

Minutes of the Dunnington Parish Council Meeting held on 13th September 2021
at The Tower Room at St Nicholas Church at 7.30pm

Present: Cllrs G Shaw, J Brooks, A Dykes, S Hardwell, K Jackson, J Maggs, M Thompson, L Turnbull, Zoe Rees gay, David Swallow and Marian Ruston

Ward Councillor M Rowley attended. Two members of the public attended.

Also in attendance was the newly recruited Parish Clerk who was introduced to the PC by the Chairman and was there to observe.

Before the meeting began a minutes silence was held as two former Chairman of the Council have sadly passed away recently Alf Deuchars and Kevin Hardy Rowling.

1 FORMALITIES

1.1 Parish Council received apologies for absence given in advance of the meeting from:

Cllr N Ford – possible COVID contact

Cllr G Kay – Work commitments

1.2 Parish Council approved all apologies and reasons for absence

1.3 Previous Meeting Minutes 12/7/21 and 2/8/21 were approved

1.4 Declarations of Interest

2 EXCLUSION OF PRESS AND PUBLIC

2.1 The Parish Council resolved to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons

3 PUBLIC PARTICIPATION

One member of the public spoke in respect of item 7.1

4 POLICE REPORT

4.1 Cllr Mick Thompson gave a summary of the incidents provided by North Yorks Police and also mentioned there had been a spate of burglaries in the Osbaldwick area so Dunnington residents should be made aware that they should be vigilant. This will be highlighted on the PC website.

5 OPTION TO PURCHASE FIELD

5.1 Parish Council to discuss the option – deferred to October meeting

5.2 Parish Council to agree the way forward – deferred to October meeting

6 ALLOTMENTS

- 6.1 Parish Council discussed and agreed hire of machinery for installation of new taps up to £150
- 6.2 Feedback from allotment meeting – Cllr M Ruston gave an update of the discussions at the allotment meeting that had taken place
- 6.3 Parish Council discussed and agreed the new Terms of Reference

7 ENVIRONMENT ISSUES

- 7.1 Planting Trees for the Queen’s Jubilee – The Parish Council discussed the options put forward by Cllr L Turnbull and it was agreed to plant 3 oak trees, two with benches round.
- 7.2 Report on various Environment Initiatives from Cllr L Turnbull and then the PC agreed in principle to all the initiatives in the paper circulated before the meeting by Cllr Turnbull which included a similar wild flower scheme to the current Intake Lane beds on the Greenside Green, tidy up and new planting at Millennium Garden and replacement of a few yew plants in the new cemetery hedge.

8 ADOPTION OF UPDATED FINANCIAL REGULATIONS

- 8.1 Parish Council adopted the amended Financial Regulations

9 DUNNINGTON METHODIST CHURCH

- 9.1 Cllr A Dykes gave an update on the Methodist Church status which is still unresolved

10 PARISH CLERK RECRUITMENT

- 10.1 Cllr A Dykes advised the result of recruitment process and introduced the new Clerk to the PC
- 10.2 Parish Council to discuss and agree the provision of suitable equipment for the new Parish Clerk and approved purchase of a new Shredder, mobile phone and lockable cupboard.

11 H31 – RESPONSE TO LATEST CONSULTATION

- 11.1 Parish Council approved the previously circulated response to the latest consultation. The Clerk will send to COYC

12 PARISH COUNCIL MEETING VENUE

- 12.1 Cllr A Dykes gave an update on the situation with other venue options and at this time it is considered that the Tower Room is the best option.

13 CEMETERY PHASE 2

- 13.1 Cllr L Turnbull gave an Update on Phase 2. Wood debris requires removal. Clerk will try to have this removed or the wood will be chipped

14 ANNUAL ACCOUNTS AND NOTICE OF CONCLUSION OF AUDIT INSPECTION DATES

- 14.1 AGAR 2020-21 has now been signed and returned to the PC. This will be placed on the website.
- 14.2 Parish Council to decide publication dates for Notice of Conclusion of Audit 2020-21 – Resolved this will go on the website
- 14.3 Parish Council to decide cost of provision of copies of AGAR 2020-21 – Resolved £2 per copy

15 FINANCE AND CORRESPONDENCE

- 15.1 Full updated Accounts and Accruals to date for 2020/21

<u>Investment Bond & Account</u>	£ 21,089.79	Aug-21
<u>Premium Account Income</u>	£ 2,049.49	Aug-21
<u>Premium account Interest</u>		
<u>Current Account</u>	£ 72,297.80	Aug-21
<u>Current Account Income</u>		
<u>In Bloom Donation</u>	£ 50.00	
	£ 50.00	
<u>Current Account Expenditure</u>		
Salaries	£ 632.28	
PC Expenses	£ 38.12	
Purchase Green signs	£ 384.00	
Grass Maintenance and Hedge Cutting	£ 110.40	
Advert Clerk Vacancy and Training	£ 37.50	
Zoom Invoice	£ 14.39	
Water costs undergate allotments and cemetery	£ 36.48	
External advertising Parish Clerk	£ 80.00	
Water costs Allotments (The Green)	£ 7.18	
Room hire Interviews	£ 20.00	
In Bloom petty cash	£ 300.00	
Expenses Recruitment costs	£ 57.00	
Scouts and Guides building work	£ 3,816.50	
Audit costs	£ 360.00	
	£ 5,893.85	
<u>Forecast Current Account</u>	£ 66,453.95	Sep-21
<u>Premium Account</u>	£ 2,049.49	Sep-21
<u>Investment Bond 1 & 2</u>	£ 21,089.79	Sep-21
	£ 89,593.23	

Additional items of expenditure were additional 4.85 on PC expense for paper/envelopes, additional £1077.6 for Grass maintenance, additional Zoom costs for £14.39, Playpark costs £120 and In Bloom room hire £60

15.2 Parish Council approved all cheques to be signed and approved cheque list showing two signatures by two Councillors.

15.3 Correspondence

Various items received by email from Ward Councillors, COYC, YLCA and Parishioners

16 PLANNING - Ongoing Applications

16.1 Os Field 2800 Eastfield Lane Dunnington York - Erection of 78 dwellings, landscaping, public open space and associated infrastructure

16.2 Ridgeway 2 Greencroft Court Dunnington York YO19 5NN - Single storey extension to side and rear following demolition of existing garage

16.3 Highthorn Stamford Bridge Road Dunnington York YO19 5LN - Conversion of the existing agricultural building (located in field to the north east of Highthorn) to form 1no. dwelling with associated works and infrastructure; and change of use agricultural land to domestic curtilage. Alteration and widening of the vehicle access from Stamford Bridge Road

16.4 Land Adjacent Unit 6 Hassacarr Close Dunnington York - Variation of condition 11 of permitted application 20/01496/FUL to alter BREEAM requirement. Removal of Conditions 5 (submission of investigation and risk assessment), 6 (submission of remediation scheme), 7 (Submission of Verification report), 8 (separate systems of drainage for foul and surface water), 9 (Submission of foul and surface water drainage scheme), 10 (no piped discharge of surface water) of planning permission 20/01496/FUL.

16.5 Laurentide Common Lane Dunnington York YO19 5LS - Raising of roof with hip to gable roof extensions to sides, front and rear; single storey front and rear extensions, 3no. rooflights to front and 2no. rooflights to rear

16.6 15 York Street Dunnington York YO19 5PN - Installation of 2no. dormers and 1no. roof light to rear, replace existing uPVC windows to front with timber windows

16.7 White House Common Lane Dunnington York YO19 5LS - Erection of single and two storey outbuilding/garage

16.8 York Guns Camsey House Unit 1 Foxoak Business Park Common Road Dunnington - Display of 1no. externally illuminated fascia sign to front elevation and 1no. non-illuminated fascia sign to side elevation

16.9 25 Garden Flats Lane Dunnington York YO19 5NB - Variation of condition 2 of permitted application 18/01851/FUL to alter access

16.10 112 Kerver Lane Dunnington York YO19 5SH - Single storey front extension

17 PLANNING - New Applications

17.1 Fernholme Common Lane Dunnington York YO19 5LS - Erection of replacement dwelling following demolition of existing

17.2 Brooklands Hull Road Dunnington York YO19 5LW - 2no. hip to gable roof extensions, 3no. rooflights to front, increase height of chimneys, and dormer to rear

17.3 76 Horsfield Way Dunnington York YO19 5RH - Single storey rear extension, porch to front and partial conversion of existing garage to habitable space

18 PLANNING - Decisions (COYC)

- 18.1 2 Water Lane Dunnington York YO19 5NR - Fell 2no. Leylandii trees in a Conservation Area
- 18.2 Ashfield Holiday Cottages And Touring Caravan Park Hagg Lane Dunnington York YO19 5PE - Conversion of two cottages to form one dwelling with two storey front extension, raising of ridge height, single storey side and rear extensions, and porch to front following demolition of front, side and rear projections – Approved
- 18.3 1 Fifth Milestone Cottage Hull Road Dunnington York YO19 5LR - Change of use from guesthouse (use class C1) to a single dwelling house (use class C3) – Approved
- 18.4 St Nicholas Church Church Street Dunnington York YO19 5PW - Re-roofing of the Tower Room – Approved
- 18.5 15 York Street Dunnington York YO19 5PN - Installation of 2no. dormers and 1no. roof light to rear, replace existing uPVC windows to front with timber windows - Approved
- 18.6 Hall Garth Hull Road Dunnington York YO19 5LP - Erection of single storey annexe following demolition of outbuildings, single storey side extension to existing dwelling – Householder Approval
- 18.7 The Beeches 2A Pear Tree Lane Dunnington York YO19 5QF - 21/01637/TPO | Crown reduce 3no. Beech and 1no. Sycamore tree protected by Tree Preservation Order no. 1/1977 | The Beeches 2A Pear Tree Lane Dunnington York YO19 5QF – Approved
- 18.8 13 Church Lane Dunnington York YO19 5PT - Single storey wraparound extension to side and rear with conversion of existing garage to habitable space - Approved
- 18.9 8 Undercroft Dunnington York YO19 5RP - Construction of a full height side and single storey rear extension following demolition of garage – Approved
- 18.10 7 Holly Tree Croft Dunnington York YO19 5RG - Single storey side extension - Approved
- 18.11 6 Cedar Glade Dunnington York YO19 5QY - Single storey side and rear extension to be constructed in brick and render following demolition of garage - Approved
- 18.12 12 Petercroft Lane Dunnington York YO19 5NQ - Single storey side and rear extension following demolition of garage - Approved

19 PLANNING ENFORCEMENT

- 19.1 1 Church St
- 19.2 Travellers Site A166

20 AOB

The Dunnington Reading Rooms are having an open morning on Saturday 25th September

Speeding issues were mentioned but the Chairman reminded the PC that this must be discussed as an agenda item at the next meeting

Next Meeting Monday 11th October 2021 venue to be arranged