

DUNNINGTON PARISH COUNCIL
FINANCE, STRATEGY AND AUDIT COMMITTEE

Chairman: Cllr Andrew Dykes Clerk: Jessica Bedford Tel: 07562 333508
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Minutes of the Meeting of the Committee held at The Tower Room, St Nicholas Church, Dunnington on Monday 4th March 2024 at 7.30pm

Present: Cllrs Dykes (Chairman), Cllr Major, Cllr Shaw and Cllr Jackson

1 FORMALITIES

a. To receive apologies for absence given in advance of the meeting.

Apologies were received from Cllr Anderson and the Clerk

b. To approve the Minutes of the Committee meeting held on the 5th February 2024.

It was RESOLVED to approve the minutes of the meeting held on the 5th February 2024

c. To receive any declarations of interest and approve any dispensation requests.

It is a requirement in law, Localism Act (2011, s31) that Council members declare any Disclosable Pecuniary Interest

No declarations of interest or dispensation requests were received.

2 EXCLUSION OF PRESS AND PUBLIC

To consider whether any agenda item requires the exclusion of the press and public.

(The committee will resolve to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons.)

It was RESOLVED to exclude the press and public from item 4

3 PUBLIC PARTICIPATION

Any member of the Parish may speak for up to 5 minutes on any matter on the agenda with the session lasting no more than 20 minutes.

None

4 INSURANCE

To consider insurance requirements for the 24/25 financial year.

It was RESOLVED that the parish clerk will contact the insurance broker and ask for details of the alternative quotes considered.

It was RESOLVED to make the following recommendation to council - subject to no additional quotes obtained to proceed with the 3-year fixed offer already received.

5 BANKING

To consider the current bank signatories and online access.

It was RESOLVED that current bank signatories will apply for online access.

It was RESOLVED to submit the following recommendation to Council - For two more signatories to be added to the Cambridge Investment account. Signatories on the Barclays Account to be aligned to the Cambridge Savings account to improve efficiency and timely accounting.

6 GOVERNANCE

To consider Council policies and procedure changes including the Standing Orders.

After a discussion, the committee agreed to defer the item until the April meeting when a final draft standing order could be recommended to take to Full Council for approval.

Cllr Shaw offered to cross reference both draft standing orders versions and make available to Cllrs in advance of any differences.

7 UNITY BANK

To consider the unity bank application.

As no updates were available due to the absence of the Clerk, the item was deferred to the April meeting.

8 CEMETERY VOLUNTEERING SESSIONS

To consider the requirements needed for upcoming volunteer sessions.

It was RESOLVED to recommend the risk assessment to Council for approval and adoption.

9 VILLAGE SHOW

To consider the village show 2024 and volunteer levels.

The committee received an update:

- Cllr Shaw advised 2 or 3 people had offered to support, two prior to show day and one on the day.
- It was estimated that 4/5 people are needed to set up a subcommittee.
- Cllr Dykes advised he was aware of two people interest from the allotments.
- A suggestion was made that Cllr Shaw asks for volunteers at the Annual parish Meeting on 21st march.
- If sufficient volunteers are engaged, then a first meeting should be set up as soon as possible as time was tight to plan and organise.
- It was agreed that the village show and the music event should be treated as two different projects.
- The school would like to be involved but the village show will be in the main school holidays.
- Cllr Major suggested that the “over the rainbow” club be contacted.

10 FINANCIAL APPROVALS/AUTHORISATION

a. To receive and consider any quotes for work/services.

It was RESOLVED to approve a quotation of £165 for the printing of Annual Parish Meeting leaflets.

b. To consider the payments presented for authorisation.

It was RESOLVED to defer any payment authorisations to full Council meeting.

Next Meeting Tuesday 2nd April at 7.30pm in The Tower Room, St Nicholas Church

Signed,

Chairman: Cllr Andrew Dykes
2nd April 2024