Dunnington Parish Council

Health & Safety Statement
March 2025
Reviewed Annually in May

Health and Safety Statement

Dunnington Parish Council employs a single employee - the Parish Clerk.

As legislation requires a written Health and Safety policy for employers with 5 or more employees, DPC are not required to hold a formal Health & Safety Policy.

DPC, however, recognise a duty of care and as the role of the Parish Clerk is predominantly a home based role, we will appoint a liaison officer from the council appointed staffing committee to be a regular point of contact, monitor the workload, how it can be done safely and put measures in place to protect them, this may include providing advice and guidance on their home working set-up, using questionnaires or self-assessment tools or phone or video calls.

The Parish Clerk has a duty to ensure the Health and Safety of themselves and that of others who may be harmed as a result of their actions and cooperate with Dunnington Parish Council to ensure everyone meets their duties under law.

Any concerns about Health and Safety risks should be brought to the attention of
- their appointed liaison officer
- the chair of the staffing committee
- the chair of the parish council
- any available councillor

The council will then be able to record and assess the risk and put in place any identified controls, which may be reviewed as appropriate.

Information and guidance is available at www.HSE.gov.uk -homeworking -health and safety basics for your business

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