

DUNNINGTON PARISH COUNCIL

Chairman : Cllr Stuart Kay Tel : 01904 488357

Clerk : Julie Bone Tel : 01904 672199

Email : parish.clerk@dunningtonparishcouncil.org.uk

Parish Council Meeting Agenda – 12th September 2016
19.30 Tower Room St Nicholas Church

1 FORMALITIES

1.1 Apologies and reasons for non-attendance

Cllr Josette Farmer - Away

1.2 Parish Council approval of Apologies and reasons for absence

1.3 Previous Meeting Minutes (11/7/16).

1.4 Declaration of Interest

2 POLICE REPORT

2.1 Police Report

3 PUBLIC PARTICIPATION

Any member of the parish may speak for up to 5 minutes on any matter on the Agenda with the session lasting no more than 20 minutes

4 PREFERRED SITES CONSULTATION

4.1 Discussion by the PC on the Preferred sites Consultation

5 SCOUT HUT

5.1 Scout hut – Follow up to July Meeting

6 COMMON ROAD – TRANSPORT ISSUES

7 LEGAL SUPPORT

8 INTERNAL AUDITOR

9 AMATEUR ADVERTISING

10 YORKSHIRE MARATHON

11 LOCAL AND NEIGHBOURHOOD PLANS

11.1 Update on the Local Plan – Cllr J Brooks

11.2 Update on the DPC Neighbourhood Plan – Cllr S Kay

11.3 Housing allocation Neighbourhood Plan – Cllr A Brooks

12 FINANCE AND CORRESPONDENCE

12.1 Full updated Accounts and Accruals to date for 2016/17

- 12.2 Correspondence – See list below of previously circulated correspondence.
- 12.3 Report Finance and Strategy group – Cllr A Brooks

13 REVIEWS

- 13.1 Local projects – Cllr S Kay
- 13.2 PFA Update – Cllr J Farmer
- 13.3 Web site – Cllr A Dykes
- 13.4 In-Bloom – Cllr R Freer
- 13.5 Environment – Cllr L Turnbull
 - 13.5.1 Grimme Site
- 13.6 Cemetery – Cllr N Ford
- 13.7 Playpark – Cllr J Maggs
- 13.8 Transport – Cllr J Maggs
- 13.9 Emergency Plan – Cllr L Black

14 PLANNING - Ongoing Applications

- 14.1 Dunnington Lodge Cottage Elvington Lane Dunnington York YO19 5LT - Fell Cypress tree in a Conservation Area
- 14.2 Quality Clinical Reagents 15 Chessingham Park Dunnington York YO19 5SE - Variation of condition 2 of permitted application 15/00756/FUL to add first floor escape door and external metal staircase to rear
- 14.3 Kiln Cottage 13 Common Road Dunnington York YO19 5NG - Erection of 1no. dwelling (resubmission)
- 14.4 25 Garden Flats Lane Dunnington York YO19 5NB - Reserved matters application for approval of appearance, landscaping and scale for erection of detached dwelling and garage with room in roof to rear following previous approval of outline application 15/00442/OUT
- 14.5 5 Water Lane Dunnington York YO19 5NW - Three storey side and rear extension and single storey front and rear extensions
- 14.6 Shangrila 44 Church Lane Dunnington York YO19 5QA - Fell Pear tree in a Conservation Area
- 14.7 The New House, 5 Intake Lane Dunnington York YO19 5NX - Crown lift and thin Ash tree protected by Tree Preservation Order No: 1/1990

15 PLANNING - New Applications

- 15.1 Simpson (York) Ltd Units 6 - 8 Hassacarr Close Dunnington York - Single storey side extension to form plant room and storage area

- 15.2 11 Church Balk Dunnington York YO19 5PR - Single storey rear extension
- 15.3 Holme Lea Hull Road Dunnington York YO19 5LR - Installation of a hard surfaced access track to serve agricultural land off Hagg Lane
- 15.4 Highway Central Reservation Fronting Grimston Bar Park And Ride Hull Road Dunnington York - Display of non illuminated sponsor signs
- 15.5 31 Eastfield Lane Dunnington York YO19 5ND - Dormer window to rear and pitched roof over existing flat roof rear extension

16 PLANNING - Decisions (CoYC)

- 16.1 Pumping Station Stamford Bridge Road Dunnington York - Proposed change of use from agricultural building to business (use class B1) under Schedule 2, Part 3, Class R of The Town and Country Planning (General Permitted Development) Order 2015 - Refused
- 16.2 Holme Lea Hull Road Dunnington York YO19 5LR - Single storey rear extension - Approved
- 16.3 40 York Street Dunnington York YO19 - Part conversion of outhouse to residential accommodation, erection of single storey rear extension and detached garage, demolition of conservatory - Approved
- 11.4 Bramble End Derwent Lane Dunnington York YO19 5RR - Crown reduce Ash tree protected by Tree Preservation Order no.: CYC 201 - Approved
- 11.5 43 Horsfield Way Dunnington York YO19 5RH - Single storey front extension - Approved
- 11.6 11 The Manor Beeches Dunnington York YO19 5PX - Single storey side and rear extensions – Approved
- 11.7 27 Eastfield Lane Dunnington York YO19 5ND - Dormer window to rear - Approved
- 11.8 1 Thornbeck Dunnington York YO19 5JZ - Erection of garage to side with new access - Approved

12 AOB

Next Meeting to be held Monday 10th October 2016 at St Nicholas Church

ACCOUNTS

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|--------------------------------------|-------------------|---------------|
| <u>Investment Bond & Account</u> | £20,654.28 | Jul-16 |
| <u>Premium Account Income</u> | £2,038.77 | Jul-16 |
| <u>Current Account</u> | £68,407.42 | Jul-16 |

Current Account Income

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| Cemetery - Memorial | 100.00 |
| In Bloom - donation Red Move | 500.00 |
| Ward Grant - Defribulator | 1270.00 |
| Cemetery - plot and interment and interment | 830.00 |
| Donation from late Arthur Metcalfe To In Bloom | 100.30 |
| Cemetery - Memorial | 100.00 |

£2,900.30

Current Account Expenditure

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| Reading Rooms hire | 160.00 |
| Bank Charges - returned cheque | 2.00 |
| J Bone Salary (8/7/16 - 7/8/16) | 317.50 |
| Julie Bone expenses - stamps and envelopes and Land registry fee, HMRC tax due | 45.07 |
| Acer garden Services | 362.40 |
| Stuart Kay - payment x 2 invoices for Truman and Partner (water bowser and maintenance | 1297.94 |
| PKF Littlejohn - audit annual accounts | 360.00 |
| JRB Enterprise Ltd | 165.00 |
| YLCA - Course booking A Dykes | 45.00 |
| Trueman and Partners | 241.71 |
| Julie Bone Expenses - YLCA Good employer publication, subscription Web guys and HMRC payment | 40.19 |
| Yorkshire Ambulance Service - Defibrillator | 1524.00 |
| Yorkshire Water - Allotments | 12.37 |
| Julie Bone - Salary (8/8/16-7/9/16) | 317.70 |
| Acer garden Services | 362.40 |
| Steve Ashby - Millenium Garden costs | 11.82 |

£5,265.10

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| Forecast Current Account | £66,042.62 |
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| Sep-16 |
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| Premium Account | £2,038.77 |
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| Sep-16 |
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| Investment Bond 1 & 2 | £20,654.28 |
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| Sep-16 |
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| £88,735.67 |
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CORRESPONDENCE

| Date | | Subject | Sender |
|------------|-------|--|-----------------------|
| 01/07/2016 | Email | Parish Council report [NOT PROTECTIVELY MARKED] | NYP |
| 01/07/2016 | Email | CITY OF YORK EMAIL REPLY 16/01310/FUL | Sharon Jackson - COYC |
| 01/07/2016 | Email | Engaging Lunchtime - What is the Community Covenant? | Moira Scaife - COYC |
| 01/07/2016 | Email | Updated edition of the publication 'Being a Good Employer - A Guide for | YLCA |
| 01/07/2016 | Email | A1079 Streetlights. | Mark Warters |
| 04/07/2016 | Email | Weekly Email News Digest - Monday, 4 July, 2016 | Rural Services |
| 04/07/2016 | Email | Your Northern Gas Networks Stakeholder Bulletin | Northern Gas Network |
| 05/07/2016 | Email | Re: Apollo Festival, Clifton Sports club. | Mark Warters |
| 05/07/2016 | Email | FW: Bus Consultation | Est Riding |
| 05/07/2016 | Email | Invitation to attend Emergency Planning Rest Centre Exercise | Katie Fisher - COYC |
| 06/07/2016 | Email | The Vision for Children's Health | Early year conference |
| 06/07/2016 | Email | FW: Training available in July | YLCA |
| 06/07/2016 | Email | Agenda for Decision Session - Executive Member for Transport and | Judith Betts - COYC |
| 07/07/2016 | Email | National Village, Parish and Community Hall network | YLCA |
| 07/07/2016 | Email | Julia Mulligan wants to hear your views on Revenge Porn | NYP |
| 08/07/2016 | Email | CPD approved Invitation for Dunnington Parish Council | Public Sector |
| 08/07/2016 | Email | FW: Workplace Pension Session 13 July | YLCA |
| 11/07/2016 | Email | EA - keeping you informed 6 months on from the floods | Debbie Manson |
| 11/07/2016 | Email | Weekly Email News Digest - Monday, 11 July, 2016 | Rural Services |
| 12/07/2016 | Email | The proposed fish and Chip shop on the 1079 | Stuart Kay |
| 12/07/2016 | Email | Agenda for PFA AGM 21st July 2016, plus Minutes of last PFA AGM July 2015 | Pamela Ward |
| 12/07/2016 | Email | THE PLUNKETT FOUNDATION - COMMUNITY RIGHTS EVENT | YLCA |
| 12/07/2016 | Email | Agenda for Health and Wellbeing Board, Wednesday, 20th July, 2016, | Judith Betts - COYC |
| 12/07/2016 | Email | Agenda for Decision Session - Executive Member for Transport and | Judith Betts - COYC |
| 13/07/2016 | Email | RE: "tea stops" [NOT PROTECTIVELY MARKED] | Michal Czekajlo |
| 13/07/2016 | Email | Proposed street cleansing schedule for Osbaldwick and Derwent Ward | Michal Czekajlo |
| 18/07/2016 | Email | Plans List Week 17 | Amy Brooks - COYC |
| 18/07/2016 | Email | Yorkshire Local Councils Associations - Finance Training | YLCA |
| 18/07/2016 | Email | ALLOTMENTS TRAINING EVENT - TUESDAY 15 NOVEMBER 2016 | YLCA |
| 19/07/2016 | Email | Procedures, Powers and Policies Training 26 July | YLCA |
| 19/07/2016 | Email | Weekly Email News Digest - Tuesday, 19 July, 2016 | Rural Services |
| 19/07/2016 | Email | City of York Local Plan Preferred Sites Consultation | John Roberts |
| 19/07/2016 | Email | An Introduction to Employment Law Training Course - 6 September | YLCA |
| 19/07/2016 | Email | Internet banking and playground inspections | YLCA |
| 19/07/2016 | Email | Training in play areas inspection | YLCA |
| 20/07/2016 | Email | Agenda for Health and Wellbeing Board, Wednesday, 20th July, 2016, 4.30 pm | Judith Betts - COYC |
| 21/07/2016 | Email | Locality - My Community Roundup | YLCA |
| 24/07/2016 | Email | 16.8.17 deadline for September Grapevine | Grapevine |
| 25/07/2016 | Email | Capital programme for play areas | Mary Bailey - COYC |
| 25/07/2016 | Email | North Yorkshire Police - Email address of all parish councillors [NOT | NYP |

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| 25/07/2016 | Email | Production of Parish Maps | YLCA |
| 25/07/2016 | Email | Plans List Week 18 | Edward Bainbridge - COYC |
| 25/07/2016 | Email | AGM Minutes | Pamela Ward |
| 26/07/2016 | Email | York, Dunnington Burglary | NYP |
| 27/07/2016 | Email | Agenda for Area Planning Sub-Committee, Thursday, 4th August, | Judith Betts - COYC |
| 27/07/2016 | Email | White Rose Update July Edition | YLCA |
| 27/07/2016 | Email | Training Seminars - September to December 2016 | YLCA |
| 27/07/2016 | Email | Dunnington Burglarys | NYP |
| 28/07/2016 | Email | 7 Days in York - 28th July | Sarah Olley |
| 28/07/2016 | Email | Chairmanship Training - 24 October 2016, Cedar Court Hotel, Harrogate: | YLCA |
| 29/07/2016 | Email | Young people wanted to make a difference to their community | NYP |
| 29/07/2016 | Email | News from North Yorkshire Police - July 2016 | NYP |
| 31/07/2016 | Email | Parish Council update [NOT PROTECTIVELY MARKED] | NYP |
| 01/08/2016 | Email | Weekly Email News Digest - Monday, 1 August, 2016 | Rural Services |
| 01/08/2016 | Email | Plans List Week 19 | Amy Brooks - COYC |
| 01/08/2016 | Email | CITY OF YORK EMAIL REPLY 16/01310/FUL | Sharon Jackson - COYC |
| 01/08/2016 | Email | Training event: Developing your skills as a councillor - Monday, 7 November | YLCA |
| 01/08/2016 | Email | Plans List Week 19 | Amy Brooks - COYC |
| 01/08/2016 | Email | Revised Drawings - 11 Manor Beeches | Gill Mitchell - COYC |
| 01/08/2016 | Email | YLCA Annual Conference Scarborough 28 October to 30 | YLCA |
| 02/08/2016 | Email | Working in Partnership Group meeting | Neil Gibson - COYC |
| 02/08/2016 | Email | North Yorkshire Warm and Well Project | YLCA |
| 03/08/2016 | Email | Rural Opportunities Bulletin | Rural Services |
| 03/08/2016 | Email | Agenda for Decision Session - Executive Member for Transport and | Judith Betts - COYC |
| 03/08/2016 | Email | Grass Cutting | Richie Brunton |
| 04/08/2016 | Email | Your National Conference fees slashed! | SLCC |
| 08/08/2016 | Email | Agenda for Decision Session - Economic Development and | Louise Cook - COYC |
| 08/08/2016 | Email | Plans List Week 20 | Amy Brooks - COYC |
| 08/08/2016 | Email | Consultation email 5 'Intake Lane | Edward Bainbridge - COYC |
| 09/08/2016 | Email | Training Events available in September | YLCA |
| 09/08/2016 | Email | REQUEST FROM THE NATIONAL ASSOCIATION OF LOCAL COUNCILS: COMMUNITY LED HOUSING SURVEY | YLCA |
| 10/08/2016 | Email | Consultation e mail Holme Lea - Hull Road | Amy Brooks - COYC |
| 11/08/2016 | Email | Decision sheet for Decision Session - Executive Member for Transport and | Jill Pickering - COYC |
| 11/08/2016 | Email | Consultation e mail 11 Church Balk | Amy Brooks - COYC |
| 12/08/2016 | Email | North Yorkshire Health and Wellbeing newsletter | YLCA |
| 14/08/2016 | Email | Health Scrutiny. | Mark Wartors |
| 15/08/2016 | Email | Plans List Week 21 | Amy Brooks - COYC |
| 15/08/2016 | Email | Training Events available in September | YLCA |
| 15/08/2016 | Email | Consultation email Simpson York Ltd | Amy Brooks - COYC |
| 15/08/2016 | Email | Decision Notice | Anne Curtis - COYC |
| 15/08/2016 | Email | Plans List Week 21 | Amy Brooks - COYC |
| 16/08/2016 | Email | Northern Gas Networks Launches £50k Community Promises Fund | Northern Gas Network |
| 16/08/2016 | Email | Decision sheet for Decision Session - Economic Development and | Laura Clark - COYC |
| 16/08/2016 | Email | Weekly Email News Digest - Tuesday, 16 August, 2016 | Rural Services |
| 17/08/2016 | Email | Talk by CCLA on investment funds | YLCA |
| 17/08/2016 | Email | EA Foss Barrier briefing | Debbie Manson |
| 18/08/2016 | Email | Rural Vulnerability Service - Rural Transport - August 2016 | Rural Services |
| 19/08/2016 | Email | PFA Agenda | Pamela Ward |

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| 19/08/2016 | Email | What's New in Public Sector Today | Public Sector |
| 22/08/2016 | Email | Planning List Week 22 | Amy Brooks - COYC |
| 24/08/2016 | Email | Rural Spotlight on Heart of the Village | Rural Services |
| 24/08/2016 | Email | Training Events available in September | YLCA |
| 24/08/2016 | Email | Dunnington Parish Council - Terms and Conditions of Website Hosting | YLCA |
| 26/08/2016 | Email | Re. Meeting cancelled - 06/09/2016, 14:00, Decision Session - Economic | Laura Clark - COYC |
| 26/08/2016 | Email | Yorkshire Marathon - Sunday 9th October 2016 - RESIDENT | Anna Baker |
| 26/08/2016 | Email | Decision Garden Flats Lane | Gill Mitchell - COYC |
| 27/08/2016 | Email | Bus Changes - 28th August | Tony Walmsley |
| 30/08/2016 | Email | RE: The Scrap Box. | Tanya Lyon - COYC |
| 31/08/2016 | Email | Plans List Week 23 | Edward Bainbridge - COYC |