

Minutes of the Dunnington Parish Council Meeting held on 13th February 2017

Present: Cllrs S Kay, A Brooks, J Maggs, L Black, A Dykes, J Brooks, N Ford, J Harrison, L Turnbull, R Freer and J Errington

Clerk: J Bone

1 FORMALITIES

1.1 Apologies and reasons for non-attendance

Cllr J Farmer - Away

1.2 The PC approved the apologies from Cllr J Farmer. Cllr G Kay did not attend and apologies were received later the reason being due to work commitments.

1.3 Previous Meeting Minutes (9/1/17) – The Minutes were approved and signed by the Chairman

1.4 There were no Declaration of Interests.

2 POLICE REPORT

2.1 The PC discussed the new report layout which was thought to be more favourable. The proposed meeting with Inspector Lee Pointon is to be on the same date as the next PC meeting and a discussion took place as to how this can be addressed. The current fly tipping problems were discussed and it was decided that Cllr L Black will approach NYP for advice.

3 PUBLIC PARTICIPATION

Rachel Jenkins attended and spoke to the PC in respect of a new project named LINKS which aims to deal with a new approach to isolation.

4 LINKS

The PC agreed to support this initiative and help with costs for leaflets and will investigate if this would be eligible for Ward Committee grants. They also agreed to offer Rachel Jenkins the opportunity to speak at the Annual Parish Meeting.

5 BANK ACCOUNT

5.1 The PC agreed that the Finance and Strategy Group should look at options for changing banking services.

6 ANNUAL PARISH MEETING

The Chairman is developing a flyer to go to every household in the Parish. Options for the Agenda were discussed.

7 BARRELS

A discussion took place in respect of future funding for replacement Barrels in the village and if the PC should continue to fund these. Sponsorship could be an option.

8 DUNNINGTON TRAFFIC ISSUES

A Community speed watch has now agreed and participant's names put forward.

The Common Road proposals were discussed – signs have been priced at £700 each by COYC (five would be required) – Cllr J Maggs will obtain the cost from COYC for the suggestion of bollards (four) opposite Grimme.

A discussion took place in respect of the moving of the 40mph zone inwards. This was not supported by the Parish Council. However it was agreed that a meeting was required with COYC to discuss the ongoing issues with speeding, Cllr J Maggs will arrange.

9 SUPPORTING LOCAL BUSINESSES

Cllr A Dykes reported that four meetings have now taken place by the Local businesses and a meeting was taking place to form a business association. Everything was looking positive.

10 TELEPHONE KIOSK

Cllr A Dykes is still awaiting for an update on costs to carry out the required work

11 LITTER/DOG BINS

Cllr J Brooks has requested replacement bins but it is still not certain that there will be availability with funding.

The PC agreed that an article should be placed in Grapevine to stress that the Dog bags that the PC provides are for emergencies and should not be relied on as an automatic supply for all to use instead of buying them. The Chairman will write an article for Grapevine.

12 YLCA

12.1 Update – meeting - Cllr A Dykes reported on a short meeting where the discussions included In Bloom, the Local Plan and Business Rates.

13 LOCAL AND NEIGHBOURHOOD PLANS

13.1 Update on the Local Plan – Cllr J Brooks reported that there was nothing new to report possibly until mid-summer.

13.2 Update on the DPC Neighbourhood Plan – Cllr S Kay reported that the Planning group met before the full PC meeting and discussed the way forward with the Neighbourhood Plan. The proposal was to do some background work and take another look at the previous Plan to update. It was agreed to look at it again at the September meeting.

13.3 Housing allocation Neighbourhood Plan – Cllr A Brooks had nothing new to report

14 FINANCE AND CORRESPONDENCE

14.1 Full updated Accounts and Accruals to date for 2016/17

The Chairman reported on the items of Income and expense as below

Investment Bond & Account	£20,654.28	Jan-16
Premium Account Income	£2,038.77	Jan-16
Current Account	£64,331.12	Jan-16

Current Account Income

Double Taxation 2016-17	3291.39
Transfer Double taxation to In Bloom Cemetery - plot	0.00
Donation In Bloom	1020.00
	500.00

£4,811.39

Current Account Expenditure

Boretree underpayment - Xmas trees	42.00
Julie Bone - expenses, stamps x 22, web guys subscription, ink cartridges x 4, HMRC - Tax payment	120.87
Acer Garden Services	362.40
Julie Bone -Salary and additional payment for hours spent on website	477.70
JRB Enterprise Ltd	165.00
Liz Turnbull - expenses for fence Millenium Gardens	56.97
Mh-p - Updating Plan 1/2/17 - 31/1/17	828.00
Mh-p - web building	978.00
Training costs Good Councillor course	45.00

£3,075.94

Forecast Current Account	£66,066.57
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Feb-16

Premium Account	£2,039.02
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Feb-16

Investment Bond 1 & 2	£20,654.28
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Feb-16

£88,759.87

There has since been a further amount received for the Cemetery for £1,020

14.2 Correspondence – See list below of previously circulated correspondence.

Date		Subject	Sender
03/01/2017	Email	Plans List week 41	Amy Brooks - COYC
03/01/2017	Email	'BATTLE'S OVER' – A NATION'S TRIBUTE AND WWI BEACONS OF LIGHT, 11 NOVEMBER 2018	YLCA
04/01/2017	Email	Re. Meeting cancelled - 12/01/2017, 14:00, Decision Session - Executive Member for Transport and Planning	Judith Betts - COYC
04/01/2017	Email	: 16/02920/FUL Philip Welch Specialist Cars	Hazel Williams - COYC
04/01/2017	Email	York Branch Meeting Thursday, 2 February 2017	YLCA

04/01/2017	Email	Please find decision notice attached	Anne Curtis - COYC
04/01/2017	Email	Please find another decision notice attached	Anne Curtis - COYC
05/01/2017	Email	Salt bins.	Cllr Mark Warters
06/01/2017	Email	Salt bins.	Peter Broadley
06/01/2017	Email	Salt bins.	Cllr A Waller
09/01/2017	Email	Plans List week 42	Amy Brooks - COYC
09/01/2017	Email	Training seminars in Planning and Development and Neighbourhood Planning	YLCA
09/01/2017	Email	Osbalwick and Derwent Ward Team meeting	Michal Czekajlo - COYC
10/01/2017	Email	Re: Neighbourhood Enforcement Team	Cllr Mark Warters
10/01/2017	Email	Agenda for Health and Wellbeing Board, Wednesday, 18th January, 2017, 4.30 pm	Judith Betts - COYC
10/01/2017	Email	Community Speed Watch	NYP
10/01/2017	Email	Auditor Appointments for Smaller Authorities for the 2017/18 to 2021/22 Financial Years	YLCA
11/01/2017	Email	FW: Recycling Fund email	Michal Czekajlo - COYC
12/01/2017	Email	RE: Hassacarr Lane Pumping Station	YLCA
12/01/2017	Email	YLCA REQUEST FOR INFORMATION - EMPLOYMENT OF A LENGTHSMAN	YLCA
12/01/2017	Email	YLCA request for information - Public conveniences from the Principal Authority	YLCA
16/01/2017	Email	Plans List week 43	Amy Brooks - COYC
16/01/2017	Email	Agenda for Health and Wellbeing Board, Wednesday, 18th January, 2017, 4.30 pm	Judith Betts - COYC
19/01/2017	Email	YLCA Request for Information - Annual safety inspections on BMX tracks	YLCA
19/01/2017	Email	ALLOTMENTS TRAINING EVENTS - THURSDAY 23 AND FRIDAY 24 FEBRUARY 2017	YLCA
20/01/2017	Email	Consultation on East Riding of Yorkshire Community Infrastructure Levy Draft Charging Schedule: 23	Katie Bowman
20/01/2017	Email	Consultation on the East Riding of Yorkshire Statement of Community Involvement: 23 January to 6 March 2017	Katie Bowman
21/01/2017	Email	Fwd: Speed Management Programme 2015/16 - Derwent - Murton and Common Road, Dunnington	Cllr Mark Warters
23/01/2017	Email	FW: Speed management 16 / 17 Dunnington	NYP
23/01/2017	Email	Plans List Week 44	Amy Brooks - COYC
23/01/2017	Email	Fw: Consultation on East Riding of Yorkshire Community Infrastructure Levy Draft Charging Schedule: 23 January ? 6	Stephanie Robson
24/01/2017	Email	Mini MUGA For Sale - Strensall and Towthorpe Parish Council, York	YLCA
24/01/2017	Email	York Branch	YLCA
25/01/2017	Email	Engaging Lunchtime - Healthwatch	Mora Scaife - COYC
25/01/2017	Email	Agenda for Area Planning Sub-Committee, Thursday, 2nd February, 2017, 4.30 pm	Laura Clark - COYC
26/01/2017	Email	WANTED - SCAMchampions	NYP
26/01/2017	Email	YLCA Request for Information - Business Continuity Plan	YLCA
27/01/2017	Email	Fwd: Mini MUGA For Sale - Strensall and Towthorpe Parish Council, York	YLCA
27/01/2017	Email	Fwd: Remediation works.	Mark Warters
30/01/2017	Email	FW: NALC DIS and Grants & Funding Bulletins	YLCA
30/01/2017	Email	Rural Affordable Housing Schemes - Request for Case Study Examples	YLCA
30/01/2017	Email	Plans List Week 45	Amy Brooks - COYC

30/01/2017	Email	Agenda for Decision Session - Economic Development and Community Engagement (Deputy Leader), Tuesday, 7th	Louise Cook - COYC
30/01/2017	Email	White Rose Update January 2017 edition	YLCA
31/01/2017	Email	Osballdwick and Derwent Ward Team meeting	Michal Czekajlo - COYC

14.3 Report Finance and Strategy group – Cllr A Brooks reported there had not been a meeting of the F&S group therefore nothing new to report

15 REVIEWS

15.1 Local projects – Cllr S Kay reported that the enough support was received to approach the Ward Committee for funds to pay Yorkshire Water in respect of the Land at Hassacar. YLCA have been approached for advice in respect of the Terms of Reference. This is ongoing.

The CCTV at the Sports Club is being installed but no funds have been requested as yet. The refurbishment at the club is ongoing. No further news on the Youth Club awaiting Josette Farmer's return.

No further news on the MUGA at the school – Cllr J Errington will contact for an update

There is no new fencing at the allotment as yet.

15.2 PFA Update – Cllr J Farmer was away but the Minutes had been circulated from the PFA meeting and things are going well financially.

15.3 Web site – Cllr A Dykes reported that a meeting had taken place to discuss the progress of the website and various points will be sent to the website builder to work on. The Chairman has signed the End User Agreement to allow the PC to use the COYC (OS) maps.

15.4 In-Bloom – Cllr R Freer reported there will be a coffee morning on 13th May 2017 to raise funds. It had been noticed that a stretch of York Road ditches had been cleaned but the debris had been thrown onto the spot where the daffodils grow.

Both Cllr Freer and S Kay reported on vehicles parking on grass verges in Church Lane and The Green and Cllr Kay has written to two Parishioners about this.

It was agreed that the PC were happy to pay for the cost of replanting the Route 66 bed from the 106 payments. The school gardening club will start in June.

In Bloom have agreed to clear the debris that has been dumped in Eastfield Lane.

15.5 Environment – Cllr L Turnbull reported that a meeting had been held and the following agreed

- A spec is being compiled to give to 3 contractors for the work on the trees which are the responsibility of the Parish Council.
- There are to be 2 more pollinator beds in Millennium Gardens.
- Friends of Hagg Wood have been planting more pollinators in the crater area
- Dunnington Fayre will maintain and sponsor the small bed adjacent to the Activity Park.
- The Spring clean will take place in early March.
- A group meeting will take place again in March.

The Chairman has agreed that the PC will pay for trees which are the responsibility of the Parish Council to be lopped that are blocking the street lights.

15.6 Cemetery – Cllr N Ford reported that a meeting had been held that day the following was discussed

- Accounts looking good 16 plots have been purchased in this financial year.
- Amendments have been done to the East side plan for access purposes.
- The development of the next stage of the cemetery will be done a year in advance of it being required.
- Agreed to purchase new signage
- Agreed to cut the tall hedge bordering the north east side of the cemetery. This needs to be done before the end of February.

15.7 Activity Park – Cllr J Maggs reported that the Inspection will take place soon and a meeting of the Friends of the Activity Park committee will take place on 23/2/17 where the Chairman will be standing down.

15.8 Transport – Cllr J Maggs had reported on traffic issues earlier in the meeting

15.9 Emergency Plan – Nothing to report

15.10 Ward Committee – Cllr J Brooks reported on the Ward Committee funding for the next Financial year and there was a discussion on the costs for the Reading Rooms ramp.

16 PLANNING - Ongoing Applications

16.1 Dunnington Lodge Cottage Elvington Lane Dunnington York YO19 5LT - Fell Cypress tree in a Conservation Area

16.2 Quality Clinical Reagents 15 Chessingham Park Dunnington York YO19 5SE - Variation of condition 2 of permitted application 15/00756/FUL to add first floor escape door and external metal staircase to rear

16.3 5 Water Lane Dunnington York YO19 5NW - Three storey side and rear extension and single storey front and rear extensions

16.4 Holme Lea Hull Road Dunnington York YO19 5LR - Installation of a hard surfaced access track to serve agricultural land off Hagg Lane

16.5 Telephone Box Opposite Station House Common Road Dunnington York - Removal of public payphone

16.6 The Ridings 95 York Street Dunnington York YO19 5QW - Erection of 1no. dwelling

16.7 Common Farm Common Lane Dunnington York YO19 5LS - Erection of 2no. mono pitched open fronted storage buildings in existing storage yard

16.8 Land To West Of Foxoak Business Park Common Road Dunnington York - Erection of workshop in connection with new builders yard including hardstanding, parking, storage bays and office accommodation

16.9 27 Springbank Avenue Dunnington York YO19 5PZ - First floor rear extension

17 PLANNING - New Applications

- 17.1 Philip Welch Specialist Cars Unit 2 Old Station Yard Common Road Dunnington - Subdivision of unit 2 into 3no. units to be used as garage (Use Class B2) and for storage (Use Class B8) following demolition of unit 4
- 17.2 Greenacre Derwent Lane Dunnington York YO19 5RR - Two storey and single storey rear extension, alterations to roof, new first floor window to side, canopy extension to front and alterations to detached garage to form enlarged opening – discussed and suggest oppose
- 17.3 4 Greencroft Lane Dunnington York YO19 5NL - Single storey rear extension

18 PLANNING - Decisions (CoYC)

- 18.1 1 Stamford Bridge Road Dunnington York YO19 5LL - Single storey rear extension incorporating conversion of existing garage into habitable accommodation – Approved
- 18.2 The Barns Manor Farm Elvington Lane Dunnington York - Conversion of barns into 3no. dwellings and erection of garage following demolition of piggery buildings – Approved
- 18.3 2 Hunters Close Dunnington York YO19 5QH – Single Storey front extension - Approved

19 AOB

Next Meeting to be held Monday 13th March 2016 at St Nicholas Church

No other business raised

Signed.....Dated.....