and cemetery	£	116.18
Salaries	£	509.60
PC Expenses planning application charges	£	86.40
Garden Maintenance Preparation for wild flowers	£	398.00
Benches (Ward Grant)	£	1,092.00
Councillor Training	£	48.00
Allotment refund £50 bond and £12.50 Rent	£	62.50
Waste Bin collection Cemetery	£	11.60
Solar Panels Sports Club	£	12,480.00
		<b>£ 16,800.58</b>

<u>Forecast Current Account</u>	£ 98,135.60	Jun-21
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<u>Premium Account</u>	£ 2,049.44	Jun-21
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<u>Investment Bond 1 &amp; 2</u>	£ 21,089.79	Jun-21
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**£ 121,274.83**