Dunnington Parish Council

Minutes of the Annual Parish Council Meeting of Dunnington Parish Council

Date: Monday 11th May 2026 Time: 7.00pm
Venue: The Tower Room, St Nicholas Church, Church Street, Dunnington, YO19 5PW

S Durham
Dunnington Parish Clerk

MINUTES

Present Cllr Ruston, Cllr Thompson, Cllr Dykes, Cllr Major, Cllr Rees -Gay,Cllr Jackson, Cllr Kay, Cllr Ford, Cllr Shaw, Cllr Rowley, Ward Cllr Warters, The Clerk, One member of the public
Apologies Cllr

PC 26/5/1 Election of the Chair

1.1 Cllr Ruston put herself forward for the position of Chair. Cllr Jackson proposed and Cllr Major seconded. A vote then took place, and it was unanimously **RESOLVED** that Cllr Ruston be elected Chairman for the year 2026–27.

1.2 Cllr Ruston signed the Declaration of Acceptance of Office

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PC 26/5/2 Formalities

2.1 Apologies received from Cllr Anderson and Cllr Yeoman
2.2 Attendees were reminded of the Council's policy on audio/visual recording of meetings
2.3 Cllr Jackson gave an application for dispensation on items under the PFA
2.4 No declarations of interests were declared under the Councils Code of Conduct or a member's Register of Disclosable Pecuniary Interests

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PC 26/5/3 Election of the Vice Chair and Committee Chairs

3.1 No councillors put themselves forward for the position of Vice Chair. The Council therefore **RESOLVED** that a Vice Chair would not be elected for the 2026–27 year.
3.2 Cllr Dykes put himself forward for Chairperson for the Finance Strategy and Audit Committee 26/27. Cllr Major Proposed and Cllr Shaw seconded. Unanimous vote from council **RESOLVED** to elect Cllr Dykes.
3.3 Cllr Jackson put herself forward for Chair of the Staffing Committee. Cllr Rees Gay proposed Cllr Major seconded. Unanimous vote from council **RESOLVED** to elect Cllr Jackson.
3.4 A discussion took place regarding the membership of committees and groups for 2026/27. It was agreed that all existing group memberships would remain unchanged, with the exception that Cllr Yeoman would join the Playpark and Neighbourhood Plan Group. Cllr Major also stated that he would be happy to assist with proofreading the Neighbourhood Plan. **RESOLVED** That council members for committees and groups for 2026/27 be confirmed as discussed.

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PC 26/5/4 Minutes

RESOLVED to accept the Minutes of the Ordinary Meeting held on the 13th April 2026 as a true and accurate record.

PC 26/5/5 Press and Public

5.1 **RESOLVED** to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted being prejudicial to the public interest and consider whether any other agenda item requires the exclusion of the press and public PC 26/5/6; 26/5/7; 26/5/8; 26/5/9; 26/5/18.1. Item PC 26/5/12 would be discussed ahead of PC 26/5/6
5.2 One member of the public spoke regarding an update on item number 26/5/12.

Cllr Kay arrives

PC 26/5/6 Co-option

6.1 Council received an application from Cllr Rowley for position of councillor. **RESOLVED** to a co-opt Cllr Rowley.
6.2 Cllr Rowley signed The Acceptance of Office witnessed and signed by the Clerk.

PC 26/5/7 AGAR

Council unanimously **RESOLVED** to accept the AGAR. Proposed by Cllr Ford, seconded by Cllr Ruston.
The Chair and the Clerk signed the AGAR.

PC 26/5/8 Staffing

The Clerk left the meeting

8.1 Cllr Jackson gave a staffing update to council
8.2 Council **RESOLVED** to accept the Clerks over time claim of 15.5 hours
8.3 Council **RESOLVED** to accept the Clerks Travel claim of £34.92

The Clerk returned to the meeting

PC 26/5/9 Finance Strategy and Audit Committee

Cllr Dykes gave an update from the Finance Strategy and Audit Meeting held on 06 05 2026

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PC 26/5/10 Village Green Area/ Trees

It was agreed to **DEFER** the decision of the replacement tree type until the July meeting. Cllr Warters offered an Oak Tree in September for October planting.
Council noted that the Hassacarr Nature Reserve had used some wood chippings.
Council voted unanimously **RESOLVED** to leave the lawned area where the tree was to level out naturally.

PC 26/5/11 Playpark

11.1 Cllr Major and the Clerk gave an update on the playpark. New signage is ongoing. Council had a debate around fixtures of the new signage. Cllr Bachelor to meet Cllr Thompson at the playpark to establish whether they could fix the new signage.
11.2 Clerk to produce more spreadsheets to continue the submission of weekly Risk Assessments from Cllr Major and Cllr Bachelor to be send through email to the Clerk.
Clerk to ask Cllr Yeoman whether she could also undertake some Risk Assessments.

Cllr Rees-Gay left the meeting

PC 26/5/12 PFA Update

A Chair of the PFA spoke on this item. Council had a discussion regarding the amended planning and appeal. Council agreed to have a vote within the Planning Item on Appendix 2 further on the Agenda.

PC 26/5/13 Community Matters

The clerk gave an update and council held a discussion regarding Resident concerns which included;
York Street – Traffic/ parking concerns. Council noted they have brought up this issue with Highways time and time again. Residents need to report concerns directly so the council have more evidence.
Cherry Tree Court – Residents raised concerns regarding disturbances caused by new tenants. In Bloom also highlighted ongoing issues with litter behind the Costcutter. The Clerk will email the allocated tenancy officer requesting a site visit to discuss the concerns and also raise the Parish Council's issues with the new contact at CYC.

PC 26/5/14 Policies and Procedures

Council **RESOLVED** to accept the recommendation from the Finance, Strategy and Audit Committee to update the Statutory Policies and Procedures on the website and to review the remaining website documents over the next couple of months. Cllr Jackson stated that she would assist the Clerk with this work. Cllr Shaw and Cllr Ruston also offered to help locate any original copies of documents where required.

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PC 26/5/15 Ward Boundaries

The Council discussed the proposed changes to the Ward Boundaries and noted concerns regarding the extensive size of the new ward area. Members considered that the proposals could have a significant impact on the local community, with particular concern raised about the potential breakdown in effective joint working and local representation.

PC 26/5/16 Village Land / Assets

16.1 Cllr Dykes updated Council that he and the Clerk would be meeting with a solicitor to ensure that all land parcels are properly tied up and registered. A further update will be provided following the solicitor's meeting at the next Council meeting.
16.2 The Clerk advised no update had been received from CYC regarding the ACV application
16.3 Cllr Dykes advised Council that City of York Council had requested further information in relation to the application for consent to repair the Village Cross, and therefore the matter remains ongoing.
16.4 Cllr Dykes advised the Neighbourhood Plan is in the final stages and Clerk and members who are part of the Neighbourhood Plan group will be finalising the Plan in due course.

PC 26/5/17 Parish Group Updates

17.1 Cllr Ruston advised council that the Cemetery road construction has been delayed until July.
17.2 Cllr Ruston advised that there are still vacant Allotment Plots.

PC 26/5/18 Finance (Appendix 1)

18.1 Financial Approvals – See Appendix 1 To **decide** on approval of any expenditure or quotations presented.
18.2 Payments for Approval – See Appendix 1 To **decide** on any payments presented

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PC 26/5/19 Planning Matters (Appendix 2)

See Appendix 2

PC 26/5/20 Date of the Next Meeting

It was RESOLVED to accept the next meeting date of Monday the 8th June at 7pm to be held in the Tower Room, St Nicholas Church

The Meeting ended at 09.45pm

Signed Chair Ruston

..... 11.06.2026

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Appendix 1

Payments 11th May 2026 Meeting

18.1 Financial Approvals

To consider repainting of the cemetery gates – **REJECTED**

Cllr Rowley suggested quotation for metal benches were acquired after the cemetery road works were complete.

18.2 Payments for Approval

a. £1455.00 S Jacques Summer Planting **APPROVED**

b. £16.65 Clerk Top up and Stationery **APPROVED**

c. £1423.20 Meticulous Gardens **APPROVED**

d. £100.00 Tower Room **APPROVED**

To Note

Non

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Appendix 2

Planning 11th May 2026 Meeting

19 Planning Matters
New Planning Applications

- Proposed Amendments to Traffic Regulation Order – Church Street, Dunnington MAKE COMMENT

- 26/00555/FUL Church Street Dunnington York YO19 5PP Erection of 1no. dwelling to side and extensions to existing dwelling REJECT

- 26/00650/TCA Chapel Farm 13 York Street Dunnington York YO19 5PN Fell 1no. Holly tree in a Conservation Area. NO COMMENT

- 26/00745/FUL 63 York Street, Dunnington YO19 5ST Single storey rear extension and changes to front fenestration NO COMMENT

- 26/00704/TCNOT STREET RECORD Pear Tree Lane Dunnington York
  Notification under section 5 of The Electronic Communications Code (Conditions and Restrictions) Regulations 2003 for the following equipment; installation of 1no. 10m high wooden pole adjacent to 3 Pear Tree Lane NO COMMENT

Planning Approved

Planning Refused

Planning Ongoing

- 26/00538/FUL 40 Cedar Glade, Dunnington, York YO19 5QZ Single story pitched roof rear extension and single storey flat roof side extension

- 26/00424/ABC3 Highthorn Stamford Bridge Road Dunnington York YO19 5LN Proposal: Change of use of agricultural building to 2no. dwellinghouses
  under Class Q Part 3 Schedule 2 of The Town and Country Planning (General Permitted Development) Order 2015

- 25/02052/FUL Dunnington And Grimston Sports Club Common Road Dunnington York YO19 5PA Amendment to Planning Application – **OBJECTIONS with part support around the general objectives**

- 25/02553/FULM R S Cockerill York Limited Stamford Bridge Road Dunnington York YO19 5AE Single storey extension to potato grader building Cockerill

- Application to record a public bridleway from Hull Road to Public Bridleway Kexby 14

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- Public Restricted Byway Dunnington 28 Modification Order
- Enforcement: **Unauthorised encampment – A166**
- HIGHWAYS ACT 1980 SECTION 119 Diversion Dunnington

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