

**DUNNINGTON PARISH COUNCIL**  
**FINANCE, STRATEGY AND AUDIT COMMITTEE**

Chairman: Cllr Andrew Dykes Clerk: Jessica Bedford Tel: 07562 333508  
Email: [parish.clerk@dunningtonparishcouncil.gov.uk](mailto:parish.clerk@dunningtonparishcouncil.gov.uk)

**Minutes of the Meeting of the Committee held at the Scouts and Guides Building,  
Dunnington on Monday 6<sup>th</sup> November 2023 at 10.00am**

**Present:** Cllrs Dykes (Chairman), Cllr Shaw, Cllr Anderson, Cllr Jackson and the Clerk

**1 FORMALITIES**

**a. To receive apologies for absence given in advance of the meeting and consider the approval of reasons given for absence**

Apologies were received from Cllr Major.

It was RESOLVED to accept the reasons for absence.

**b. To approve the Minutes of the Committee meeting held on the 25<sup>th</sup> September 2023**

It was RESOLVED to approve the minutes of the meeting held on the 25<sup>th</sup> September 2023.

**c. To receive any declarations of interest and approve any dispensation requests**

*It is a requirement in law, Localism Act (2011, s31) that Council members declare any Disclosable Pecuniary Interest*

Cllr Jackson declared an interest in item 5 in specific relation to PFA matters.

**2 EXCLUSION OF PRESS AND PUBLIC**

**To consider whether any agenda item requires the exclusion of the press and public**  
*The committee will resolve to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons*

It was RESOLVED to exclude the press and public from item 12a.

**3 PUBLIC PARTICIPATION**

**Any member of the Parish may speak for up to 5 minutes on any matter on the agenda with the session lasting no more than 20 minutes**

None

**4 VILLAGE SHOW 2024**

**To consider a village show in 2024**

Details were provided that 2024 is the 150<sup>th</sup> anniversary of the annual village show, which has not been held since prior to covid. The previous village show committee (non-PC) has now folded. The item was discussed including the involvement of the school, allotment group and residents in the planning/arrangements.

It was RESOLVED to include the matter on the Parish Council November meeting agenda with a recommendation in favour from the committee.

It was RESOLVED that Cllr Shaw will discuss potential dates with the allotment group.

It was RESOLVED that £1000.00 will be included within the 24/25 budget.

*\*It was noted after the meeting that the anniversary is the 120<sup>th</sup>.*

**5 BUDGET**

**To consider the current spend for 23/24 and budgetary requirements for 24/25**

It was RESOLVED to include training needs on the next Parish Council meeting agenda to discuss requirements for 24/25 and associated costs.

It was confirmed that the following needs to be included in the 24/25 budget:

- £2500 Neighbourhood Plan
- £30,000-£50,000 New Cemetery Road
- Consideration of any requirements for phase 2 of the cemetery
- £10,000 Works to the Scouts Building
- Village Lengthsman – Cllr Dykes to obtain HR advice on the difference between employed/self-employed.

It was RESOLVED that the Clerk will investigate possible free broadband options for the Scouts Building.

It was RESOLVED that Cllr Dykes will investigate possible grant options for the Scouts Building works.

## **6 INTERNAL AUDIT 2023/24**

### **To consider the internal audit provisions for the 23/24 financial year**

It was RESOLVED to employ the services of Elkerlodge Bookkeeping Services to conduct the 24/25 internal audit.

## **7 STANDING ORDERS**

### **To consider the draft amended Standing Orders**

The item was deferred to the December agenda.

## **8 INTERNAL CONTROLS**

### **To consider the internal controls for 23/24**

An update was received about the date booked for internal controls.

## **9 POLICY AND PROCEDURES**

### **To consider the Councils current policies and procedures**

Following a discussion, it was agreed that Cllr Dykes will pass details relating to the Scouts Building to the Clerk to chase up.

## **10 INVESTMENTS**

### **To consider investment accounts**

It was RESOLVED to obtain signatory details for the current investment account.  
The item was deferred to the December meeting.

## **11 UNITY BANK**

### **To consider the unity bank application and signatories**

The committee was advised that the application has been submitted but no further details were available at this time.

## **12 FINANCIAL APPROVALS/AUTHORISATION**

### **a. To receive and consider any quotes for work/services**

It was RESOLVED to approve the following quotes:

- £1000 planning consultancy fees (will be met by a grant)
- £260 Installation and removal of Christmas Trees
- £25 yellow paint for footpath signage

**b. To consider the payments presented for authorisation**

It was RESOLVED to approve the payments presented for authorisation.

**13 AOB**

**Next Meeting 4<sup>th</sup> December 2023 at 10.00am at the Scouts Building**

