Dunnington Parish Council

FINANCE, STRATEGY AND AUDIT COMMITTEE MEETING

Minutes of the Finance, Strategy and Audit Committee Meeting

Date: Monday 2nd February 2026
Time: 7.00pm
Venue: Tower Room, St Nicholas Church, Dunnington YO19 5NB

Meeting started at 7.04pm

Present
Cllr Dykes (Chair)
Cllr Jackson
Cllr Shaw
Cllr Major
Cllr Anderson
In Attendance
The Parish Clerk
Cllr Ruston
Apologies
Non

F26/2/1 – Formalities

1.1 Apologies for Absence
No Apologies were received

1.2 Minutes of the Previous Meeting
The minutes of the Finance Committee meeting held on Monday 1 December 2025 were **AGREED** as a true and accurate record.

1.3 Declarations of Interest
There were no declarations of interest.

1.4 Dispensations
There were no dispensation requests.

F26/2/2 – Exclusion of Press and Public

It was **AGREED** that the exclusions of press and public, as noted on the agenda, would apply. Items 26/2/10 will be moved to after item 26/2/11

F26/2/3 – Public Participation

There were no members of the public present.

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F26/2/4 – Finance

4.1 Unity Bank **RESOLVED** to keep account open; consider transfers in the future.
Noted change of fees.

4.2 Barclays **RESOLVED** to file account closure and remove account from Scribe. Clerk to action.

4.3 Cambridge Building Society
Clerk advised one account cheque had been received by post, however is being held until the other cheque arrives for the second account. Cllr Dykes advised that Cambridge had confirmed the second account cheque is on the way and the account will be closed following this.

4.4 Skipton Building Society
Clerk advised once both cheques from Cambridge arrive, she will pay both into Skipton Account

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F26/2/5 – Insurance
5.1 Insurance policy reviewed.
Action: Clerk to seek guidance on whether Council should add cyber coverage.

5.2 Bus Shelter Claim – No update **deferred** to full Council on 09/02/26.
5.3 **Village Cross** - No update **deferred** to full Council on 09/02/26

F26/2/6 – Playpark

6.1 CCTV instructed; installation ongoing.

6.2 Works starting week commencing 09/02/26. RoSPA inspection booked to follow after works.

6.3 **Resolved** to accept quotation from Thompsons Timberworks: wooden bench with metal feet, fixed with concrete.

F26/2/7 – In Bloom

Cllr Ruston gave an update on the meeting and baskets.
Cllr Dykes to liaise with contractor regarding delivery/storage.

F26/2/8 – Scouts and Guides

Quotation received; can connect to the same system as playpark.
Installation requires broadband.
Cllr Dykes to liaise with Scouts and Guides; report back to full Council on 09/02/26.
Clerk to follow up on cost of adding building to insurance.

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F26/2/9 – Village Green

Cllr Dykes reported third parcel of land (former allotments) needs registering. Ongoing to collate evidence for registration; update at full Council next week 09 02 26.

F26/2/10 – Reserves

Clerk provided update on reserve balances. Council reviewed all line items.
Resolved to:
Add monies into PFA, to make up to £10,000 (proposed by Cllr Dykes, seconded by Cllr Majors)
Add £10,000 into tree and hedge maintenance. (proposed by Cllr Dykes seconded by Cllr Shaw)

F26/2/11 – Neighbourhood Plan

Cllr Dykes noted work needed to finish Neighbourhood Plan, including design statement and advised councillors on benefits to the parish. Cllr Jackson suggested starting a group in May.

Action Clerk to add to the full council Agenda for 09 02 2026

F26/2/12 – Financial Approvals / Authorisations

F26/2/12.1
Quotes

1. In Bloom Horse Repairs	**£750 + VAT** – **Approved**
2. Allotments on scribe	**£357** set up plus **£252** p/yr - **Approved**
3. Computer for Clerk	**£799 inc VAT** – **Deferred**

Full Parish Council Meeting following recommendation to include cost of additional screen, keyboard and mouse

4. Staffing course	**£10.00** – **Approved**
5. Benches	**£1615.20 inc VAT** – **Approved**

6. Scouts and Guides CCTV – **Deferred** to Full Parish Council Meeting

F26/2/12.2
Payments

1.Stationery (Clerk)	**£11.50 – Approved**
2.Clerk Wages	**£1177.37 – Approved**
3.Playscheme Repair to Playpark	**£1393.20 – Approved**
4.Tower Room - Room Hire	**£75.00 – Approved**
5. Stationery (Clerk)	**£2.50 – Approved**
6. Mobile Phone Top Up (Clerk)	**£10.00 – Approved**
7. Stamps (Clerk)	**£6.96 – Approved**
8. Error	
9.Printer Paper (Clerk)	**£6.65 – Approved**
10. Scribe Accountancy	**£814.23 – Approved**
11. Screwfix (Hassacarr)	**£59.97 – Approved**

12. Reading Rooms (Annual Parish Meeting) **£90.00 – Approved**

F26/2/12.3
D/Debits Noted
£206.79 (plus £202.99) noted at 8th Dec 25 meeting TOTAL £409.78 HMRC 23.01.2026
£8.85 Unity Fees
£91.00 Nest Pension
£82.15 CYC Garage Rent

Payments received Noted
£2503.17 Barclays Transfer into Unity
£1405.00 30.01.26 Cemetery Fees
£325.00 16.01.26 Cemetery Fees

F26/2/13 – Meeting Dates

It was agreed Cllr Dykes would speak to the Scouts and Guides to ascertain availability

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Meeting closed: 9.04pm

Signed

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Cllr Dykes
09.03.26