Dunnington Parish Council

FINANCE, STRATEGY AND AUDIT COMMITTEE MEETING

Minutes of the Finance, Strategy and Audit Committee Meeting

Date: Monday 1 December 2025
Time: 7.00pm
Venue: Tower Room, St Nicholas Church, Dunnington YO19 5NB

Present
Cllr Dykes (Chair)
Cllr Jackson
Cllr Ruston
Cllr Shaw

In Attendance
The Parish Clerk was on annual leave.

Apologies
Cllr Anderson
Cllr Major

F25/12/1 – Formalities

1.1 Apologies for Absence
Apologies were received from Cllrs Anderson and Major.

1.2 Minutes of the Previous Meeting
The minutes of the Finance Committee meeting held on Monday 6 October 2025 were **AGREED** as a true and accurate record.
Proposed by Cllr Dykes and seconded by Cllr Shaw.

1.3 Declarations of Interest
There were no declarations of interest.

1.4 Dispensations
There were no dispensation requests.

F25/12/2 – Exclusion of Press and Public

It was **AGREED** that the exclusions of press and public, as noted on the agenda, would apply.

F25/12/3 – Public Participation

There were no members of the public present.

F25/12/4 – Finance

4.1 Unity Bank – Update
Cllr Dykes provided an update and advised that the account was operating satisfactorily.
ACTION: Cllr Dykes to register.

4.2 Barclays Bank – Closure
The balance at Barclays Bank was reported as £2,503.17.
Cllr Dykes noted that, following a recent budget meeting with the Clerk, all parties had been advised of the bank changes and that closure of the account was recommended as soon as possible.
It was **RESOLVED** to close the Barclays Bank account.
ACTION: Cllr Dykes to action the closure.

4.3 Cambridge Building Society – Update
Cllr Dykes provided an update. It was noted that action by Cllrs Dykes and Ford was required to close the account.
It was agreed that the account would be closed at the end of December.
ACTION: Cllr Dykes to draft the closure letter for Cllr Ford to sign.

4.4 Skipton Building Society – Update
An update was provided. Cllr Jackson confirmed verification and authorisation.
ACTION: Cllr Shaw to contact Skipton BS.
ACTION: Cllr Dykes to contact Cllrs Major and Anderson to check verification progression.

F25/12/5 – Staffing

Clerk's Travel Allowance
Following recommendation by the Staffing Committee, it was **RESOLVED** to approve the Clerk's travel allowance.

F25/12/6 – Insurance

6.1 Village Cross Claim
Cllr Dykes provided an update and advised that contact with a stonemason was still being established.
An update would be provided in January.

6.2 Bus Shelter Claim
An update from the Clerk's report was noted.
It was **RESOLVED** to pay £10 to establish the identity of the driver.

ACTION: Clerk to pay £10 to the company to release the details to the insurance company.
ACTION: Clerk to send a reminder to the police.

6.3 Scouts and Guides
The Clerk's report was noted, including the cost of broadband at £26 per month.
Cllr Dykes advised that the Scouts and Guides group had indicated broadband would be nice to have, although children generally used 4G.

The potential use of the Scouts Hut for council meetings if broadband was installed was discussed. It was noted that room hire currently cost £25 per meeting, with a minimum of 23 meetings per year.

Cllr Shaw advised that Parish Councils were allowed access to government buildings for meetings and queried whether the school could be used.

ACTION: Cllrs Major and Thompson to contact the school to explore this option.

Cllrs Dykes and Jackson agreed that broadband installation would be more financially efficient than the current arrangement.

ACTION: Cllr Dykes to enquire about availability of the Scouts Hut for future meetings and provide an update in January.

Cllr Dykes advised that the Scouts had held their first AGM in two years and would forward notes to the Clerk.
ACTION: Cllr Dykes to send AGM notes to the Clerk.

F25/12/7 – Governance

7.1 Asset of Community Value (ACV)
Cllr Dykes advised that the ACV had previously been agreed by Council but the paperwork had not progressed.
It was **RESOLVED** to recommend to Full Council that the ACV process proceed.
The Clerk's draft letter, as referenced in the Clerk's notes, was noted.

7.2 FSCS Deposit Protection Limit
The increase in the Deposit Protection Limit to £120,000 was **NOTED**.

F25/12/8 – Playpark

8.1 Play Equipment Repairs
The Clerk had obtained a quote to return all equipment to working order with a 12-month guarantee. It was noted that, if agreed, a ROSPA inspection would then be carried out to check the works, at a maximum cost of £250.

It was **RESOLVED** to recommend to Full Council that the works proceed.
It was further noted that other costs, including benches, would largely be covered by the Ward Grant.

8.2 Grounds Maintenance
It was **RESOLVED**, within the committee's delegated financial powers, to approve 10 additional cuts and 2 strims per year to the playpark.

8.3 CCTV in the Playpark
Cllr Dykes provided an update. It was noted that CCTV recordings could be split onto a separate box and that access to the playpark footage would be restricted to DPC only. Agreement from the club would be required.

ACTION: Cllr Jackson to speak to the PFA and the club to establish responsibility for the CCTV and to request an email to support the request.

8.4 Ward Funding
An update was awaited on the outcome of the Ward Funding application.

F25/12/9 – In Bloom

A donation of £1,000 had been received for the Christmas trees, with the cheque held by Cllr Dykes.

It was **RESOLVED** to approve the purchase of tubs and hanging baskets. It was noted that In Bloom had suggested withdrawal of the Hanging Baskets next year.

It was further **RESOLVED** to refer the future of the hanging baskets to Full Council for consideration.

F25/12/10 – Budget

The draft budget was discussed.

ACTION: Cllr Dykes to update the budget spreadsheet and discuss it with the Clerk ahead of the Full Council meeting in December.

F25/12/11 – Scouts and Guides

Broadband provision was considered.
It was agreed to review this item in January.

ACTION: Include broadband as an agenda item for January.

F25/12/12 – Financial Approvals / Authorisations

Items 12.1, 12.2 and 12.3 were **DEFERRED** to Full Council in December.

F25/12/13 – Meeting Dates

This item was not covered.

Meeting closed: 8.50pm

Signed

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Cllr Dykes
05.01.26