

## Minutes of the Dunnington Parish Council Meeting held on 11<sup>th</sup> December 2017

Present: Cllrs S Kay, A Brooks, J Maggs, L Black, A Dykes, J Brooks, N Ford, J Harrison, L Turnbull, R Freer, J Farmer, G Kay and J Errington

Clerk: J Bone

COYC Mark Warters attended the meeting

### **1 FORMALITIES**

- 1.1 Apologies and reasons for non-attendance - None
- 1.2 Parish Council approval of Apologies and reasons for absence - None
- 1.3 Previous Meeting Minutes (13/11/17) – Minutes were approved by the Parish council and signed and dated by the Chairman Cllr S Kay
- 1.4 Declaration of Interest – None

### **2 POLICE REPORT**

- 2.1 Police Report was discussed and the Parish Council again commented on the information being basic and giving the impression that crimes were minimal despite local reports of other burglaries having occurred which did not seem to be reported. The Chairman reminded the meeting about a Public Meeting being held on 19<sup>th</sup> December by North Yorkshire Police at West Offices in York.

### **3 PUBLIC PARTICIPATION**

No members of the public attended

### **4 LAND VALUATION DISCUSSION AND RESOLUTION**

- 4.1 Further to the Public Bodies (Admissions to meetings) Act 1960 to resolve the exclusion of the Press and Public – The meeting resolved to exclude the Press and Public Proposed by Cllr J Brooks, seconded by Cllr J Errington
  - 4.2 Land Valuation Discussion – A discussion took place in respect of the Parish Council land on Intake Lane for which a valuation has now been received. The Council have agreed a way forward and the chairman will report back on any further developments to the next meeting.
- 5 ALLOTMENTS FENCING** – A discussion took place and it was decided that Cllr A Dykes will obtain quotes for Rabbit fencing.
- 6 STREET LIGHTING** – nothing new to report
- 7 COMMON ROAD TELEPHONE KIOSK** – No response has been received from Parishioners to the offer of working with a 'Friends' group. A decision will be made in January in respect of what further action to take.

**8 DUNNINGTON PARISH TRAIL** – Investigating Lottery funding and Dunnington through the Ages are now aware of the plans.

**9 PARISH ASSETS** – Cllrs A Dykes and L Turnbull have looked through the archives and there is more work to do. They will report back to a later meeting.

**10 LOCAL AND NEIGHBOURHOOD PLANS**

10.1 Update on the Local Plan – Cllr J Brooks reported there will be an Executive Meeting on 27<sup>th</sup> January after which a further draft will be produced for final consultation. It is hoped to submit a plan to the inspector in May 2018.

10.2 Update on the DPC Neighbourhood Plan – Cllr A Brooks gave an update after meeting with Rebecca Harrison at COYC. The Parish Council will aim for the plan to be presented to the 2019 annual parish meeting.

10.3 Housing allocation Neighbourhood Plan – Cllr A Brooks reported that the design and housing allocation is becoming clearer.

**11 FINANCE AND CORRESPONDENCE**

11.1 Full updated Accounts and Accruals to date for 2017/18 as follows

<u>Investment Bond &amp; Account</u>	<b>£20,762.76</b>	<b>Nov-17</b>
<u>Premium Account Income</u>	<b>£2,039.27</b>	<b>Nov-17</b>
<u>Current Account</u>	<b>£62,583.60</b>	<b>Nov-17</b>

Current Account Income

<b>Cemetery - Plot</b>	<b>1040.00</b>
<b>Cemetery - Memorial</b>	<b>110.00</b>
<b>Contribution for Trees</b>	<b>200.00</b>
<b>Cemetery - plot</b>	<b>780.00</b>

**£2,130.00**

Current Account Expenditure

<b>Clerks Expenses - Expenses - Stamps, ash tray invoice Seton, paper</b>	<b>82.15</b>
<b>Parish Clerk - Salary December</b>	<b>324.26</b>
<b>Garden services</b>	<b>440.40</b>
<b>Poppy Appeal Donation</b>	<b>25.00</b>
<b>Cost of Barrels In Bloom</b>	<b>2168.58</b>
<b>Cost of Trees</b>	<b>335.90</b>
<b>Xmas Tree lights - In Bloom</b>	<b>315.00</b>
<b>Land Valuation survey</b>	<b>420.00</b>
<b>Website costs</b>	<b>42.00</b>

**£4,153.29**

<b>Forecast Current Account</b>	<b>£60,560.31</b>
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**Dec-17**

<b>Premium Account</b>	<b>£2,039.27</b>
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**Dec-17**

<b>Investment Bond 1 &amp; 2</b>	<b>£20,762.76</b>
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**Dec-17**

**£83,362.34**

In addition there were also website costs of £870.00 for the month, costs for tree work £1,571.22, Supply of Xmas trees – £576.00, In Bloom expenses – £2,932.00 and Tower Room hire – £40.00. Donations received totalling £930.00.

11.2 Correspondence – See list below of previously circulated correspondence.

Date		Subject	Sender
01/11/2017	Email	GRIMSTON BAR INTERCHANGE.	Mark Wartars
01/11/2017	Email	NALC Chief Executive's Bulletin 38 - 27 October 2017	YLCA
01/11/2017	Email	Agenda for Area Planning Sub-Committee, Thursday, 9th November, 2017, 4.30 pm	COYC
01/11/2017	Email	Agenda for Decision Session - Economic Development and Community Engagement, Thursday, 9th November, 2017, 2.00 pm	COYC
02/11/2017	Email	Drastic Reductions to Bus Services to East Riding Villages	LIVE.co.uk
03/11/2017	Email	Drastic Reductions to Bus Services to East Riding Villages	Kirkburn parish council
06/11/2017	Email	Plans List Week 34	COYC
07/11/2017	Email	Dunnington GFL Invitation	pmchronos
07/11/2017	Email	A&G COMMITTEE REVIEW	Mark Wartars
08/11/2017	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 16th November, 2017, 2.00 pm	COYC
09/11/2017	Email	Mary Weastell Ward Visit	Mark Wartars
09/11/2017	Email	Standards investigation 'fallout'	Mark Wartars
09/11/2017	Email	Zebra Crossings Hull Rd	Mark Wartars
09/11/2017	Email	Cold Calling	NYP
09/11/2017	Email	Decision sheet for Decision Session - Economic Development and Community Engagement, Thursday, 9th November, 2017, 2.00 pm	COYC
09/11/2017	Email	MUGA Update - October 2017	Dunnington Primary School
09/11/2017	Email	Kerb side drainage - A1079	Mark Wartars
10/11/2017	Email	Kerb side drainage - A1079	Tony Mannix/COYC
10/11/2017	Email	Liaison meeting 6 November 2017	COYC
12/11/2017	Email	Fwd: Planning Derwent Ward	Mark Wartars
13/11/2017	Email	Plans List Week 35	COYC
13/11/2017	Email	Policing Event	NYP

13/11/2017	Email	YLCA Request for Information for Bramhope with Carlton Parish Council - Tree surgeons	YLCA
13/11/2017	Email	Chief Executive's Bulletin 39: 3 November 2017	YLCA
13/11/2017	Email	NALC Chief Executive's Bulletin 40: 10 November 2017	YLCA
13/11/2017	Email	Embellishment kits.	Mark Warters
14/11/2017	Email	Re: Standards investigation 'fallout'	Mark Warters
14/11/2017	Email	Fly posting.	Mark Warters
14/11/2017	Email	Fly posting.	COYC
14/11/2017	Email	Migration report builds pressure for new housing   Daily Mail Online	Mark Warters
15/11/2017	Email	Supplement: Agenda Supplement: Urgent Item - Proposed public bridleway creation agreement to the agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 16th November, ...	COYC
15/11/2017	Email	NATIONAL ASSOCIATION OF LOCAL COUNCILS DIVERSITY COMMISSION: REQUEST FOR YOUR HELP	YLCA
15/11/2017	Email	Supplement: Agenda Supplement 2 - Annex J: Recommended R58C Residents Parking Zone to the agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 16th November, 2017, 2...	COYC
15/11/2017	Email	Re: Destroy Capitalism	Mark Warters
15/11/2017	Email	Re: Bollard installations.	Mark Warters
16/11/2017	Email	Fwd: Kerb side drainage - A1079	Mark Warters
16/11/2017		Health, Housing & Adult Social Care Policy and Scrutiny Committee, 15 November 2017 - YouTube	Mark Warters
16/11/2017	Email	Re: Fly posting.	Mark Warters
16/11/2017	Email	Supplement: Agenda Supplement 3 - Written Representations to the agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 16th November, 2017, 2.00 pm	COYC
16/11/2017	Email	Fly posting.	COYC
16/11/2017	Email	Re: Fly posting.	COYC
16/11/2017	Email	Local Plan	Mark Warters
17/11/2017	Email	Re: Local Plan - implications for access to health services	Mark Warters
17/11/2017	Email	Information Requests: Grant Funding for History/Traffic Boards and Traffic Management Companies	YLCA
17/11/2017	Email	please find decision notice attached 17 02279 FUL.pdf	COYC
17/11/2017	Email	Re: FW: FW: FW: DPC New Web Site	MH-P
19/11/2017	Email	City of York Council Local Plan.	Mark Warters
20/11/2017	Email	Plans List Week 36	COYC
20/11/2017	Email	Re: Fly posting.	Mark Warters
20/11/2017	Email	RE: Local Plan - implications for access to health services	COYC
20/11/2017	Email	A&G COMMITTEE REVIEW	Mark Warters
21/11/2017	Email	Re: Local Plan - implications for access to health services	Mark Warters

21/11/2017	Email	Fw: Parish Consultation - 17/02682/TPO - 6 Pear Tree Lane	COYC
22/11/2017	Email	NALC'S continued campaign for the removal of business rates on public toilets	YLCA
22/11/2017	Email	Agenda for Area Planning Sub-Committee, Thursday, 30th November, 2017, 4.30 pm	COYC
22/11/2017	Email	Invite.	Mark Warters
23/11/2017	Email	YLCA Request for Information from Haworth, Cross Roads and Stanbury Parish Council - Village Warden	YLCA
23/11/2017	Email	FW: Parish Council Working Together Meeting	COYC
23/11/2017	Email	YLCA Request for information from Edlington Town Council - Wireless PA/ Audio sound system	YLCA
24/11/2017	Email	Re. Meeting cancelled - 05/12/2017, 14:00, Decision Session - Economic Development and Community Engagement	COYC
26/11/2017	Email	RE: Parish Council Report	NYP
27/11/2017	Email	RE: Parish Council Working Together Meeting	COYC
27/11/2017	Email	Plans List Week 37	COYC
27/11/2017	Email	17/02330/FUL - Prospect House 29 Common Road - Consultation Email	COYC
27/11/2017	Email	Parish Consultation - The Poplars, 46 York Street - 17/02787/TCA	COYC
28/11/2017	Email	NALC Chief Executive's Bulletin 42: 24 November 2017	YLCA
28/11/2017	Email	Re: The Boulevard, Hull Rd. Foss Studios, Lawrence Street.	Mark Warters
28/11/2017	Email	17/02744/FUL - 6 Greenside Close - Parish Consultation Email	COYC
28/11/2017	Email	Decision Caravannah 9 Common Road Dunnington	COYC
28/11/2017	Email	17/02621/FUL - 20 York Street - Consultation Email	COYC
29/11/2017	Email	Request for information from Wigginton Parish Council	YLCA
30/11/2017	Email	CITY OF YORK EMAIL REPLY 17/02246/FUL	COYC
30/11/2007	Email	Revised drawing 2 Kendal Close	COYC

11.3 Report Finance and Strategy group – Cllr A Brooks reported that the F&S group had met to discuss the proposed Budget for 2018-19.

11.4 Budget 2018-19 – The Chairman put forward a proposed Budget for 2018-19 to the Parish Council and this was discussed. A formal recommendation will be made at the January Meeting.

## 12 REVIEWS

12.1 Local projects – Cllr S Kay reported on the following

- Hassaccar Lane – Discussions are still ongoing
- LINKS – Discussions are still ongoing to resolve issues
- Allotments – Rent to be increase from 2019 to £30 for a full plot £15 for a half plot. The increase will be advised in the 2018 rent agreement letters. A bond will also be requested from all new applicants of £50.

- Wheldrake Youth Club have requested a donation towards their activities. After discussion the Parish Council agreed they would not send a donation. The Clerk will write and advise.

12.2 PFA Update – Cllr J Farmer reported as follows

- Global4.com have been commissioned by COYC to do a survey to identify shortfalls in sporting facilities and to protect and enhance current facilities. The main issue is the lack of land for the current demand in football and cricket.
- The Boxing Day Walk is for Parkinsons and Diabetes.
- Two volunteers have been identified and Cllr Farmer will be meeting with them. They have a background of HR/risk assessment so should be able to assist the Sports Club and the PFA.

12.3 Web site – Cllr A Dykes reported there are consistent patterns for visits to the website.

12.4 In-Bloom – Cllr R Freer thanked those that had helped to install the Xmas Trees. A number of donations have been received for Xmas trees. A Xmas whist drive is to be held on Friday 15<sup>th</sup> December.

12.5 Environment – Cllr L Turnbull reported that the replacement trees have now been planted. Dunnington WI have donated £200 towards the trees. Dunnington in Bloom are contributing £100. A suggestion has been received to provide further protection for the trees on the green but the view of the Parish Council was that this was not necessary.

12.6 Cemetery – Cllr J Harrison had nothing new to report

12.7 Playpark – Cllr J Maggs reported that the ROSPA report had highlighted rot on the climbing frame. New parts have been ordered and these will be supplied free of charge as they were still in the warranty period. A potential new volunteer has met with John Maggs and they will meet again in the New Year.

12.8 Transport – Cllr J Maggs reported that pot holes have been repaired and work has been done on dropped kerbs and driveways.

12.9 Emergency Plan – Cllr L Black reported that a meeting is planned in the New Year and a workshop is to be held the probable date being 30<sup>th</sup> January.

12.10 Ward Committee – Cllr J Brooks – nothing new to report

12.11 This Is Dunnington – Cllr A Dykes – nothing new to report

12.12 Scouts and Guides – Cllr A Dykes – nothing new to report

12.13 Dunnington Primary School – Cllr J Errington – nothing new to report

### **13 PLANNING - Ongoing Applications**

13.1 Land To The South Of Keepers Cottage Intake Lane Dunnington York - Erection of entrance gates, 2no. agricultural stores and shooting platform (retrospective)

- 13.2 2 Kendal Close Dunnington York YO19 5PG - Alterations to existing house to include installation of rooflight to rear, alterations to existing windows, removing of existing cladding and rendering of front elevation.
- 13.3 3 Garden Flats Lane Dunnington York YO19 5NB - Raising of existing roof, rear extension to provide living accommodation over two floors, single storey side extension and 2no. dormers to front
- 13.4 5 Orchard Cottages Dunnington York YO19 5LX - Single storey rear extension
- 13.5 8 Derwent Estate Dunnington York YO19 5QL - Two storey side extension, single storey rear extension and canopy extension to front.

#### **14 PLANNING - New Applications**

- 14.1 6 Pear Tree Lane Dunnington York YO19 5QF - Draw back overhanging canopy of 3no. Sycamore trees by 2-3m protected by Tree Preservation Order no.: 1/1977
- 14.2 42 York Street Dunnington York YO19 5QS - Formation of new access and driveway to house (retrospective)
- 14.3 Prospect House 29 Common Road Dunnington York YO19 5NG - Conversion of outbuildings into residential accommodation ancillary to the existing dwelling – discussion took place and Cllr A Brooks will draft a reply.
- 14.4 The Poplars 46 York Street Dunnington York YO19 5QE - Various tree works including the felling of 1no. Holly and 2no. Conifer trees in a Conservation Area
- 14.5 20 York Street Dunnington York YO19 5PN - Installation of french doors to rear.
- 14.6 6 Greenside Close Dunnington York YO19 5PF - Single storey side and rear extensions

#### **15 PLANNING - Decisions (CoYC)**

- 15.1 Penny Petroleum Petrol Station Hull Road Dunnington York - Installation of 1no. rapid electric vehicle charging station with associated equipment – Approved
- 15.2 Caravannah 9 Common Road Dunnington York YO19 5NG - Reduce 2no. Leylandii by 40%; fell Ash; reduce overhanging branch from plum; fell 2no. Fir trees; prune Willow; fell 2no. Conifers; fell Cherry tree in a Conservation Area – Approved
- 15.3 92 Cedar Glade Dunnington York YO19 5PJ - Reduce Oak by 50% protected by Tree Preservation Order No: 2/1975 - Approved
- 15.4 1 Lime Tree Mews Dunnington York YO19 5SD - Remove epicormic growth from Lime tree protected by Tree Preservation Order 3G11/1987 – Approved

Cllr A Brooks thanked the Environment group for their comments on various recent Proposals.

#### **16 AOB**

Next Meeting to be held Monday 8<sup>th</sup> January 2018 at St Nicholas Church

Cllr R Freer mentioned the water on the road in front of the bus stop. This should be reported online but Cllr J Brooks will also follow this up.

Signed.....Dated.....