

## **Minutes of the Dunnington Parish Council meeting held on 8<sup>th</sup> December 2014**

Present Cllr S Kay (Chairman), J Errington, J Farmer, R Freer, N Ford L Black and C Grant  
Clerk J Bone

### **1 FORMALITIES**

- 1.1 Apologies – Cllrs A Brooks, J Brooks, D Martin and G Kay
- 1.2 Previous Meeting Minutes (10/11/14). Minutes were proposed by Cllr S Kay and seconded and agreed.
- 1.3 Declaration of Interest – Cllr N Ford item 4.3

### **2 POLICE REPORT**

- 2.1 Police Report – No police report received

### **3 PUBLIC PARTICIPTION**

Any member of the parish may speak for up to 5 minutes on any matter on the Agenda with the session lasting no more than 20 minutes.

Mr Robert Lewis, a member of the public attended to put forward his views on the DPC decision and decision making process that had been involved regarding item 8.3 on the agenda.

The DPC brought forward item 8.3 to discuss. The Chairman gave three choices on the way forward as follows

1. To ratify the statement going forward
2. Refer the decision back to the planning committee
3. Reverse the DPC decision

There were 4 votes in favour of ratifying the statement going forward and none in favour 2 or 3.

### **4 LOCAL AND NEIGHBOURHOOD PLANS**

- 4.1 Update on the Local Plan – Cllr S Kay spoke in the absence of Cllr J Brooks. Cllr Kay reported that work is going on in the background with the Local Alliance Group attended by Cllrs Kay and A Brooks. There may be some useful outcomes from this group and we should keep a watching brief. But it was noted that the plans for many of the other parishes were for a higher proportionate increase in the number of houses than Dunnington,
- 4.2 Update on the DPC Neighbourhood Plan – Cllr S Kay reported in the absence of Cllr D Martin that things have moved on a little and the chosen consultant was working on it.
- 4.3 Housing allocation Neighbourhood Plan – Cllr S Kay reiterated Cllr A Brooks previous request for views on the sites, safeguarded land and numbers.

### **5 FINANCE AND CORRESPONDENCE**

- 5.1 Full updated Accounts and Accruals to date for 2014/15  
 The Chairman noted that grass cutting will be over budget and asked Cllr N Ford if he could obtain quotes for the coming year. Still awaiting double taxation funds from COYC..  
 Accounts included the new management Accounts as below

## DPC ACCOUNTS

<u>Investment Bond &amp; Account</u>	£20,358.68	Nov 10th
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<u>Premium Account Income</u>	£2,037.02	Nov 10th
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<u>Current Account</u>	£40,463.82	Nov 10th
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### Current Account Income

In Bloom Donations (cash)	250.00
COIF Dividend	45.87

£295.87

### Current Account Expenditure

Parish Magazine advertising (Cemetery) - S Kay expenses	150.00
Metanym Lincoln Limited - website hosting	154.80
J Bone Salary (8/11/14 - 7/12/14)	240.00
Rospa report - S Kay expenses	78.00

£622.80

<u>Forecast Current Account</u>	£40,136.89	Dec8th
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<u>Premium Account</u>	£2,037.02	Dec 8th
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<u>Investment Bond 1 &amp; 2</u>	£20,358.68	Dec 8th
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£62,532.59

INCOME AND EXPENDITURE ACCOUNTS FOR DUNNINGTON PARISH COUNCIL 2014-15

Income		Quarter 1 - Apr - Jun			Quarter 2 - Jul - Sep			Quarter 3 Oct - Dec			Quarter 4 Jan - Mar			Total year 2014-15		
DPC Income Category	Total projected Income	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	Total year Budget	Total actual	Total variance
Allotments	640			0.00	617.00	617.00	0.00			0.00	23.00			640.00	617.00	23.00
Cemetery	8000	2,000.00	5,861.10	3,861.10	2,000.00	1,775.00	-225.00	2,000.00	190.00	1,810.00	2,000.00			8,000.00	7,826.10	173.90
In Bloom	7500	4,188.00	4,188.00	0.00	195.00	195.00	0.00	630.00	880.00	-250.00	2,487.00			7,500.00	5,263.00	2,237.00
Interest	70	17.50	309.37	291.87	17.50	55.90	38.40	17.50	45.87	-28.37	17.50			70.00	411.14	-341.14
Community Development Grant - Neighbourhood Plan	3155		6,300.00	6,300.00			0.00			0.00				0.00	6,300.00	-6,300.00
											3,155.00			3,155.00	0.00	3,155.00
Precept	15421	7,710.50	7,710.50	0.00	7,710.00	7,710.50	0.50			0.00				15,420.50	15,421.00	-0.50
Reclaimable VAT				0.00			0.00			0.00	1,131.64			1,131.64	0.00	1,131.64
	34786	13,916.00	24,368.97	10,452.97	10,539.50	10,353.40	-186.10	2,647.50	1,115.87	1,531.63	8,814.14	0.00	0.00	35,917.14	35,838.24	78.90
			24368.97			10353.40			1115.87						35838.24	
			0.00			0.00			0.00						0.00	
Expenditure		Quarter 1 - Apr - Jun			Quarter 2 - Jul - Sep			Quarter 3 Oct - Dec			Quarter 4 Jan - Mar			Total year 2014-15		
DPC Expenditure category	Total Budget	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	Total year Budget	Total actual	Total variance
Allotments	200	50.00	5.88	44.12	50.00		50.00	50.00	46.71	3.29	50.00			200.00	52.59	147.41
Capital Reserve	700	175.00		175.00	175.00		175.00	175.00		175.00	175.00			700.00	0.00	700.00
Cemetery	1506	508.00	507.29	0.71	998.00	1,383.65	-385.65		157.29	-157.29				1,506.00	2,048.23	-542.23
General	12000	600.00	535.24	64.76	4,000.00	3,362.88	637.12	3,000.00	1,867.80	1,132.20	4,400.00			12,000.00	5,765.92	6,234.08
In Bloom	8000	817.35	685.62	131.73	727.13	605.96	121.17	6,455.52	6,825.54	-370.02				8,000.00	8,117.12	-117.12
Admin - salary	3000	750.00	720.00	30.00	750.00	720.00	30.00	750.00	820.00	-70.00		750.00		3,000.00	2,260.00	740.00
Admin - audit costs	400	100.00	40.00	60.00	100.00		100.00	100.00		100.00	100.00			400.00	40.00	360.00
Admin - office expenses	380	95.00	183.12	-88.12	95.00	96.97	-1.97	95.00	166.78	-71.78	95.00			380.00	446.87	-66.87
Admin - Insurance	600			0.00			0.00			0.00	600.00			600.00	0.00	600.00
VAT		0.00	163.07	-163.07	0.00	937.57	-937.57	0.00	31.00	-31.00					1,131.64	-1,131.64
	26786.00	3,095.35	2,840.22	255.13	6,895.13	7,107.03	-211.90	10,625.52	9,915.12	710.40	6,170.00	0.00	0.00	26,786.00	19,862.37	6,923.63
			2,840.22			7,107.03			9,915.12						19,862.37	
			0.00			0.00			0.00						0.00	
NET POSITION			21528.75	10197.84		3246.37	25.80		-8799.25	821.23		0.00	0.00		15975.87	-6844.73

5.2 Correspondence – See list below of previously circulated correspondence.

## **CORRESPONDENCE**

<b>Date</b>		<b>Subject</b>	<b>Sender</b>
03/11/2014	E mail	Weekly Email News Digest - Monday, 3 November, 2014	Rural Services
03/11/2014	E mail	Fly posting	Mark Wartars
03/11/2014	E mail	Trespass of sheep onto the allotments	Irene Watson
04/11/2014	E mail	PFA Meeting: Thurs 6th Nov 2014	jeanette Parkinson
05/11/2014	E mail	Rural Opportunities Bulletin	Rural Services
05/11/2014	E mail	Fly posting	Michelle Watling
05/11/2014	E mail	Fly posting	Suzanne Prance
06/11/2014	E mail	Police and Crime Plan Update	Julia Mulligan
07/11/2014	E mail	Police Report - October 2014	Laura Harper
07/11/2014	E mail	14/02284/FUL - Land At The Junction Of Hagg Lane And Common Road - Consultation Email	Amy Brooks - COYC
08/11/2014	E mail	Planning Applications	Mark Wartars
08/11/2014	E mail	Planning Applications	Mark Wartars
09/11/2014	E mail	PCC Xmas dinner	Nick Bird
10/11/2014	E mail	Plans List Week 31	Amy Brooks - COYC
10/11/2014	E mail	Plans List Week 31 - Correction	Amy Brooks - COYC
10/11/2014	E mail	Weekly Email News Digest - Monday, 10 November, 2014	Rural Services
11/11/2014	E mail	RSN Seminar - Local Economies	Rural Services
11/11/2014	E mail	Evergreen hedge in the front garden of 33 Common Road, Dunnington, York, YO19 5NG - in a Conservation Area	Daniel Clavert
11/11/2014	E mail	14/02308/FUL - Beechway - 20 Common Road - Consultation Email	Amy Brooks - COYC
11/11/2014	E mail	Policing in Dunnington	Colin Sutherland
12/11/2014	E mail	Rural Vulnerability Service - Rural Transport - November 2014	Rural Services
12/11/2014	E mail	Decision 25 Intake Lane	Gillian Mitchell - COYC
12/11/2014	E mail	CITY OF YORK EMAIL REPLY 14/02106/FUL	Will Steel - COYC
12/11/2014	E mail	Fly posting	Mark Wartars
12/11/2014	E mail	Agenda for Decision Session - Cabinet Member for Transport, Friday, 21st November, 2014, 5.30 pm	Laura Bootland - COYC
13/11/2014	E mail	Decision 38 Curlew Glebe	Gillian Mitchell - COYC
13/11/2014	E mail	20 MPH SPEED LIMITS FOR OSBALDWICK / HEWORTH WITHOUT WARDS.	Mark Wartars
14/11/2014	E mail	HSE Confirmed to Speak	Health and safety UK
14/11/2014	E mail	Agenda for Meeting with Parish Councils 19/11/14 HSBC Parliament Street (please note change of venue)	Mora Scaife
17/11/2014	E mail	Weekly Email News Digest - Monday, 17 November, 2014	Rural Services
17/11/2014	E mail	Plans List Week 32	Amy Brooks - COYC
17/11/2014	E mail	FLY POSTING.	Michelle Watling
18/11/2014	E mail	14/02618/LEGAL - Shangri La - Hagg Lane - Consultation Email	Amy Brooks - COYC

19/11/2014	E mail	14/02550/FUL - Shangri La - Hagg Lane - Consultation Email	Amy Brooks - COYC
19/11/2014	E mail	TETHERED GYPSY HORSES.	Mark Wartars
19/11/2014	E mail	Rural Vulnerability Service - Rural Broadband - November 2014	Rural Services
19/11/2014	E mail	TETHERED GYPSY HORSES	Mark Wartars
20/11/2014	E mail	14/02620/OUT - OS Field 4470 - Elvington Lane - Consultation Email	Amy Brooks - COYC
20/11/2014	E mail	CITY OF YORK - EMAIL CONSULTATION 14/01535/FUL	Hannah Blackburn - COYC
20/11/2014	E mail	OSBALDWICK, DERWENT, HEWORTH WITHOUT RESIDENTS FORUM.	Mark Wartars
21/11/2014	E mail	Meeting with Parish Councils 19/11/14 HSBC Parliament Street	Mora Scaife
21/11/2014	E mail	14/02644/FUL - 14 Lime Tree Mews - Consultation Email	Amy Brooks - COYC
21/11/2014	E mail	Meeting with Parish Councils 19/11/14 HSBC Parliament Street	Mora Scaife
21/11/2014	E mail	Decision sheet for Decision Session - Cabinet Member for Transport, Friday, 21st November, 2014, 5.30 pm	Laura Bootland - COYC
24/11/2014	E mail	Weekly Email News Digest - Monday, 24 November, 2014	Rural Services
24/11/2014	E mail	CYC SPY CAR.	Mark Wartars
25/11/2014	E mail	Final Reminder for the RSN Seminar - Local Economies: the role of local authorities	Rural Services
25/11/2014	E mail	Agenda for Health and Wellbeing Board, Wednesday, 3rd December, 2014, 4.30 pm	Judith Betts - COYC
25/11/2014	E mail	Agenda for Area Planning Sub-Committee, Thursday, 4th December, 2014, 2.00 pm	Louise Cook - COYC
25/11/2014	E mail	COMMUNITY STADIUM BRIEFING NOVEMBER 6th. UNANSWERED QUESTIONS	Mark Wartars
26/11/2014	E mail	RSN Spotlight on Heart of the Village	Rural Services
26/11/2014	E mail	Agenda for Decision Session - Cabinet Member for Homes & Safer Communities., Thursday, 4th December, 2014, 11.45 am	Catherine Clarke - COYC
27/11/2014	E mail	Arrangements for Double Taxation	Mora Scaife
27/11/2014	E mail	Local Plan Action Group Alliance	John Gallery

- 5.3 Report Finance and Strategy group – Cllr A Brooks – this had mainly focused on the Play Park and the importance on this being managed in accordance with best practice. There is a potential maintenance bill for £4,500. However the Friends of the Play Park are working with the external company to reduce this figure. DPC have offered £500 towards any maintenance costs and there has also been an offer of help with fundraising by Margaret Martin and Cllr C Grant.

## 6 **REVIEWS**

- 6.1 Local projects – Cllr S Kay – Nothing to report
- 6.2 PFA Update – Cllr J Farmer reported as follows:  
The PFA are currently looking at their budget for 2015/16 and hope to maintain the sporting section rents at their current level. Maintenance contracts are being reviewed to ensure best value for money. CCTV/security is being reviewed in the light of

unsocial behaviour. The repayment agreed for this year will be met. Cllr J Farmer was pleased with the meeting that had been held with the Parish Council and that there are plans afoot for a new agreement.

- 6.3 Web site – Cllr C Grant – Nothing to report
- 6.4 In-Bloom – Cllr R Freer – The In Bloom team sadly lost one of their most valued members Ron Fawcett who has suddenly passed away. He will be sadly missed. The last In Bloom meeting made the decision that they would enter Yorkshire In Bloom competition. Residents have been approached to buy the hanging baskets and look after them themselves and this is getting a good response. Xmas trees will be finished this week and 10 new sets of lights have had to be replaced. A £50 donation has been received.
- 6.5 Environment – Cllr C Grant – Nothing to report
- 6.6 Cemetery – Cllr N Ford. – Cemetery group are of the opinion that there are two trees that require moving. The decision on the type of trees will be made by those that have sponsored the trees but it is the opinion the funding to move them should come from the cemetery funds.  
DPC voted on the proposal that the trees should be moved and the cost to be borne by the DPC – agreed unanimously.  
Proposal for a leaflet drop to promote the Cemetery. Council agreed but firstly a draft is required of the wording.  
DPC agreed to keep costs for the cemetery at the current level.  
Finance group will need to look at the ongoing maintenance costs.

## **7 PLANNING - Ongoing Applications**

- 7.1 Beechway 20 Common Road Dunnington York YO19 5NG - Detached dormer bungalow with associated garage/outbuilding (amended scheme) – It has been noticed that the original planning permission required the original mature trees to be retained.

## **8 PLANNING - New Applications**

- 8.1 Land at the Junction of Hagg Lane and Common Road Dunnington York - Construction of car park and retrospective change of use of the land to 2no. playing pitches with siting of portable changing room building – An objection has been sent. Costcutter have been approached and they have confirmed they are financing it. All agreed it is important that Costcutter stay in the village and Cllr Kay agreed he would go back to them with the suggestion made at the meeting for them to support the Parish Council in their quest to get traffic lights at this junction.
- 8.2 Land To The East Of Hambleton Intake Lane Dunnington York - Vehicular access track to orchard – Refused
- 8.3 Shangri La Hagg Lane Dunnington York YO19 5PE - Removal of condition 5 of permitted application 7/S03/00308J/FUL to remove occupancy restriction
- 8.4 OS Field 4470 Elvington Lane Dunnington York - Erection of 1 no. agricultural workers dwelling

- 8.5 14 Lime Tree Mews Dunnington York YO19 5SD - Single storey rear extension, conversion of garage to habitable room and garage to side

**9 PLANNING - Decisions (CoYC)**

- 9.1 38 Curlew Glebe, Dunnington York – Single storey rear extension – Granted
- 9.2 25 Intake Lane Dunnington York – Two storey and single storey side extension to accommodate granny annex - Granted

**10 AOB**

Cllr N Ford reported that there is a wasps nest in the Scout hut that requires dealing with. The hut is also in need of a clean and decoration. Stuart Kay will speak to Cllr J Brooks as there is some matched funding available.

**DATE OF NEXT MEETING** – Monday 12<sup>th</sup> January 2015