

DUNNINGTON PARISH COUNCIL
FINANCE, STRATEGY AND AUDIT COMMITTEE

Chairman: Cllr Andrew Dykes Clerk: Jessica Bedford Tel: 07562 333508
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Minutes of the Meeting of the Committee held at the Tower Room, St Nicholas Church,
Dunnington on Monday 5th January 2023 at 10.00am

Present: Cllrs Dykes (chairman), Cllr Brooks, Cllr Turnbull, Cllr Shaw and the Clerk

1 FORMALITIES

1.1 The committee to receive apologies for absence given in advance of the meeting

No apologies for absence were given in advance of the meeting

1.2 The committee to consider the approval of reasons for absence

Not applicable

1.3 To receive and approve the Minutes of the Committee meeting held on the 5th December 2022

It was resolved to approve the minutes of the meetings held on the 5th December 2022

1.4 To receive any declarations of interest

No declarations of interest were received

1.5 To consider any written dispensation requests received by the Proper Officer

No written dispensation requests were received

2 EXCLUSION OF PRESS AND PUBLIC

The committee resolved not to exclude the press and public from any agenda items

3 PUBLIC PARTICIPATION

No members of the public were present

4 PLAYPARK

To consider the playpark agreement with the PFA and any budgetary requirements

Following a discussion around the existing Matthew Hill Plot lease and possible access requirements.

It was resolved to recommend to the Parish Council that a working group of 2/3 members be created and a sit down arranged with the PFA to allow further discussions on the matter to take place

5 DOUBLE TAXATION

To consider the double taxation application for the 23/24 financial year

The committee noted that the 23/24 double taxation application has been submitted

6 BUDGET MONITORING & SETTING

To consider the current spend to date and to consider setting budget lines for the 23/24 financial year

The committee considered the spend to date and no actions were noted
The committee noted that no Parish Council feedback had been received following the Decembers meeting.

It was resolved to recommend the budget to the Parish Council for approval.
It was resolved that a grant policy and application process will be considered before the next financial year. The Clerk will present an template version at Februarys committee meeting.

It was resolved that the Clerk will write to the Scouts, Reading Rooms and PFA before the end of the financial year to formally confirm new reserves agreements (subject to further discussions with the PFA)

7 FINANCIAL APPROVALS/AUTHORISATION

7.1 To receive and consider any quotes for work/services

No quotes were received

7.2 To consider the payments presented for authorisation

It was resolved to approve the payments presented for authorisation (Appendix 1)

7.3 To note and consider the budget monitoring report for 22/23 up to December 2022

The report was considered and no further actions taken.

7.4 To receive and consider the VAT claim for quarter 3 2023/23

The claim report was received and it was resolved to approve the claim amount of £959.86

8 AOB

None

Next Meeting: 6th February 2023 at 11.30am at the Tower Room, St Nicholas Church, Dunnington (subject to room hire availability)

Appendix 1

**Dunnington Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST**

Voucher	Code	Date	Minute	Cheque No	Description	VAT Type	Net	VAT	Total
187	Payroll Services	05/01/2023		103748	Payroll Services	S	61.03	12.21	73.24
189	Legal & Professional Fees	05/01/2023		103749	Legal Expenses	S	125.00	25.00	150.00
188	Room Hire	05/01/2023	Dec PC 22	103750	Room Hire	X	45.00		45.00
							231.03	37.21	268.24