# Dunnington Parish Council

## Minutes of the Ordinary Meeting of Dunnington Parish Council

Date: **Monday 8 December 2025**
Time: 7.00pm
Venue: The Tower Room, St Nicholas Church, Church Street, Dunnington

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**Present**
Cllrs Ruston, Dykes, Shaw, Major, Kay, Thompson, Anderson, Bachelor, Ford and Ward Cllr Warters.
**In Attendance**
S Durham (Parish Clerk)
**Apologies for Absence**
Cllrs Rees-Gay and Jackson.

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**PC/25/12/1 – Formalities**
1.1 Apologies for absence were received and accepted.
1.2 Members were reminded of the Council's policy on audio/visual recording of meetings.
1.3 No applications for dispensation were received.
1.4 No additional declarations of interest were declared.

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**PC/25/12/2 – Minutes**
The Minutes of the Ordinary Meeting held on Monday 10 November 2025 were AGREED as a true and accurate record.

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**PC/25/12/3 – Press and Public**
3.1 It was RESOLVED that agenda items PC/25/12/11, PC/25/12/12.1 and PC/25/12/19.1 be excluded from press and public under the Public Bodies (Admissions to Meetings) Act 1960.
3.2 No members of the public were present.

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**PC/25/12/4 – Play Park**
4.1 CCTV
Cllr Bachelor provided feedback following a conversation with Dunnington Sports Club. The Club confirmed they were happy for the hard drive to be stored at the Club, with access limited to the Parish Council only. Cllr Dykes noted that a quote could not be obtained until the Sports Club clarified when their system would be updated or repaired.
Action: Cllr Bachelor to clarify with the Sports Club and provide an update in January.
4.2 Ward Funding
No update was available.
Action: Ward Cllr Warters to follow up on behalf of DPC.
4.3 Weekly Risk Assessments
Cllr Major confirmed that weekly risk assessments were being carried out and were going well.
4.4 Play Equipment Repairs
A quote of £7,218.00 was presented.
RESOLVED: To accept the quote.
Proposed by Cllr Dykes, seconded by Cllr Ruston. Decision unanimous.
Action: Clerk to instruct works immediately and book ROSPA inspection following completion.

**PC/25/12/5 – PFA**

Cllr Bachelor provided an update regarding the proposed padel courts and the amended planning application. Cllr Thompson queried whether parking had been addressed in the second application, noting concerns regarding parking on grass verges. A discussion was held by Council. Cllr Thompson also queried the location of the footpath; Cllr Bachelor confirmed it was proposed around the pitch, including an all-weather path.

**PC/25/12/6 – Cemetery**

6.1 Cemetery Road

It was agreed for the road works to proceed.

Action: Cllrs Bachelor and Dykes to meet with the contractor.

6.2 Cemetery Gate

Cllr Dykes to meet with the contractor. No resolution reached at this stage.

6.3 Cemetery Rules and Regulations

It was agreed to adopt the document subject to a minor spelling correction.

Action: Cllr Shaw to place the notice on the noticeboard and forward the final version to the Clerk for website upload.

**PC/25/12/7 – Village Music Events**

Cllr Shaw provided an overview of music events. She advised that a comedian had been provisionally booked at the Club on 8 May, with 20% of takings to be donated to the Council, resulting in no financial risk. Council agreed this was a good proposal.

Cllr Shaw suggested a children's pantomime next Christmas, funded from music event profits.

The Village Show date was confirmed for Saturday 8 August 2026 at the Reading Rooms.

Action: Cllr Shaw to include details in the Grapevine. Cllr Ruston suggested a separate advert, however Cllr Shaw advised it was too late for this year.

**PC/25/12/8 – Village Cross**

Deferred to the January meeting.

Action: Cllr Dykes to meet with the CYC-recommended company prior to January and report back.

**PC/25/12/9 – InBloom**

9.1 Horse Update

Cllr Ruston advised that the damage appeared to be due to weathering rather than antisocial behaviour, as suggested on social media. Cllr Ford suggested exploring a blacksmith sculpture.

The Clerk advised that InBloom had previously received a wiring quote exceeding £12,000, which was not affordable. Ward Cllr Warters offered to put the Clerk in contact with a contractor who worked at Murton Park.

9.2 Baskets and Pots

InBloom indicated they were not keen on baskets next year, citing lack of watering. Cllr Dykes noted that Finance had already approved the basket budget.

Action: Cllr Shaw to include a Grapevine notice asking for volunteers to water baskets.

The use of a Lengthsman was discussed; it was noted that no applicants had come forward previously. Cllr Ford noted reduced volunteer availability. Cllr Warters suggested limiting flower choices to reduce watering requirements.

Action: To revisit at the February meeting following feedback.

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**PC/25/12/10 – Salt Bins**
The Clerk advised of the high cost of salt and storage. It was agreed that salt bins would be stored at Cllr Kay's and that Meticulous would continue to refill them.

**PC/25/12/11 – Staffing Committee**
The Clerk remained in the meeting while Cllr Ruston updated members on the Clerk's upcoming holiday dates and advised that a staffing appointment would be made early in the new year.
Action: Clerk to circulate leave dates by email.

**PC/25/12/12 – Finance, Strategy & Audit Committee**
12.1 Budget 2026–2027
Cllr Dykes circulated an amended budget following the Finance meeting on 1 December 2025. It was noted the budget would require approval at the January meeting. Cllr Anderson queried whether there was a maximum percentage increase allowed for Parish Councils; Cllr Dykes advised there was not.
Action: Councillors to submit any amendments to Cllr Dykes before January.
12.2 Bank Reconciliation
October reconciliation was noted of £155,330.48. November was not yet available and will be available in January along with December at the January Meeting.

**PC/25/12/13 – Community**
13.1 Residents' Concerns
A discussion took place regarding safety and hygiene concerns relating to Yorkshire Water Intake Lane site. It was noted Yorkshire Water works had damaged the verges quite considerably.
Cllr Ruston advised she had spoken to the tanker drivers to raise concerns with Yorkshire Water. The Clerk advised she had contacted CYC regarding poor street lighting, and the GP surgery confirmed a light would be repaired.
13.2 Police Report
Council discussed the report. Cllr Thompson emphasised the importance of photographing and reporting antisocial behaviour, noting suspicious items found behind the Reading Rooms on two occasions. The Clerk confirmed these had been reported.

**PC/25/12/14 – The Cross Keys Public House**
14.1 Update
It was noted there was social media discussion regarding reopening, but no confirmation. Cllr Shaw queried parking provision; Cllr Kay confirmed no change.
14.2 ACV
Cllr Dykes outlined previous attempts to apply for an Asset of Community Value, which were never submitted. Cllr Kay advised a new application should be made promptly, supported by Ward Cllr Warters.
RESOLVED: To submit a new ACV application.
Action: Cllr Dykes and the Clerk to liaise and submit.

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**PC/25/12/15 – Blue Plaque Trail**
It was noted the agenda title was incorrect. Cllr Shaw proposed exploring funding opportunities. Ward Cllr Warters suggested contacting the Head of Conservation at CYC.
Action: Cllr Shaw to gather information and report back in the new year.

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**PC/25/12/16 – WI Bike Racks**
Cllr Thompson raised concerns regarding paving adequacy and lighting. Following discussion, it was agreed that an alternative location should be considered.
Action: Cllr Ruston to ask WI to review siting options.

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**PC/25/12/17 – Flag Pole**
Cllr Kay proposed the village have a flag pole, supported by Ward Cllr Warters. Various locations were discussed including the GP Surgery, Village Green and near the wicker horse. Ward Cllr Warters advised he had a suitable contact.

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**PC/25/12/18 – Wayleave Agreements**
No correspondence received. It was suggested a power box be located centrally on the green when works proceed. Deferred to January if an update is received.

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**PC/25/12/19 – Finance** ( See also Appendix 1)
19.1 Financial Approvals
Cllr Dykes presented two quotes regarding trees on the Village Green. It was proposed to remove one tree and support the other, with a planning application submitted due to safety concerns.
RESOLVED: Unanimously agreed to proceed as recommended, noting regret at the loss of a tree.
19.2–19.4 See Appendix 1.

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**PC/25/12/20 – Planning Matters**
See and note Appendix 2.

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**PC/25/12/21 – Dates of Next Meetings**
21.1 It was agreed to continue meetings at 7.00pm on the second Monday of each month in 2026.
Action: Cllr Dykes to check Scout and Guide availability.
The Clerk to book January Meetings at the Tower Room.
21.2 Proposed date for the Annual Parish Meeting: 19 March 2026.
Action: Cllr Shaw to check Reading Rooms availability.

Signed

Cllr Ruston (Chair)

Date 12 January 2026

# Dunnington Parish Council

**Appendix 1**

**Payments Parish Council Meeting 8th December 2025**

**20.1 Financial Approvals**

Batteries for the Christmas Lights to decorate the Cherry Tree on the Village Green £16.24 – APPROVED
Lewis Tree Surgery £2,570 + VAT T.2 – APPROVED
Lewis Tree Surgery £1655 + VAT T1 – APPROVED

**20.2 Payments for Approval**

a. £16.24 Batteries( as Above 20.1) APPROVED
b. £1138.00 BoreTree Christmas Trees APPROVED
c. £1177.37 Clerk Salary APPROVED
d. £6.96 Clerk Stamps APPROVED
e. £14.85 Clerk Travel Allowance ( Pre APPROVED FSAC 01.12.25)
f. £1830.00 Meticulous Gardens APPROVED
g. £588.00 StonePlan (Remaining Balance ) APPROVED PENDING INSTRUCTION FROM CLLR DYKES TO CLERK
h. £5,048.00 In Bloom Planting APPROVED
i. £768.00 Lewis Tree Surgery APPROVED
j. £216.00 Alex Wilson (Pre APPROVED FSAC 13 10 25)

**20.3 Direct Debits to Note**

£202.99 HMRC
£91.00 Nest Pension
£9.15 Unity Bank Charges 30.11.25
£82.15 City of York Garage Rent
£49.67 Business Stream – Undergate Allotments

**20.4 Payments received to Note**

£102.19 Chq Northern PowerGrid

£1000 Donation

# Dunnington Parish Council

**Appendix 2**

**Planning 8 December 2025 Meeting**

**New Planning Applications**

25/02293/TCA 15 York Street Dunnington York YO19 5PN
Fell 1no. Ash and crown reduce 1no. Magnolia (rear garden) - trees in a conservation area.
Applicant Mrs Stevenson Expiry Date 15 December 2025 - **NO OBJECTION**

**Application Amended** - Dunnington And Grimston Sports Club Common Road Dunnington York YO19 5PA Installation of 2no Padel Courts and associated permeable grass covering. Applicant Chris Martin consultation Expiry Date 24 November 2025 – **NO OBJECTION - MAKE COMMENT RE PARKING**

**Planning Approved**

25/02102/TCA Location: 1 Church Street Dunnington York YO19 5PP Proposal: Fell 2no. Juniper (T5, T6) – trees in a conservation area Applicant: Catherine Southwood Consultation Expiry Date 13 November 2025 Approved

25/02016/FUL Location: Compass House Common Road Dunnington York Proposal: Erection of substation to side Applicant: Simpson (York) Holdings Ltd Contact Mr Andrew Windress Consultation Expiry Date 10 November 2025 Approved

**Planning Refused**

25/01880/FUL Poppy Fields, 27 Water Lane Dunnington YO19 5NS

**Planning Ongoing**

- Public Restricted Byway Dunnington 28 Modification Order
- Enforcement: **Unauthorised encampment – A166**
- 25/01238 Windmill House Erection of 3 Commercial Units
- 25/01589 Bramble End Fell 1 Ash Tree

**HIGHWAYS ACT 1980 SECTION 119 DIVERSION – DUNNINGTON – OBJECTION**
**Cllr Dykes and Thompson to meet with CYC next week and will let clerk know the outcome, Council Unanimously agreed the Historical importance of retaining the original footpath route.**

- 25/02175/TCA The Poplars 46 York Street Fell 1no Yew Tree in Conservation area exp date 27 November