Dunnington Parish Council

FINANCE, STRATEGY AND AUDIT COMMITTEE

Finance, Strategy and Audit Committee Meeting
Monday 6th July 2026 at 11.00am
Held in the Scouts and Guides Hut, Dunnington YO19 5NB.

MINUTES

Present: Cllr Dykes (Chair), Cllr Shaw, Cllr Jackson
In Attendance: The Clerk, Cllr Ruston
Apologies: Cllr Anderson, Cllr Major

F26/7/1 – Formalities

1.1 Apologies for Absence
Apologies were received and accepted from Cllr Anderson and Cllr Major.
1.2 Confirmation of Previous Minutes
Resolved: That the minutes of the Finance, Strategy and Audit Committee meeting held on 1 June 2026 be approved as a true and accurate record.
1.3 Declarations of Interest
No declarations of interest were received.
1.4 Dispensation Requests
No dispensation requests were received.

F26/7/2 – Exclusion of the Press and Public

Resolved: To exclude the press and public for Agenda Items F26/7/4 and F26/7/12 due to the confidential nature of the business.

F26/7/3 – Public Participation

No members of the public were present.

F26/7/4 – Banking and Finance

4.1 Bank Reconciliation
The June 2026 bank reconciliation was deferred.

4.2 Unity Bank Signatory Access
The Clerk will email the Unity Bank contact number and relevant details to Cllrs Shaw and Dykes, who will liaise directly with the bank alongside the Clerk due to security requirements.

4.3 Budget 2026/2027
The budget review was deferred.

SCAN ME

F26/7/5 – In Bloom

5.1 Village Planting
The Committee received an update and noted the success of the village planting, with positive feedback received by the Clerk.
5.2 Lawnmowers
It was noted that both new lawnmowers have been ordered.

F26/7/6 – Ward Grant Application

The Clerk advised that the grant provider has been chased for an update but no response has yet been received.

F26/7/7 – Land Registry

The Clerk advised that the submission still requires completion through the Land Registry system and that the land valuation requires approval.

F26/7/8 – Asset of Community Value (ACV)

The Clerk advised that the Cross Keys ACV application is expected to be confirmed as accepted by the end of July.

F26/7/9 – Village Cross Update

The Clerk advised that clarification is required from the Council regarding whether traffic management arrangements or any other works will be required before the project proceeds.
The Clerk will: Speak with City of York Council.
Liaise with the Council's insurance company.
Continue progressing the insurance claim towards conclusion.

F26/7/10 – Neighbourhood Plan

It was reported that Cllr Dykes will provide an update at the next Finance Committee meeting. There may be changes to planning legislation and the planning consultant is expected to advise accordingly.

F26/7/11 – Financial Matters to Address

Cllr Shaw enquired whether sufficient funds remain available for the Village Show.
Action: The Clerk will circulate the remaining budget available.

F26/7/12 – Financial Approvals/Authorisations

12.1 Quotes for Work/Services
The Committee considered all quotations received.
Following recommendations from the Cemetery Group:

a. Cemetery Works
Resolved: To appoint G.K. Contractor for the cemetery works at a cost of £1,937.50.
Action: The Clerk to notify G.K. Contractor of the successful quotation.
Cllr Dykes will ask the In Bloom volunteers to undertake a grass cut during the current week.

Proposed: Cllr Jackson
Seconded: Cllr Shaw
Decision: Unanimously approved.

b. Playpark Maintenance
Resolved: To appoint T.B. Johnson for:
Playpark grass cutting - £174.00
Hedge cutting - £90.00

Proposed: Cllr Jackson
Seconded: Cllr Shaw
Decision: Unanimously approved.

c. Village Greens
Resolved: To appoint **T.B. Johnson** for:
Grass cutting of Village Greens and Manor Drive - **£270.00 per cut**
Hedge maintenance at Millennium Garden and Intake Lane - **£114.00**

Proposed: Cllr Jackson
Seconded: Cllr Shaw
Decision: Unanimously approved.

d. Land Valuation
The Committee considered obtaining valuations for three parcels of land.
Resolved: To approve valuations from Charter Reid at **£300 per parcel**, totalling **£900**.
Proposed: Cllr Dykes
Seconded: Cllr Jackson
Action: Cllr Dykes to forward the required information to the Clerk, who will instruct the valuer.

12.2 Payments for Approval

Resolved: To approve the following payments:

	Payment	Amount
a.	Clerk's Salary	£1,177.37 Approved
b.	Microsoft 365	£10.49 Approved
c.	Thompsons Timberworks	£456.00 Approved
d.	Hassacarr Adjustment	£0.22 Approved
e.	Hassacarr Gate Fixtures & Fittings	£196.97 Approved
f.	Tower Room Hire	£50.00 Approved

	Payment	Amount
g.	Spectrum Signs	£108.00 Approved
h.	G.K. Contractor (In Bloom)	£300.00 Approved
i.	Clerk Travel Claim	£38.75 Approved
j.	Clerk Mobile Top-Up	£10.00 Approved
k.	Autela	£110.40 Approved
l.	Clerk – Lawnmower	£589.00 Approved
m.	Clerk – Lawnmower	£560.00 Approved
n.	Playpark Contractor	£100.00 Approved
o.	Dalby's Plants/Baskets	£1,381.51 Approved

12.3 Direct Debits

The June direct debits were noted
Unity Bank Charges £8.00
Unity Service Charges £11.95
Ouse and Derwent £15.03
Garage Rent £74.62
Nest Pension £109.03.

12.4 Income Received
Income received during June was noted.
In Bloom Donations £500.00
Allotment Rent £332.00
Cemetery £455.00

F26/7/13 – Next Meeting

The next Finance, Strategy and Audit Committee meeting will be held on:
Monday, 3 August 2026 10:00am at the Scouts and Guides Hut
The meeting will be convened to deal with payments only.

Actions Summary
Clerk to provide Unity Bank contact details to Cllrs Shaw and Dykes.

- Clerk to continue chasing the Ward Grant application.
- Clerk to complete the Land Registry submission.
- Clerk to notify G.K. Contractor of the accepted cemetery quotation.
- Clerk to liaise with City of York Council and the Council's insurers regarding the Village Cross project.
- Clerk to circulate the remaining Village Show budget.
- Cllr Dykes to provide land valuation details to the Clerk.
- Cllr Dykes to ask In Bloom volunteers to undertake a grass cut.

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he meeting ended at 11.40am

Signed .....

Cllr Dykes (Chairman of FSAC)
07.09.2026