

## **DUNNINGTON PARISH COUNCIL**

Chairman : Cllr Stuart Kay Tel : 01904 488357

Clerk : Julie Bone Tel : 01904 672199

Email : [parish.clerk@dunningtonparishcouncil.org.uk](mailto:parish.clerk@dunningtonparishcouncil.org.uk)

### **Dunnington Parish Council Meeting Agenda – 10th September 2018**

#### **1 FORMALITIES**

##### **1.1 Apologies and reasons for non-attendance**

Cllr J Harrison - Away

##### **1.2 Parish Council approval of Apologies and reasons for absence**

##### **1.3 Previous Meeting Minutes (9/7/18).**

##### **1.4 Declaration of Interest**

#### **2 POLICE REPORT**

##### **2.1 Police Report**

#### **3 PUBLIC PARTICIPATION**

Any member of the parish may speak for up to 5 minutes on any matter on the Agenda with the session lasting no more than 20 minutes

#### **4 WEBSITE - COUNCILLOR PHOTOGRAPHS**

#### **5 CO-OPT NEW PARISH COUNCILLOR**

#### **6 WW1 COMMEMORATION**

#### **7 TREE WORK**

#### **8 REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT**

##### **8.1 Adopt Review of Effectiveness of Internal Audit for 2017-18**

#### **9 LOCAL AND NEIGHBOURHOOD PLANS**

##### **9.1 Update on the Local Plan – Cllr J Brooks**

##### **9.2 Update on the DPC Neighbourhood Plan – Cllr A Brooks**

##### **9.3 Housing allocation Neighbourhood Plan – Cllr A Brooks**

#### **10 FINANCE AND CORRESPONDENCE**

##### **10.1 Full updated Accounts and Accruals to date for 2018/19**

##### **10.2 Correspondence – See list below of previously circulated correspondence.**

##### **10.3 Report Finance and Strategy group – Cllr A Brooks**

## **11 REVIEWS**

- 11.1 Local projects – Cllr S Kay
- 11.2 PFA Update – Cllr J Farmer
- 11.3 Web site – Cllr A Dykes
- 11.4 In-Bloom – Cllr R Freer
- 11.5 Environment – Cllr L Turnbull
- 11.6 Cemetery – Cllr J Harrison
- 11.7 Playpark – Cllr J Maggs
- 11.8 Transport – Cllr J Maggs
- 11.9 Ward Committee – Cllr J Brooks
- 11.10 This Is Dunnington – Cllr A Dykes
- 11.11 Scouts and Guides – Cllr A Dykes

## **12 PLANNING - Ongoing Applications**

- 12.1 42 York Street Dunnington York YO19 5QS - Formation of new access and driveway to house (retrospective)
- 12.2 Common Farm Common Lane Dunnington York YO19 5LS - Erection of 2no. mono pitched open fronted storage buildings in existing storage yard (resubmission)
- 12.3 Hog And Apple Limited Unit 1 The Sycamores Bore Tree Baulk Dunnington - Change of use of existing industrial units to 4 no. apartments to include demolition of unit E and erection of replacement residential unit together with associated works.
- 12.4 Hog And Apple Limited Unit 1 The Sycamores Bore Tree Baulk Dunnington - Internal and external works in connection with change of use of industrial units to 4 no. apartments with associated works including demolition of Unit E

## **13 PLANNING - New Applications**

- 13.1 The Old Cottage 24 York Street Dunnington York YO19 5PN - Single storey rear extension and re-roofing of existing ground floor roof.
- 13.2 36 Water Lane Dunnington York YO19 5NS - Single storey side and rear extension.

## **14 PLANNING - Decisions (COYC)**

- 14.1 58 Horsfield Way Dunnington York YO19 5RH - Single storey side and rear extension – Approved
- 14.2 3 Garden Flats Lane Dunnington York YO19 5NB – Raising of existing Roof Rear extension to provide living accommodation over two floors, single storey side extension and two no dormers to front (revised scheme) – Approved

- 14.3 16 Undercroft Dunnington York YO19 5RP - Conversion of existing garage into living accommodation and single storey rear extension to existing garage building – Approved
- 14.4 Orchard Cottage 21 Water Lane Dunnington York YO19 5NP - Single storey side extension, front porch and 2no. ground floor bay windows to front – Approved
- 14.5 25 Intake Lane Dunnington York YO19 5NX - Single storey rear extension - Approved
- 14.6 21 Eastfield Lane Dunnington York YO19 5ND - Front Dormer – Approved
- 14.7 11A Water Lane Dunnington York YO19 5NW - Single storey rear extension - Approved

**15 AOB**

Next Meeting to be held Monday 8<sup>th</sup> October 2018 at St Nicholas Church

## ACCOUNTS

<u>Investment Bond &amp; Account</u>	£ 20,832.41	Jul-18
<u>Premium Account Income</u>	£ 2,040.65	Jul-18
Premium account Interest	£ 1.02	Jul-18
<u>Current Account</u>	£ 54,608.97	Jul-18
<u>Current Account Income</u>		
<u>In Bloom Donations</u>	£ 175.00	
Cemetery interment and plot	£ 2,120.00	
	£ 2,295.00	
<u>Current Account Expenditure</u>		
Clerks expenses - DPC Land registry, stamps, envelopes, HMRC Payment	£ 163.97	
Salaries	£ 452.80	
Grass cutting	£ 404.40	
Maintenance in Bloom	£ 124.04	
Website costs - Conservation Map and hosting 3/10/18-2/10/18	£ 150.00	
Training costs - Clerk course	£ 115.00	
PKF Littlejohn LLP - Audit 2017-18	£ 240.00	
Purchase of dog bags	£ 146.40	
Salaries	£ 452.80	
Clerks Expenses - ink cartridges, HMRC Tax	£ 53.87	
Grass Cutting	£ 404.40	
Water Allotments	£ 6.77	
Website Costs	£ 231.00	
In Bloom Maintenance	£ 69.30	
	£ 1,364.54	
<u>Forecast Current Account</u>	£ 55,539.43	Sep-18
<u>Premium Account</u>	£ 2,041.67	Sep-18
<u>Investment Bond 1 &amp; 2</u>	£ 20,832.41	Sep-18
	£ 78,413.51	

## CORRESPONDENCE

Date	Type	Subject	Sender
01/07/2018	Email	Report Website Dunnington Parish Council - 2018, June	Website Provider
02/07/2018	Email	Crime and Asb figures for June	NYP
02/07/2018	Email	Plans List Week 25.06.2018 - 29.06.2018	COYC
02/07/2018	Email	NALC Chief Executive's Bulletin, week ending 29 June 2018	YLCA
02/07/2018	Email	Request for information from Kik Deighton Parish Council - Power Supply	YLCA
02/07/2018	Email	Fwd: Leaving the Council	COYC
03/07/2018	Email	Re: Recycling - to 'preach' or to 'practise.	Ward Councillor
03/07/2018	Email	Thanksgiving service for the life of Barry Dodd CBE	YLCA
03/07/2018	Email	The Good Councillors Guide to Finance and Transparency 2018 and The Goods Councillor's Guide 2018	YLCA
03/07/2018	Email	Decision sheet for Decision Session - Economic Development and Community Engagement, Tuesday, 3rd July, 2018, 2.00 pm	COYC
03/07/2018	Email	Agenda for Health and Wellbeing Board, Wednesday, 11th July, 2018, 4.30 pm	COYC
04/07/2018	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 12th July, 2018, 2.00 pm	COYC
04/07/2018	Email	NALC Newsletter	YLCA
04/07/2018	Email	18-01018-FUL Decision Notice.pdf	COYC
06/07/2018	Email	Fwd: 2018 highway weed control	Ward Councillor
06/07/2018	Email	Neighbourhood Policing	NYP
06/07/2018	Email	NALC CHIEF EXECUTIVE'S BULLETIN, WEEK ENDING 6 JULY 2018	YLCA
09/07/2018	Email	Plans List Week 15	COYC
09/07/2018	Email	Request for information from Thornton le Dale Parish Council - Contractor for Village caretaker services	YLCA
10/07/2018	Email	The final insult?	Ward Councillor
10/07/2018	Email	We want to hear YOUR views on policing in YOUR neighbourhood	NYP
10/07/2018	Email	York Bus Forum Report - "Better than a Bus Station: A Transport Interchange for York"	YLCA
11/07/2018	Email	18/01423/FUL - Hog and Apple Limited, Unit 1, The Sycamore, Bore Tree Baulk, Dunnington - Consultation Email	COYC
11/07/2018	Email	White Rose Update July	YLCA
11/07/2018	Email	Supplement: Agenda Supplement - Annex of Written Representations to the agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 12th July, 2018, 2.00 pm	COYC
12/07/2018	Email	YLCA one-day Conference 2018	YLCA
13/07/2018	Email	RE: YLCA Training provision - July to November 2018	YLCA
13/07/2018	Email	Agenda for Decision Session - Executive Member for Economic Development and Community Engagement, Monday, 23rd July, 2018, 5.00 pm	COYC
13/07/2018	Email	Decision 23 Kerver Lane	COYC
13/07/2018	Email	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 12th July, 2018, 2.00 pm	COYC
13/07/2018	Email	18-01013-FUL Decision Notice.pdf	COYC
13/07/2018	Email	YouTube	Ward Councillor

Date	Type	Subject	Sender
14/07/2018	Email	Fwd: Road verges are changing	Ward Councillor
14/07/2018	Email	FOI_130718.pdf	Ward Councillor
16/07/2018	Email	Majority of Britons think police have lost control of the streets   Daily Mail Online	Ward Councillor
16/07/2018	Email	Plans List Week 16	COYC
16/07/2018	Email	18/01424/LBC - Unit 1, The Sycamores, Bore Tree Baulk - Consultation Email - Pt. 1	COYC
17/07/2018	Email	Fwd: UK Parliament: Little Interest in Grooming Gangs	Ward Councillor
17/07/2018	Email	Fwd: Osbaldwick Link Road.	Ward Councillor
18/07/2018	Email	Today's net migration figures   Migration Watch UK	Ward Councillor
20/07/2018	Email	YouTube	Ward Councillor
20/07/2018	Email	Forgotten Corners	COYC
22/07/2018	Email	Flyposting.	Ward Councillor
22/07/2018	Email	Flyposting.	COYC
23/07/2018	Email	Flyposting.	COYC
23/07/2018	Email	NEO/NYP joint working.	Ward Councillor
23/07/2018	Email	NEO/NYP joint working.	COYC
23/07/2018	Email	Plans List Week 16.07.2018-20.07.2018	COYC
23/07/2018	Email	Consultation: Bye Laws on Sites of Special Scientific Interest (SSSI's)	YLCA
23/07/2018	Email	NALC Chief Executive's Bulletin week commencing 23.7.18	YLCA
23/07/2018	Email	An invitation from the National Association of Local Councils to attend their conference in October 2018	YLCA
24/07/2018	Email	New police control room launched to help reduce call waiting times   York Press	Ward Councillor
24/07/2018	Email	RE: New police control room launched to help reduce call waiting times   York Press	NYP
24/07/2018	Email	Re: New police control room launched to help reduce call waiting times   York Press	Ward Councillor
24/07/2018	Email	RURAL BUSINESS SOLUTIONS – OMEGA SYSTEM	YLCA
24/07/2018	Email	Decision sheet for Decision Session - Executive Member for Economic Development and Community Engagement, Monday, 23rd July, 2018, 5.00 pm	COYC
24/07/2018	Email	Request for Information from Denholme Town Council - Solar powered artificial Christmas trees	YLCA
25/07/2018	Email	Minutes for Decision Session - Executive Member for Economic Development and Community Engagement, Monday, 23rd July, 2018, 5.00 pm	COYC
25/07/2018	Email	We have the answer to getting more visitors to your website	Website Provider
25/07/2018	Email	The Repair Shop	Ricochet
26/07/2018	Email	Fwd: Please oppose fast-tracking fracking	Ward Councillor
26/07/2018	Email	Re: White lining, Murton.	Ward Councillor
26/07/2018	Email	18/01233/FUL - 21 Eastfield Lane - Consultation Email - Parts 1 and 2	COYC
26/07/2018	Email	RE: White lining, Murton.	COYC
26/07/2018	Email	Compost giveaways	COYC
27/07/2018	Email	RE: New police control room launched to help reduce call waiting times   York Press	NYP
28/07/2018	Email	Joseph Rowntree Charity Trust investigated for giving money to Teach na Failte INLA   Daily Mail Online	Ward Councillor
28/07/2018	Email	Fwd: Labour MP Sarah Champion has been given beefed-up security after publicly condemning Asian child abuse gangs	Ward Councillor
29/07/2018	Email	Gypsy Horses.	Ward Councillor
30/07/2018	Email	RE: Gypsy Horses.	COYC
30/07/2018	Email	Plans List Week - 23.07.2018 – 27.07.2018	COYC

Date	Type	Subject	Sender
30/07/2018	Email	Re: Labour MP Sarah Champion has been given beefed-up security after publicly condemning Asian child abuse gangs	Ward Councillor
30/07/2018	Email	Fwd: CYC involvement with Joseph Rowntree organisations	Ward Councillor
30/07/2018	Email	NALC MODEL STANDING ORDERS (REVISED)	YLCA
30/07/2018	Email	18/01495/FUL - 11A Water Lane Dunnington York YO19 5NW - Consultation Email	COYC
30/07/2018	Email	Re. Meeting cancelled - 07/08/2018, 14:00, Decision Session - Executive Member for Economic Development and Community Engagement	COYC
01/08/2018	Email	Report Website Dunnington Parish Council - 2018, July	Website Provider
01/08/2018	Email	Tesla Solar Roof   Tesla UK	Ward Councillor
01/08/2018	Email	Decision 16 Undercroft	COYC
01/08/2018	Email	Fwd: A166 signs	Ward Councillor
01/08/2018	Email	Agenda for Area Planning Sub-Committee, Thursday, 9th August, 2018, 4.30 pm	COYC
01/08/2018	Email	EMAIL REPLY 18/00934/FUL	COYC
02/08/2018	Email	Summer Update from Julia Mulligan - Police & Crime Commissioner for North Yorkshire	NYP
03/08/2018	Email	Local Plan.	Ward Councillor
03/08/2018	Email	Parish Council report July	NYP
05/08/2018	Email	I just signed this petition -- will you?	Ward Councillor
05/08/2018	Email	Re: Tesla Solar Roof   Tesla UK	Ward Councillor
06/08/2018	Email	RE: Tesla Solar Roof   Tesla UK	Councillor
06/08/2018	Email	NALC CHIEF EXECUTIVE'S BULLETIN, WEEK ENDING 3 AUGUST 2018	YLCA
06/08/2018	Email	NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC) – REVISED GDPR TOOLKIT	YLCA
06/08/2018	Email	Plans List Week 30.07.2018 - 03.08.2018	COYC
07/08/2018	Email	CYC fracking applications.	Ward Councillor
07/08/2018	Email	25 Garden Flats Lane, Dunnington.	Ward Councillor
07/08/2018	Email	Fwd: CYC fracking applications.	Ward Councillor
07/08/2018	Email	Fwd: Please oppose fast-tracking fracking	Ward Councillor
08/08/2018	Email	Volunteering opportunities with York Carers Centre	York Carers
08/08/2018	Email	Anti-Social Behaviour Survey	NYP
08/08/2018	Email	CONSULTATION: GREEN PAPER FOR ADULT SOCIAL CARE AND WELL-BEING	YLCA
08/08/2018	Email	GOVERNMENT SHALE GAS EXPLORATION AND PRODUCTION PLANNING CONSULTATIONS	YLCA
08/08/2018	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 16th August, 2018, 2.00 pm	COYC
09/08/2018	Email	WW1 Commemorations	COYC
10/08/2018	Email	Tranby Av/Hull Rd Roundabout.	Ward Councillor
10/08/2018	Email	letter to parish councillors	NYP
10/08/2018	Email	YLCA one-day Conference 2018	YLCA
10/08/2018	Email	letter to parish councillors	NYP
12/08/2018	Email	Re: Labour MP Sarah Champion has been given beefed-up security after publicly condemning Asian child abuse gangs	Ward Councillor
13/08/2018	Email	Fwd: Our council's fossil fuel investments	Ward Councillor
13/08/2018	Email	Plans List Week 06.08.2018 - 10.08.2018	COYC
13/08/2018	Email	OP COLLABORATE	NYP
14/08/2018	Email	HOUSE IN MULTIPLE OCCUPATION ( " HMO " ) « Local Government Law	Ward Councillor
14/08/2018	Email	police meetings	NYP
15/08/2018	Email	NALC Chief Executive's Bulletin	YLCA

Date	Type	Subject	Sender
15/08/2018	Email	2018 Yorkshire Marathon 14th October- Event Information	Run for All
16/08/2018	Email	Dunnington Conservation Area.	Ward Councillor
16/08/2018	Email	Request for information from Bramhope & Carlton Parish Council	YLCA
16/08/2018	Email	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 16th August, 2018, 2.00 pm	COYC
16/08/2018	Email	Fwd: Damaged pavement.	Ward Councillor
17/08/2018	Email	Decision Orchard Cottage 21 Water Lane	COYC
17/08/2018	Email	Hundreds of councils snub WW1 troops by refusing to stump up £750 for statue honouring the dead   Daily Mail Online	Ward Councillor
20/08/2018	Email	East Riding and Hull Joint Minerals Local Plan Submission to Secretary of State	East Riding
20/08/2018	Email	Fwd: YouTube	Ward Councillor
20/08/2018	Email	Re: Damaged pavement.	Ward Councillor
20/08/2018	Email	Plans List Week 13.08.2018 - 17.08.2018	COYC
20/08/2018	Email	INCREASE IN THE VERIFICATION FEE FOR THE CERTIFICATE IN LOCAL COUNCIL ADMINISTRATION (Cilca)	YLCA
20/08/2018	Email	JOB VACANCY AT YLCA – LOCAL COUNCILS OFFICER	YLCA
20/08/2018	Email	White Rose Update August Edition	YLCA
21/08/2018	Email	York Disabled Workers Cooperative appeals for support   York Press	Ward Councillor
20/08/2018	Email	18/01851/FUL - 25 Garden Flats Lane Dunnington York - Consultation Email	COYC
22/08/2018	Email	Re: NEO/NYP joint working.	Ward Councillor
22/08/2018	Email	RE: NEO/NYP joint working.	COYC
22/08/2018	Email	18/01460/FUL The Old Cottage 24 York Street Dunnington York YO19 5PN	COYC
23/08/2018	Email	Migration is 'behind 82% of UK's population growth'   Daily Mail Online	Ward Councillor
24/08/2018	Email	IMG_8212.jpg	Ward Councillor
24/08/2018	Email	Decision 21 Eastfield Lane Dunnington	COYC
24/08/2018	Email	Fwd: Standards Complaint	Ward Councillor
24/08/2018	Email	NATIONAL ASSOCIATION OF LOCAL COUNCILS – UPDATE TO THE GENERAL DATA PROTECTION REGULATION TOOLKIT	YLCA
24/08/2018	Email	NALC CHIEF EXECUTIVE'S BULLETIN, WEEK ENDED FRIDAY 24 AUGUST 2018	YLCA
24/08/2018	Email	Demolition of 25 HGarden Flats Lane	Parishioner
24/08/2018	Email	Demolition of 25 HGarden Flats Lane	Ward Councillor
25/08/2018	Email	Twitter	Ward Councillor
28/08/2018	Email	Re. Meeting cancelled - 04/09/2018, 14:00, Decision Session - Executive Member for Economic Development and Community Engagement	COYC
28/08/2018	Email	Plans List Week 20.08.2018 – 24.08.2018	COYC
28/08/2018	Email	Damage pavement	Parishioner
29/08/2018	Email	Damage pavement	Ward Councillor
29/08/2018	Email	18/01851/FUL	Ward Councillor
29/08/2018	Email	ACAS WEBINAR – MANAGING A FAIR DISCIPLINARY PROCESS	YLCA
29/08/2018	Email	Agenda for Area Planning Sub-Committee, Thursday, 6th September, 2018, 4.30 pm	COYC
29/08/2018	Email	Decision 11A Water Lane Dunnington	COYC
30/08/2018	Email	Our New Website Launched	Website Provider
31/08/2018	Email	You Tube	Ward Councillor



<b>Date</b>	<b>Type</b>	<b>Subject</b>	<b>Sender</b>
31/08/2018	Email	Request for information from Monk Fryston Parish Council - Contractors for repair of tarmac path	YLCA
31/08/2018	Email	Request for information from Filey Town Council - IT hardware for members	YLCA
31/08/2018	Email		