Dunnington Parish Council

Minutes of the Ordinary Meeting held on Monday 10th November 2025 at 7.00pm

Venue: Tower Room, St Nicholas Church, Dunnington

Present:
Cllr Ruston (Chair), Cllr Shaw (Vice Chair), Cllr Dykes, Cllr Kay,
Cllr Ford, Cllr Bachelor, Cllr Thompson, Cllr Anderson, Cllr Rees-Gay.
Clerk: S. Durham
Apologies: Ward Cllr Warters, Cllr Jackson, Cllr Swallow.
Council were informed that **Cllr Swallow has resigned**. Council thanked him for his hard work and contribution to communications during his time as councillor.
The meeting opened at **7.00pm**.

PC/25/11/1 – Formalities
1.1 Apologies for absence
Apologies received as noted above.
1.2 Audio/visual recording policy
Noted.
1.3 Applications for dispensation
None.
1.4 Declarations of interest
None.

PC/25/11/2 – Minutes
Minutes of the meeting held on 13th October 2025 were **approved** as a true and accurate record.

PC/25/11/3 – Press and Public
3.1 Exclusion of the press and public
Resolved as appropriate for item PC/25/11/5.
3.2 Public participation
None.

PC/25/11/4 – Community Assets & Environment
4.1 Play Park
a. CCTV – Cllr Dykes reported **no update**. A quote will be obtained and brought to the **December Full Council** meeting.
b. Robinia / Pine frame – Approved.

Cllr Rees-Gay and Cllr Kay arrived during this item.

c. Birds Nest Replacement –
Cllr Major and Cllr Bachelor to meet with Hucknets on-site to understand fixings and

removal requirements. Further information required before next steps can be decided. A ward grant application for benches has been submitted.

4.2 Cemetery
a. Roadworks quotations – Three quotes received. Cllr Dykes is reviewing for like-for-like comparison and will report to the December Full Parish Council meeting.
b. Timber works – Cllr Dykes to meet contractor on site regarding the cemetery post. Clerk to contact the contractor to arrange.
c. Marker stones – Cllr Kay to relocate excess marker stones to the corner area near the bins.

4.3 Allotments
a. Shed door replacement – Cllr Dykes to obtain a quote.
b. Budget request information – Cllr Dykes to gather further information.
Cllr Ruston to contact the Allotment Group to advise them to supply a quote for the requested fencing replacement.

4.4 Soldier Memorial at GP Surgery
RESOLVED to remove the soldier within 2 weeks following Remembrance Day by Cllr Ruston and Cllr Kay and store in the parish office.
Clerk to notify the GP Surgery.

4.5 Hassacarr Boardwalk
Council noted the **excellent work** done by the volunteers.
Clerk to send a letter of thanks to the volunteers and to Simpsons for the donated wood.

4.6 2026 Village Show & Events

- Cllr Rees-Gay proposed a **bi-annual collaborative Fayre** with the Sports Club. She will approach them and report back in December.
- Cllr Shaw to publish the date for the **August 2026 Village Show** in the Grapevine.
- It was **resolved** that the annual village shows will continue. A schedule is to be published and local groups (e.g., Brownies, Guides) invited to participate.
- Music events Cllr Shaw may organise and will be considered by council next year. Cllr Rees-Gay noted that profits reinvested into community events such as the village fayres are always positive.

4.7 Village Cross
No update.

4.8 Bus Shelter
Clerk has made further enquiries and will update council when more information is received.

4.9 InBloom Baskets and Pots
Quotes considered.
Cllr Ruston to contact InBloom to confirm ownership of the baskets and bring costings to the December meeting.

PC/25/11/5 – Committees and Governance
5.1 Staffing Committee
(Press and public excluded)
Clerk left the room.
Council received an update on staffing and the Clerk's upcoming holiday dates.
Clerk returned to the room.

5.2 Finance, Strategy & Audit Committee

- **Budget 2026–27:** Cllr Dykes and the Clerk to finalise the proposal for the December meeting.
- Cllr Shaw noted a possible requirement for **website provision** following Cllr Swallow's resignation.
- **Skipton Building Society:** New account is open; signatories to complete ID checks. Once completed, Cllrs Dykes and Ford will move funds from the Cambridge Building Society.
- **Bank reconciliation:** Deferred to December.

5.3 Emergency Plan
Council agreed more information is required. Once finalised, the request could be distributed via the **Annual Parish Council flyer** in March.
Cllr Anderson to bring back options in the New Year.

PC/25/11/6 – Community
6.1 Residents' Concerns
a. Wildflower area – Parish comments noted; areas will be reviewed again in **Spring 2026**.
b. Antisocial behaviour – Cllr Kay noted a vehicle observed in the early hours. Occupants stated they were working on behalf of City of York Council; this was confirmed as correct (contractors from Bradford).
6.2 WI Bike Racks, York Street
Deferred to December.

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6.3 Police Report
No report available.

PC/25/11/7 – Finance
7.1: See Appendix 1
7.2: See Appendix 1
7.3: See Appendix 1
7.4: See Appendix 1

PC/25/11/8 – Planning Matters
See Appendix 2

PC/25/11/9 – Date of Next Meeting

Monday 8th December 2025 at 7.00pm, Tower Room, St Nicholas Church.

The meeting closed at 09.15pm

Signed

Cllr Ruston (Chair)

8th December 2025

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Dunnington Parish Council

APPENDIX 1 PAYMENTS

Resolved to accept Payments by Bank Transfer

1. £20.00 Tower Room November
2. £40.00 Tower Room October
3. £1435.20 Meticulous Gardens Grass cutting / cemetery / Tree Clearing
4. £109.63 Hassacarr
5. £4.50 Paper Clerk
6. £2664.00 Stoneplan
7. £1177.37 Clerk Wages
8. £124.32 Autela
9. £32.47 York Waste Cemetery
10. £389.00 Bench for Manor Drive (Clerk)
11. £138.24 Microsoft (Chair)
12. £100 Poppy Wreath Donation

Resolved to accept Payments by Cheque
InBloom Light and Batteries £100.00 Chq No. 300010

To note D/Debits
Nest Pension £91.00
Unity Charges £8.55
City of York Council Garage Rental £82.15

To note Payments In
£614.11 Friends of the Playpark

Quotations
£1393.20 Playscheme Wood Replacement – **RESOLV ED to Accept**

£240.00 Meticulous Gardens Hedge Cut back at Typhoon -**RESOLVED to Accept**

£336.00 Meticulous Gardens Bark Chippings and weed barrier etc at Scouts and Guides Hut – **RESOLVED to Accept**

InBloom Pots & Planting – **More information required Cllr Dykes and Cllr Shaw to Action**

£300 + VAT To repoint the DUNNINGTON sign - **RESOLVED to accept Cllr Dykes and Bachelor to Liaise**

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APPENDIX 2 PLANNING

- 25/02175/TCA The Poplars 46 York Street Fell 1no Yew Tree in Conservation area exp date 27 November – OBJECTION
- HIGHWAYS ACT 1980 SECTION 119 DIVERSION – DUNNINGTON 1
  Amendment to the footpath – see attachment – OBJECTION
- 25/02016/FUL Location: Compass House Common Road Dunnington York Proposal: Erection of substation to side Applicant: Simpson (York) Holdings Ltd Contact Mr Andrew Windress Consultation Expiry Date 10 November 2025 Case Officer: Sharon Jackson – NO OBJECTIONS
- 25/02045/FUL Location: The Yews Stamford Bridge Road Dunnington York YO19 5LQ Proposal: Variation of condition 2 of permitted application 22/02146/FUL to alter the approved plans and elevations Applicant: Mr A Houseman Contact Miss T Mellor Consultation Expiry Date 12 November 2025 Case Officer: Anna Downey Expected Decision – ERROR OTHER PARISH COUNCIL
- 25/02102/TCA Location: 1 Church Street Dunnington York YO19 5PP Proposal: Fell 2no. Juniper (T5, T6) – trees in a conservation area Applicant: Catherine Southwood Consultation Expiry Date 13 November 2025 NO OBJECTIONS
- Dunnington And Grimston Sports Club Common Road Dunnington York YO19 5PA Installation of 2no Padel Courts and associated permeable grass covering. Applicant Chris Martin Consultation Expiry Date 24 November 2025 – NO OBJECTIONS HOWEVER COMMENTS MADE
- 25/01946/TCA Location: 9 York Street Dunnington York YO19 5PN Proposal: Crown lift and 25% crown reduction of 1no. Goat Willow (side gdn) – tree in a conservation area Applicant: Mr Gary Kay Contact Mr Anthony Castle Consultation Expiry Date 31 October 2025 ***EXPIRED –*** clerk no comment

Planning Approved Applications Noted
25/01735/FUL 114 Kerver Lane Dunnington York YO19 5SH First floor side extension

Planning Refused
Non

Planning Ongoing

- Public Restricted Byway Dunnington 28 Modification Order
- Enforcement: **Unauthorised encampment – A166**
- **25/01238 Windmill House Erection of 3 Commercial Units**
- **25/01589 Bramble End Fell 1 Ash Tree**
- **25/01880/FUL Poppy Fields, 27 Water Lane Dunnington YO19 5NS**

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