Dunnington Parish Council

Minutes of the Annual Parish Council Meeting of Dunnington Parish Council

Date: Monday 8th June 2026 Time: 7.00pm
Venue: The Tower Room, St Nicholas Church, Church Street, Dunnington, YO19 5PW

S Durham
Dunnington Parish Clerk

MINUTES

Present Cllr Ruston, Cllr Dykes, Cllr Bachelor, Cllr Major, Cllr Rees -Gay, Cllr Yeoman, Cllr Kay, Cllr Ford, Cllr Shaw, Ward Cllr Warters, Cllr Anderson
Apologies Cllr Thompson, Cllr Jackson, Cllr Rowley
In Attendance Five members of the public
Not In Attendance The Clerk

PC 26/6/1 Formalities

1.1 Apologies for absence were received and accepted.
1.2 Members were reminded of the Council's policy on audio/visual recording of meetings.
1.3 Cllr Ford gave a dispensation for item 26/6/12.
1.4 Cllr Ford also declared an interest which was not already declared under the Councils Code of conductor Register of Disclosable Pecuniary Interests on item 26/6/12.

PC 26/6/2 Minutes

The Minutes of the Annual Parish Council Meeting held on Monday 11th May 2026 were **AGREED** as a true and accurate record.

PC 26/6/3 Press and Public

3.1 It was resolved to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted being prejudicial to the public interest and consider whether any other agenda item requires the exclusion of the press and public on items PC 26/6/8; 26/6/9; 26/6/15.1 Items 26/6/12 ; and 26/6/14.1 were moved up the Agenda after item 26/6/4 and before item 26/6/5
3.2 Two members of the Parish spoke on Agenda Item 26/6/4. Two members of the Parish spoke on Agenda Item 26/6/12.

PC 26/6/4 Twine and Barrel

A discussion took place regarding the potential provision of a small spa/wellbeing leisure facility and cafe at the Twine and Barrel. Following consideration of the information presented council **RESOLVED** to give provisional support to a leisure facility at the Twine and Barrel should a formal proposal be submitted, subject to the details being consistent with the information provided to the Council and the submission of a satisfactory planning application to City of York Council.

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PC 26/6/5 East Field Lane

The Council received an update on matters relating to the Eastfield Lane development, including concerns regarding compliance with planning conditions and site management. Members noted that Cllr Warters and a Parish Councillor had submitted a formal complaint to City of York Council; however, no response had been received to date.

Following discussion, it was agreed that the Clerk would write to City of York Council expressing the Council's concerns regarding the lack of response to the complaint.

Members discussed the possibility of undertaking a leaflet drop to residents affected by the development to communicate the Parish Council's position and provide relevant contact information. It was agreed that further consideration of this proposal would be deferred until the July meeting.

Action: Clerk to write to City of York Council regarding the lack of response to the complaint.

Action: Leaflet drop proposal to be placed on the agenda for further consideration at the July meeting.

Cllr Shaw left the meeting.

PC 26/6/6 York Street

Members discussed the ongoing congestion and parking issues at the Church Lane/York Road junction, particularly in the vicinity of Costcutter. It was noted that despite previous approaches to City of York Council, no meaningful progress or assistance had been received.

It was agreed that the Clerk would write to East Yorkshire Buses and First Bus seeking their support in addressing the issues and to understand the impact on bus services.

It was further agreed that the Clerk would write to Jeff Holmes at City of York Council, inviting him to visit the area and observe the parking and congestion issues firsthand.

Action: Clerk to write to East Yorkshire Buses and First Bus.

Action: Clerk to write to Jeff Holmes, City of York Council, requesting a visit to review the issues.

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PC 26/6/7 Community Matters

An update was given and council considered Resident concerns as below

7.1 York Street Parking and Traffic Concerns

Members discussed traffic and parking concerns on York Street. The issues raised were noted as being consistent with those considered under Agenda Item 26/6/6 relating to congestion and parking at the Church Lane/York Road junction.

7.2 Eastfield Lane – Traffic Overflow for Wildflower Business

7.3 Manor Drive Grass Cutting

The Clerk reported that the grass cutting at Manor Drive had not been carried out as scheduled. The contractor has been contacted on several occasions, but no response has been received to date. The Clerk will continue to pursue the matter, as the Council has a contract in place for the works to be undertaken.

Members acknowledged and appreciated the concerns raised by residents regarding the condition of the area and agreed that the matter should continue to be followed up with the contractor.

Action: Clerk to continue chasing the contractor to ensure the contracted works are completed.

PC 26/6/8 Finance Strategy and Audit Committee

Cllr Dykes gave an update from the Finance Strategy and Audit Meeting held on the 01 06 2026

Land Registrations – Cllr Dykes advised that work to obtain valuations for the land registrations is ongoing. Contact has been made with a valuer and it is hoped that a meeting will take place during the coming week.

Asset of Community Value (ACV) – An update is awaited and the matter remains in hand for the ACV for the Public House in the Village.

Village Cross – It was noted that City of York Council has not yet responded to the questions submitted by the Clerk. The Clerk will continue to pursue a response.

Action: Clerk to chase City of York Council regarding the outstanding Village Cross queries.

Neighbourhood Plan – Cllr Dykes reported that he had met with the planning consultant to discuss progressing the Neighbourhood Plan. Further information is expected, following which a timetable for progressing the project will be considered and agreed by the Council.

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PC 26/6/9 Staffing

9.1 **Update from the Staffing Committee**

Members received an update from the Staffing Committee. It was noted that the Clerk has taken on an additional role for another council.

The proposed home working allowance was discussed and it was agreed that consideration of this matter would be deferred pending further review.

Members also discussed the frequency of Finance Committee meetings and the allocation of Clerk time. It was agreed that the frequency of meetings should be reviewed having regard to the volume of business and agenda items requiring consideration.

9.2 The government increase of the mileage allowance to **55p per mile** was considered.

Resolved: To approve an increase in the mileage allowance to 55p per mile. Proposed by Cllr Ruston and seconded by Cllr Bachelor.

Travel claim deferred to the next meeting

PC 26/6/10 Council Administration Matters

10.1 Parish Council Website Review

Members considered options for updating the Parish Council website with the aim of simplifying its structure and reducing the amount of information contained within it, whilst ensuring that statutory information remains available.

Following discussion, it was agreed that Cllr Anderson would make enquiries at the University to determine whether any students may be interested in undertaking the work on a voluntary basis.

Action: Cllr Anderson to make enquiries with the University regarding potential student involvement in reviewing and updating the Parish Council website.

10.2 Consideration of the organisation of the Parish Office and the arrangements for the secure storage, preservation, cataloguing and management of historical records and documentation was **deferred** to a future meeting.

10.3 Members noted the legislative changes relating to the publication of councillors' residential addresses and the implications for Council records.

It was noted that, prior to the meeting, the Clerk had circulated updated Register of Interests forms to all councillors for completion and return.

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Councillors who had not yet submitted their completed forms were reminded to do so. The Clerk will bring hard copies of the forms to the next meeting for any members who have not yet returned them.

Action: Councillors to return completed Register of Interests forms to the Clerk.

Action: Clerk to provide hard copies of the forms at the next meeting for any outstanding returns.

10.4 No Declarations of Interest had been submitted to the Clerk as above

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PC 26/6/11 Standing Orders

Following discussion, it was **RESOLVED** that the Standing Orders be amended to permit the Chair of the Council to attend meetings of the Finance, Staffing and Audit Committee as an ex officio attendee, without membership of the Committee and without voting rights. Proposed by Cllr Rees-Gay, seconded by Cllr Yeoman. Cllr Dykes abstained from voting.

Action: Clerk to amend the Standing Orders

PC 26/6/12 Village and Land

The Council received an update regarding the future use and potential development of the land at Kexby currently being offered for sale by the Church.

Two members of the public addressed the Council in relation to the item.

Cllr Ford remained present throughout the item but did not take part in the discussion.

Members discussed the potential submission of an **Asset of Community Value (ACV)** application in partnership with Kexby Parish Council and the Friends of Hagg Wood.

Following discussion, it was **RESOLVED** to support the preparation of a draft ACV application for consideration by Kexby Parish Council, with the intention of exploring a joint application.

It was agreed that Cllr Dykes would prepare a draft application with input from Friends of Hagg Wood and provide it to the Clerk for forwarding to Kexby Parish Council in advance of its meeting on 19 June 2025 and circulated to councillors.

It was further agreed that Cllr Shaw and Cllr Dykes would attend the Kexby Parish Council meeting to discuss the proposal.

The Clerk to then submit the ACV application to CYC.

Proposed by Cllr Shaw and seconded by Cllr Bachelor.

Cllr Ruston and Cllr Ford abstained from voting.

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Action: Cllr Dykes to prepare a draft ACV application and provide it to the Clerk.

Action: Clerk to forward the draft application to Kexby Parish Council prior to its meeting on 19 June, and to councillors as reference.

Action: Cllr Shaw and Cllr Dykes to attend the Kexby Parish Council meeting.

Action: Clerk to submit the ACV application to CYC

PC 26/6/13 Ward Boundaries

Cllr Dykes to prepare a report for the Clerk to forward to City of York Council to object to the proposals

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PC 26/6/14 Parish Group Updates

14.1 Cemetery
RESOLVED to replace the Cemetery Tree Bench following information from In Bloom

Members discussed the provision of overflow parking in connection with the wildflower business on Eastfield Lane. Cllr Dykes reported that the landowner had indicated a willingness to flail the end field should it be used for this purpose.

Following discussion, the Council agreed in principle to the use of the field for overflow parking, subject to the necessary arrangements being confirmed with the landowner.

Action: Cllr Dykes to liaise with the landowner regarding the use of the field and the proposed flailing works.

Resolved: That the Council supports, in principle, the use of the field for overflow parking. Proposed by Cllr Kay and seconded by Cllr Major

14.2 Members received an update on the allotments. It was noted that a small number of plots remain outstanding and work is ongoing to address the matter.

Members also discussed the condition of the parish noticeboards and the need for updated signage.

Action: Cllr Ruston to arrange for new signs to be installed in the parish noticeboards.

14.3 Members received an update from the In Bloom group. It was noted that the planting of the new tubs is scheduled to take place next week.

PC 26/5/15 Finance (Appendix 1)

15.1 Financial Approvals – To decide on approval of any expenditure or quotations presented. **Non**
15.2 Payments for Approval – To decide on any payments presented

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PC 26/6/16 Planning Matters (Appendix 2)

See Appendix 2

PC 26/6/17 Date of the Next Meeting

The next Ordinary meeting date of Monday the 13th July was agreed and will be held in the Tower Room, St Nicholas Church

Signed

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Cllr Ruston (Chair)

Date

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Appendix 1

Payments 8th June 2026 Meeting

15.1 Financial Approvals

No quotations presented

15.2 Payments for Approval

a. £ Clerk Travel Allowance **DEFERRED**

b. £14.05 Paper and Mobile Top up **APPROVED**

To Note

To note any payments or receipts **NON**

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Appendix 2

Planning 8th June 2026 Meeting

16 Planning Matters
New Planning Applications

- 26/00555/FUL Church Street Dunnington York YO19 5PP Erection of 1no. dwelling to side and extensions to existing dwelling - Amendment
- 26/00893/CLU Common Farm Common Lane Dunnington York YO19 5LS Certificate of lawfulness for use annexe building as residential
- 26/00782/FUL Westwood 23 Water Lane Dunnington York YO19 5NP Replacement fenestration to rear
- 26/00840/FUL Location: The Chestnuts 2 Pear Tree Lane Dunnington York YO19 5QF Proposal: Single storey front extensions, replacement dormers to front and rear roofslopes, installation of rooflights and alterations to fenestration

Planning Approved

- Application to record a public bridleway from Hull Road to Public Bridleway Kexby 14
- 25/00023/FUL Hill Farm Conversion of Barn

Planning Refused

Planning Ongoing {

- 26/00745/FUL 63 York Street Dunnington York YO19 5ST Proposal: Single storey rear extension and changes to front – 3 June 2026

- Proposed Amendments to Traffic Regulation Order – Church Street, Dunnington council **RESOLVED** to suggest and recommend a 3 hour restriction to CofYC **Action :** Clerk to email

- 26/00650/TCA Chapel Farm 13 York Street Dunnington York YO19 5PN Fell 1no. Holly tree in a Conservation Area.

- 26/00704/TCNOT STREET RECORD Pear Tree Lane Dunnington York

Notification under section 5 of The Electronic Communications Code (Conditions and Restrictions) Regulations 2003 for the following equipment; installation of 1no. 10m high wooden pole adjacent to 3 Pear Tree Lane

- 26/00538/FUL 40 Cedar Glade, Dunnington, York YO19 5QZ Single story pitched roof rear extension and single storey flat roof side extension

- 26/00424/ABC3 Highthorn Stamford Bridge Road Dunnington York YO19 5LN Proposal: Change of use of agricultural building to 2no. dwellinghouses
under Class Q Part 3 Schedule 2 of The Town and Country Planning (General Permitted Development) Order 2015

- 25/02052/FUL Dunnington And Grimston Sports Club Common Road Dunnington York YO19 5PA Amendment to Planning Application

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- 25/02553/FULM R S Cockerill York Limited Stamford Bridge Road Dunnington York YO19 5AE Single storey extension to potato grader building Cockerill

- Public Restricted Byway Dunnington 28 Modification Order
- Enforcement: **Unauthorised encampment – A166**
- HIGHWAYS ACT 1980 SECTION 119 Diversion Dunnington

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