

DUNNINGTON PARISH COUNCIL

Chairman: Cllr Gill Shaw

Clerk: Mrs Jessica Bedford

Tel: 07562 333508. Email: parish.clerk@dunningtonparishcouncil.gov.uk

Notice is given that a Meeting of Dunnington Parish Council will be held at 12:00 on Friday 26th April 2024 in Scouts Hut, Garden Flats Lane, Dunnington.

Agenda of the said meeting is shown below.

Jessica Bedford

Proper Officer

16th April 2024

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| SC/24/01 | To appoint a committee Chairman |
| SC/24/02 | To note Dispensation Requests Any written request for dispensation the Clerk may have received from Councillors. |
| SC/24/03 | To receive any Declarations of interests from Members a. To receive Declarations of interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted. b. To consider any dispensation requests received. |
| SC/24/04 | Public Speaking Session (20 minutes) Members of the public and representatives from other organisations are invited to speak during this session. We ask that each person keeps the presentation short (<5 mins) |
| SC/24/05 | Policy & HR a. To consider appointing a liaison Councillor b. To consider any necessary updates to HR documents and personnel policies. |
| SC/24/06 | General Staffing Matters a. To receive a staffing update to include, workloads, capacity and any backlogs. b. To approve staff timesheets and consider any overtime/TOIL records. c. To consider staff annual leave requests. d. To consider a confidential staffing matter |
| SC/24/07 | Next Meeting of Dunnington Parish Council Staffing Committee To confirm a date, time and venue for the next meeting |

