

Minutes of the Dunnington Parish Council Meeting held on 14th June 2021
at Dunnington Sport Club

Present: Cllrs G Shaw, J Brooks, A Dykes, S Hardwell, K Jackson, J Maggs, M Thompson, M Ruston, N Ford, and Z Rees-Gay.

Ward Councillors M Warters and M Rowley both attended. Six members of the public attended.

1 FORMALITIES

1.1 Parish Council received apologies for absence given in advance of the meeting

Cllr L Turnbull – COVID vulnerabilities

Cllr D Swallow – COVID – not fully vaccinated

Cllr G Kay did not attend and did not send apologies

1.2 Parish Council considered the approval of reasons for absence

All apologies received were approved

1.3 Previous Meeting Minutes 4/5/21 were approved and signed

1.4 Declarations of Interest received from

Cllrs A Dykes, J Brooks and Z Rees-Gay – Item 14

2 EXCLUSION OF PRESS AND PUBLIC

2.1 The Parish Council will resolve to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons – Resolved – Items 14 and 15.2

3 PUBLIC PARTICIPATION

One member of the public spoke in respect of Item 5

4 POLICE REPORT

4.1 Cllr M Thompson advised the incidents reported by North Yorks Police

5 ALLOTMENTS

5.1 The Parish Council to discuss the plot holders proposals and agree a way forward – Cllr A Dykes thanked the speaker in item 3 for presenting the proposals

5.2 The Parish Council agreed to create a separate Allotment Group and select volunteers to take part in the Group.

5.3 The Parish Council agreed to involve the plot holders in a review of the Allotment Terms and Conditions later this year

5.4 Parish Council considered the request for trees to be planted by an allotment holder and decided this will be held over until the allotment group can discuss this. The plot holder will be informed by the clerk

5.5 The Parish Council agreed to the cost of replacing the asbestos roof with metal cladding on the Green allotment shed and the hire of a skip after discussion

6 ANNUAL ACCOUNTS 2020-21

6.1 Annual Governance Statement

6.1.1 The Parish Council considered the findings of the review carried out, of the effectiveness of the system of Internal Control and preparation of the Annual Governance Statement.

6.1.2 The Parish Council approved the Annual Governance Statement by resolution.

6.2 The Accounting Statements

6.2.1 The Parish Council considered the Accounting Statements

6.2.2 The Parish Council Approved the Accounting Statements by resolution

6.2.3 The Accounting statements were signed and dated by the Chairman Cllr G Shaw

6.3 Approval of Public Rights Notification - resolved

7 PROW DMMO COMMON ROAD TO FOOTPATH 7

7.1 Update - The Parish Council discussed if the PC should continue to support the DMMO application and respond accordingly during the forthcoming consultation process.

Resolved – 7 for and 2 against

8 ADOPTION OF PARISH COUNCIL POLICIES

8.1 Parish Council adopted the new Freedom of Information policy

9 SPORTS CLUB

9.1 Parish Council discussed the Parking issues at the Sports Club and after discussion Cllr A Dykes proposed that the Parish Council write to the AGM with concerns and suggestions and ask them to respond to the PC. All Councillors to supply any suggestions to the Clerk.

10 DUNNINGTON THROUGH THE AGES

10.1 The Parish Council to discuss and agree to the Reading Room terms for the Parish Council office and the Parish archives - Resolved

11 RURAL VILLAGE E MAIL DECISION

11.1 Parish Council discussed the email request and decided that we would ask if the PC can assess until March and then decide if involvement for the PC is an option.

12 MEMORIAL REQUEST

- 12.1 Parish Council discussed and decided to advise that there was no objection to approaching Playscheme but any ideas must comply with the Memorial policy and should be brought back to the Parish Council for approval.

13 CEMETERY

- 13.1 Phase 2 Update – Clerk will remind the funeral consultant re the information requested
- 13.2 The Parish Council to discuss and agree to exploring the possibility of using some of the spare land for green burials – discussion took place and it was decided that the current system allows for a green burial once a plot is purchased.
- 13.3 The Parish Council discussed using some of the spare land for a dog play area but it was decided not to say yes at this time.

14 OPTION TO PURCHASE FIELD

- 14.1 The Parish Council to discuss and agree to purchase a field for the purpose of creating a dog play area and a possible environmental area. (Press and public, and three Parish Councillors excluded) – After discussion it was decided to approach a non-council member to present to the PC at a future meeting.

15 PARISH CLERKS HOURS OF WORK

- 15.1 The Parish Council discussed the observations made by the internal auditor regarding the need to review the Parish Clerks hours to meet the needs of the Parish Council. (Clerk, press and public to be excluded)
- 15.2 The Parish Council discussed and agreed to changes in the hours of work to be paid to the Parish Clerk. (Clerk, press and public to be excluded) - Resolved

16 YORK LOCAL PLAN

- 16.1 Update of Local Plan – this was deferred to the July meeting

17 FINANCE AND CORRESPONDENCE

- 17.1 Full updated Accounts and Accruals to date for 2020/21

Clerk advised additional items of expenditure

£7.92 expenses for stamps, two invoices for garden maintenance for £800.40 and £67.20, installation of CCTV £492.00, Zoom payment £14.39 and training costs £22.50.

<u>Investment Bond & Account</u>	£ 21,089.79
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May-21

<u>Premium Account Income</u>	£ 2,049.44
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May-21

<u>Current Account</u>	£ 101,672.33
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May-21

Current Account Income

Allotment rents - BACS	£ 135.00
Ward Grant - Scouts and guides	£ 7,000.00
In Bloom Donation BACS	£ 500.00
Cemetery - Interment cost	£ 255.00
Ward Grant - Plants	£ 342.00
Ward Grant CCTV cameras	£ 492.00
In Bloom donations - cheques	£ 260.00
Ward Grant - Playpark seesaw	£ 2,984.00
Cemetery - Plot purchase	£ 465.00
Ward Grant - Benches	£ 750.00
Allotment rents - BACS	£ 78.00

£ 13,261.00

Current Account Expenditure

PC Expenses ink, Land Registry costs, stamps and ICO certificate	£ 93.22
Allotment Refund £50 + £13 Rent rebate for 1 1/2 months	£ 63.00
Removal of tree at cemetery	£ 1,848.00
Water costs undergate allotments and cemetery	£ 116.18
Salaries	£ 509.60
PC Expenses planning application charges	£ 86.40
Garden Maintenance Preparation for wild flowers	£ 1,265.60
Benches (Ward Grant)	£ 1,092.00
Councillor Training	£ 48.00
Allotment refund £50 bond and £12.50 Rent	£ 62.50
Waste Bin collection Cemetery	£ 11.60
Solar Panels Sports Club	£ 12,480.00
Installation CCTV	£ 492.00
Zoom payment	£ 14.39
Training costs	£ 22.50

£ 18,204.99

<u>Forecast Current Account</u>	£ 96,728.34
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Jun-21

<u>Premium Account</u>	£ 2,049.44
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Jun-21

<u>Investment Bond 1 & 2</u>	£ 21,089.79
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Jun-21

£ 119,867.57

17.2 Parish Council approved all cheques to be signed

17.3 Correspondence

Various items received by email from Ward Councillors, COYC, YLCA and Parishioners

18 PLANNING - Ongoing Applications

18.1 Os Field 2800 Eastfield Lane Dunnington York - Erection of 78 dwellings, landscaping, public open space and associated infrastructure

18.2 Ridgeway 2 Greencroft Court Dunnington York YO19 5NN - Single storey extension to side and rear following demolition of existing garage

18.3 Highborn Stamford Bridge Road Dunnington York YO19 5LN - Conversion of the existing agricultural building (located in field to the north east of Highborn) to form 1no. dwelling with associated works and infrastructure; and change of use agricultural land to domestic curtilage. Alteration and widening of the vehicle access from Stamford Bridge Road

18.4 Land Adjacent Unit 6 Hassacarr Close Dunnington York - Variation of condition 11 of permitted application 20/01496/FUL to alter BREEAM requirement. Removal of Conditions 5 (submission of investigation and risk assessment), 6 (submission of remediation scheme) , 7 (Submission of Verification report), 8 (separate systems of drainage for foul and surface water), 9 (Submission of foul and surface water drainage scheme) , 10 (no piped discharge of surface water) of planning permission 20/01496/FUL.

18.5 Laurentide Common Lane Dunnington York YO19 5LS - Raising of roof with hip to gable roof extensions to sides, front and rear; single storey front and rear extensions, 3no. rooflights to front and 2no. rooflights to rear

18.6 30 The Manor Beeches Dunnington York YO19 5PX - Two storey side extension and single storey front and rear extensions following demolition of existing garage

18.7 13 Derwent Estate Dunnington York YO19 5QL - Single storey rear extension following demolition of existing conservatory

18.8 Coney Garth Farm Hull Road Dunnington York YO19 5LW - Reserved matters application for access, appearance, landscaping, layout and scale pursuant to outline planning permission 20/01073/OUT

19 PLANNING - New Applications

19.1 15 York Street Dunnington York YO19 5PN - Installation of 2no. dormers and 1no. roof light to rear, replace existing uPVC windows to front with timber windows

19.2 St Nicholas Church Church Street Dunnington York YO19 5PW - Re-roofing of the Tower Room

19.3 15 York Street Dunnington York YO19 5PN - Installation of 2no. dormers and 1no. roof light to rear, replace existing uPVC windows to front with timber windows

19.4 White House Common Lane Dunnington York YO19 5LS - Erection of single and two storey outbuilding/garage

19.5 York Guns Camsey House Unit 1 Foxoak Business Park Common Road Dunnington - Display of 1no. externally illuminated fascia sign to front elevation and 1no. non-illuminated fascia sign to side elevation

19.6 1 Fifth Milestone Cottage Hull Road Dunnington York YO19 5LR - Change of use from guesthouse (use class C1) to a single dwelling house (use class C3)

19.7 Hall Garth Hull Road Dunnington York YO19 5LP - Erection of single storey annexe following demolition of outbuildings, single storey side extension to existing dwelling

20 PLANNING - Decisions (COYC)

- 20.1 27 Church Street Dunnington York YO19 5PP - Work to Oak to reduce one branch by 2m supressing Ginkgo biloba, remove deadwood, prune to maintain shape and light crown lift in a Conservation Area – Approved
- 20.2 Caravannah 9 Common Road Dunnington York YO19 5NG - Fell 3no. Leylandii, 1no. Willow, 1no. Sycamore and 1no. Ash - tree works in a Conservation Area – Approved
- 20.3 90 Kerver Lane Dunnington York YO19 5SH - Single storey rear extension – Approved
- 20.4 1 Kendal Close Dunnington York YO19 5PG - Two storey side extension – Approved
- 20.5 14 Hunters Wood Way Dunnington York YO19 5RA - Single storey side extension - Approved
- 20.6 Lodge Farm Hull Road Dunnington York YO19 5LR - Two storey side and single storey rear extension, porch and replacement canopies to front, and erection of 3 bay garage following demolition of garage and conservatory - Approved

21 PLANNING ENFORCEMENT

- 21.1 1 Church St
- 21.2 Travellers Site A166

22 AOB

Next Meeting Monday 12th July 2021 Dunnington Sports Club

Clerk advised she would not be available week commencing 21st June as taking annual leave.
Cllr J Brooks advised re overgrown hedges.