

DUNNINGTON PARISH COUNCIL
FINANCE, STRATEGY AND AUDIT COMMITTEE

Chairman: Cllr Andrew Dykes Clerk: Jessica Bedford Tel: 07562 333508
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Minutes of the Meeting of the Committee held at The Tower Room, St Nicholas Church, Dunnington on Monday 5th February 2024 at 7.30pm

Present: Cllrs Dykes (Chairman), Cllr Anderson, Cllr Major, Cllr Shaw and the Clerk

1 FORMALITIES

a. To receive apologies for absence given in advance of the meeting and consider the approval of reasons given for absence

Apologies were received from Cllr Jackson. The reason for absence was accepted.

b. To approve the Minutes of the Committee meeting held on the 4th December 2023

It was RESOLVED to approve the minutes of the meeting held on the 4th December 2023 as a true and accurate record.

c. To receive any declarations of interest and approve any dispensation requests

It is a requirement in law, Localism Act (2011, s31) that Council members declare any Disclosable Pecuniary Interest

None

2 EXCLUSION OF PRESS AND PUBLIC

To consider whether any agenda item requires the exclusion of the press and public
The committee will resolve to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons

It was RESOLVED to exclude the press and public from item 12a.

3 PUBLIC PARTICIPATION

Any member of the Parish may speak for up to 5 minutes on any matter on the agenda with the session lasting no more than 20 minutes

None

4 ABSENCE PROCEDURES

To consider amendments to the approval of reasons for absence procedures.

It was RESOLVED to remove the approval of reasons for absence from future agendas.

5 INSURANCE

To consider insurance requirements for the 24/25 financial year.

It was RESOLVED to discuss the requirements with the playpark and In bloom teams. Cllr Dykes will confirm details of any 3-year agreement.

6 BUDGET

To consider the current spend to budget and any required alterations.

It was RESOLVED that:

- the Parish Clerk will check the recorded double taxation amount for 23/24.

- any remaining 23/24 budget within 2030: Chairmans allowance at the end of the year, will be moved into a reserve for royal events.
- the Parish Clerk will investigate the VAT implications of selling event tickets.
- To record the previously agreed cemetery gates preservation treatment (£300) against cost code 2028.

7 GOVERNANCE

To consider Council policies and procedure changes.

It was RESOLVED to:

- Consider the standing orders at the next meeting.
- To recommend the adoption of the grant policy and application to the Parish Council with the addition of 'The Parish Councils decision is final' and some grammar amendments to the 'principles of community grants' section.
- To include the updated model code of conduct on the February Parish Council agenda.
- To include the civility and respect policy on the March committee agenda.

8 UNITY BANK

To consider the unity bank application.

The committee received an update that additional documentation is required.

9 VILLAGE SHOW

To consider the village show 2024 and volunteer levels.

The committee discussed the following items;

- There are now two volunteers for the event, one for the event day only. Additional volunteers are still required.
- The school are happy to participate but as the event is during school holidays additional discussions are required.
- Proposals for an evening music event to present to the Parish Council.

10 GROUNDS MAINTENANCE WORKS/TENDER

To consider the grounds maintenance tender.

It was RESOLVED to approve the grounds maintenance and lengthsmen tender documents.

The Parish Clerk to distribute the grounds maintenance tender and publish it to the website to obtain quotations no later than the 31st March 2023.

The Parish Clerk to compile an advert for the lengthsmen tender and publish them to the website, noticeboards and village social media page.

11 SAVINGS & INVESTMENTS

To consider savings & investment account options.

It was RESOLVED to move £25,000 from the current to notice saver accounts.

It was RESOLVED that the Parish Clerk will confirm an up-to-date figure to relocate to the notice saver account.

12 FINANCIAL APPROVALS/AUTHORISATION

a. To receive and consider any quotes for work/services.

It was resolved to approve the following quotations:

- Cemetery fence preservation treatment £390. Cost code 2028
- Scouts building, land clearance £350. Cost code 2028
- Scouts building, gutter cleaning £75. Cost code 2026

b. To consider the payments presented for authorisation.

Due to a lack of authorised signatories, the payments were not authorised.

Next Meeting: 4th March 2024 at 7.30pm in the Tower Room