

DUNNINGTON PARISH COUNCIL
FINANCE, STRATEGY AND AUDIT COMMITTEE

Chairman: Cllr Andrew Dykes Clerk: Jessica Bedford Tel: 07562 333508

Email: parish.clerk@dunningtonparishcouncil.gov.uk

Minutes of the Meeting of the Committee held at The Tower Room, St Nicholas Church, Dunnington on Monday 7th March 2022 at 10.30am

Present: Cllrs Dykes (chairman), Cllr Shaw, Cllr Turnbull, Cllr Jackson

1 FORMALITIES

- 1.1 Apologies were received from Cllr Brooks
- 1.2 The reasons for absence were approved
- 1.3 It was resolved to approve the previous meeting minutes from 7th February 2022
- 1.4 No declarations of Interest were received.

2 EXCLUSION OF PRESS AND PUBLIC

The committee will resolve to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons

It was resolved to exclude the press and public from items 7, 8 and 10

3 PUBLIC PARTICIPATION

No members of the public were present

4 FINANCIAL REGULATIONS

- 4.1 It was resolved that Cllr Dykes will draft some proposed wording for the April Finance, Strategy and Audit Committee meeting, with a view to recommending it for approval at the April Parish Council meeting

5 VAT RETURN

- 5.1 It was resolved to approve the VAT return
It was resolved to reclaim VAT on a quarterly basis moving forward
It was resolved that some VAT reclaims in relation to works on the Sports Club building would be delayed until after a meeting with the PFA. Cllr Jackson will set up a meeting
It was resolved that the Clerk would obtain more specific VAT advice from the Local County Association in relation to the In Bloom accounts

6 CEMETERY RATES

- 6.1 It was resolved to obtain a quote from a rates advisor for consideration at the April meeting

7 PARISH CLERK (Press and public excluded)

- 7.1 It was resolved that the Parish Clerks timesheet will be discussed within the upcoming appraisal and presented at the April meeting
- 7.2 It was resolved to approve the NJC pay award increase including back pay

8 GRASS/GROUNDS MAINTENANCE CONTRACT (Press and public excluded)

- 8.1 It was resolved to approve the proposed amendments to the contract for 2022/23 year

9 PAYMENT OF INVOICES

- 9.1 No payments presented were approved due to insufficient signatories present. It was resolved to present those to the Parish Council meeting for approval
- 9.2 The committee received an update on the status of invoices for the end of the financial year

10 QUOTES FOR WORK/SERVICES (Press and public excluded)

Both items have already received Parish Council approval – Public Health Act 1875 s164 and Local Government Act 1972 Sch14 p27

- 10.1 It was resolved to approve option 1 for both trees on Dunnington Village Green from the 2022/23 budget
- 10.2 It was resolved to approve option 1 for Hassacarr Nature Reserve from the 2021/22 budget

11 WARD GRANTS

- 11.1 It was resolved that the Parish Clerk will continue to investigate and define outstanding ward grant amounts for presentation at the April meeting

12 COST CENTRES/CODES

- 12.1 It was resolved to include cost codes for dog bags and dog holders

13 UNITY BANK

- 13.1 An update that the Clerk has been unable to progress the application due to time constraints was received

14 DOG BAG PROVISIONS

- 14.1 It was resolved to recommend to the Parish Council that no action be taken in relation to village dog provisions and that the costs are monitored over the next financial year.

15 AOB

Next Meeting 4th April 2022 at 10.30am