Dunnington Parish Council

Minutes of the Parish Council Meeting of
Dunnington Parish Council
Date: Monday 13th July 2026 Time: 7.00pm
Venue: The Tower Room, St Nicholas Church, Church Street, Dunnington, YO19 5PW

S Durham
Dunnington Parish Clerk

MINUTES

Present Cllr Ruston (Chair), Cllr Shaw, Cllr Dykes, Cllr Thompson, Cllr Anderson, Cllr Jackson, Cllr Rees-Gay, Cllr Major, Cllr Yeoman, Cllr Bachelor and Ward Cllr Warters.
Apologies Cllr Rowley, Cllr Kay and Cllr Ford.
In Attendance The Clerk, four members of the public and one representative from City of York Council Housing.

PC 26/7/1 Formalities

1.1 Apologies for absence were received and accepted from Cllr Rowley, Cllr Kay and Cllr Ford.
1.2 Members were reminded of the Council's policy on audio/visual recording of meetings.
1.3 Cllr Thompson gave a dispensation for item PC26/7/5.
1.4 Declarations of Interest Cllr Thompson declared an interest in Agenda Item PC 26/7/5 (Asset of Community Value – Hagg Wood) as his land adjoins Hagg Wood.

PC 26/7/2 Minutes

The Clerk advised that notification had been received from Cllr Dykes that the Minutes of the Ordinary Meeting held on 8th June 2026 were not a true and accurate record.
It was RESOLVED to amend the Minutes by replacing the wording with:
"The Clerk to then submit the ACV application to City of York Council."
It was noted that Cllr Jackson and Cllr Thompson had not been present at the June meeting.
Proposed by Cllr Dykes, seconded by Cllr Ruston and carried unanimously by those members who had been present at the June meeting.
Cllr Shaw arrived during this item.
Cllr Rees-Gay arrived during this item.

PC 26/7/3 Press and Public

3.1 It was resolved that Agenda Items PC 26/7/10, PC 26/7/15 and PC 26/7/18 would be considered in confidential session where required.

PC 26/7/4 Housing Issues

A member of the public raised concerns regarding the upkeep and appearance of Cherry Tree Court.
Ward Cllr Warters arrived during this item.
The representative from City of York Council Housing explained the reporting channels available to residents and distributed contact details.
The representative confirmed that the accommodation had changed from over-65s housing to general needs housing over twenty years ago. Residents were encouraged to report incidents of antisocial behaviour so that sufficient evidence could be gathered. The representative advised that

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she had contacted Public Realm regarding Cherry Tree Court and would continue to pursue the matter.
The representative from City of York Council Housing and one member of the public left the meeting.

PC 26/7/5 Asset of Community Value (Hagg Wood)

5.1 The Clerk advised that an email had already been sent to Kexby Parish Council acknowledging their response. No further action was required.
5.2 An update was received from Friends of Hagg Wood confirming they were content for the application to be submitted solely by Dunnington Parish Council.
5.3 Cllr Jackson asked who had prepared the Asset of Community Value application.
Cllr Dykes confirmed that he had prepared the application.
Cllr Dykes requested confirmation that the Clerk would now submit the application.
The Chair confirmed and reassured Members that the Asset of Community Value application would now be submitted as recorded in the amended Minutes.

PC 26/7/6 Communications

The Communications Working Group membership was confirmed as Cllrs Ruston, Shaw and Cllr Yeoman confirmed she would be happy to join the group.
Cllr Rees-Gay commented that the "This is Dunnington" social media page was already an effective communication platform and considered it unnecessary for Dunnington Parish Council to operate a separate page.
Council agreed.

PC 26/7/7 Website

The Clerk advised that the current website had become overloaded with information.
Cllr Jackson and the Clerk reported that they had investigated options for simplifying the website. Concerns were raised regarding the use of students due to access to sensitive back-office information.
The Clerk advised there remained funding within the IT budget.
Cllr Jackson and the Clerk proposed commissioning the website provider to undertake approximately two to three hours of work at £50 per hour to begin simplifying the website.
Cllr Major commented that the website had become unnecessarily complicated.
Cllr Ruston commented that using the website provider represented better value for money.
It was RESOLVED that the Clerk and Cllr Jackson be authorised to arrange the initial website update and report back to Council at the next meeting.
Proposed by Cllr Ruston, seconded by Cllr Bachelor.
Carried unanimously.

PC 26/7/8 Dunnington Parish Assets and Land

8.1 Village Cross
No update had been received.
The Clerk will continue to chase City of York Council by telephone regarding the required actions and copy Dave Atkinson into correspondence, which Ward Cllr Warters had suggested.
8.2 Land Registry and Land Valuation
Members noted that valuations had now been arranged following approval by the Finance Strategy and Audit Committee.
8.3 Village Pub Asset of Community Value
The application is due to be considered by the City of York Council Panel on 30 July 2026.

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No objections have been received.
8.4 In Bloom
Council commented positively on the flowers provided by Dalbys, noting the excellent planting displays from the new contractor and favourable comments received from parishioners.
Ward Grant funding is awaited.
The new lawnmowers have been ordered.
8.5 Village Grass Contractor
Cllr Dykes advised that the existing contractor had ceased providing the service.
Following quotations considered by the Finance Strategy and Audit Committee, it had been agreed to appoint one contractor for the cemetery and a separate contractor for the village greens, Manor Drive and play areas for the coming year, with the arrangements to be reviewed during the winter.

PC 26/7/9 Finance Committee

Cllr Dykes gave an update from the Finance Committee.
Members noted the bank reconciliation prepared by the Clerk showing a balance of £151,573.35 as at 30 June 2026.

PC 26/7/10 Cemetery

10.1 It was unanimously agreed that a letter circulated prior to the meeting from the clerk be sent regarding the complaint received.
Cllr Yeoman agreed to join the Cemetery Working Group.
Action: Clerk to update the Working Group membership.
10.2 Cllr Dykes confirmed that GK had taken over the cemetery maintenance contract following the previous contractor ceasing the service.
10.3 Work on the cemetery road commenced that day and was expected to take approximately one week. Cllr Dykes advised that he had already emailed Cllr Rowley to seek his views from an undertaker's perspective and had copied the Clerk into the correspondence.

PC 26/7/11 Eastfield Lane

It was agreed that the Clerk and Cllr Rees-Gay would print the resident leaflet.
Volunteers were requested to assist with delivery.
Leaflets are required for Eastfield Lane, Stockhill Close, Garden Flats Lane, Holly Tree Croft and the upper section of Holly Tree Lane.
The Clerk will also publish the leaflet on the Parish Council website.

PC 26/7/12 Village Show and Events

12.1 Cllr Shaw will provide the artwork to Cllr Rees-Gay for printing and circulation through the school.
Council discussed the purchase of a village show banner.
Ward Cllr Warters estimated the cost at approximately £200 and recommended obtaining a quotation from a local company in Osbaldwick.
It was RESOLVED to approve expenditure of up to £200 for the banner.
12.2 Members noted that the Alex Hamilton event had been cancelled due to poor ticket sales.
Ticket sales for the Snake Davis event remain ongoing, with approximately 120 tickets required to break even.

PC 26/7/13 Councillor Training

Cllr Yeoman was unable to attend the current training sessions.
The Clerk will circulate future training dates when received.

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Cllr Bachelor commented positively on the face-to-face training.

PC 26/7/14 Highways / York Street

The Clerk will arrange a meeting with City of York Council at 8.45am on Monday 20th July. Attendees will be Cllrs Bachelor, Dykes, Rees-Gay and Thompson.

PC 26/7/15 Staffing

The Clerk left the meeting.
Council received a staffing update.
It was RESOLVED to approve a home working allowance of £26.00 per month (pre-tax), backdated to 1 April 2026, in recognition of the Clerk working from home and the associated household costs. The decision was unanimous.

PC 26/7/16 Village Matters

16.1 Council agreed that the Clerk should respond positively to Dunnington Teach Me Happy regarding volunteering opportunities, advising that weekend volunteering, litter picking and other age-appropriate activities would be welcomed.
16.2 It was agreed that the public section of the Parish Noticeboards should display notices relating to Dunnington only and not neighbouring villages.
16.3 Cllr Yeoman volunteered to assist with organising the Parish Office.
16.4 It was agreed that the Clerk would first contact the Scouts to establish whether they wished to undertake the project before alternative arrangements were made, however Cllr Bachelor offered to paint the telephone box during the evenings if required.

PC 26/7/17 Items for the Next Agenda

None received.

PC 26/7/18 Finance (Appendix 1)

18.1 Financial Approvals
None.
18.2 Payments for Approval
The payments listed in Appendix 1 (Items a–g) were approved.

PC 26/7/19 Planning Matters (Appendix 2)

Members considered the planning applications and updates as detailed in Appendix 2.

PC 26/7/20 Date of the Next Meeting

The next Ordinary meeting date of Monday the 14th September was agreed and will be held in the Tower Room, St Nicholas Church

Signed

..... Cllr Ruston (Chair)
.....Date 14 September 2026

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Appendix 1

Payments – 13th July 2026 Meeting

18.1 Financial Approvals
None.

18.2 Payments for Approval
a. £819.60 – Meticulous Gardens – **APPROVED**
b. £5.00 – Printer paper – **APPROVED**
c. £29.69 – Fuel for allotment lawnmowers – **APPROVED**
d. £25.00 – Tower Room Hire (July) – **APPROVED**
e. £300.00 – Survey – Julian Garden Area – **APPROVED**
f. £300.00 – Survey – Hassacarr Nature Reserve – **APPROVED**
g. £300.00 – Survey – Intake Lane – **APPROVED**

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Appendix 2

Planning Matters 13th July 2026 Meeting

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New Planning Applications

- 26/01230/TCA The Birches 13 Church Street, Dunnington YO19 5LD. To fell 2no. Silver Birch and 2no. Hawthorn trees
- 26/01175/FUL Retrospective Planning Hill Farm Elvington Lane Dunnington York YO19 5LD
- 26/01013/TCA 3 Common Road Dunnington York YO19 5NG Crown lift 1no. Willow tree to give 4 metres height clearance for larger vehicles; crown clean and dead wood - tree works in a Conservation Area.

Planning Approved

- 25/00023/FUL Hill Farm Conversion of Barn
- 26/00782/FUL Westwood 23 Water Lane Dunnington York YO19 5NP Replacement fenestration to rear
- 26/00840/FUL Location: The Chestnuts 2 Pear Tree Lane Dunnington York YO19 5QF Proposal: Single storey front extensions, replacement dormers to front and rear roof slopes, installation of rooflights and alterations to fenestration
- 26/00424/ABC3 Highthorn Stamford Bridge Road Dunnington York YO19 5LN Proposal: Change of use of agricultural building to 2no. dwellinghouses under Class Q Part 3 Schedule 2 of The Town and Country Planning (General Permitted Development) Order 2015
- 25/02553/FULM R S Cockerill York Limited Stamford Bridge Road Dunnington York YO19 5AE Single storey extension to potato grader building Cockerill

Planning Refused

- 26/00745/FUL 63 York Street Dunnington York YO19 5ST Proposal: Single storey rear extension and changes to front

Planning Ongoing

- 26/00893/CLU Common Farm Common Lane Dunnington York YO19 5LS Certificate of lawfulness for use annexe building as residential
- Application to record a public bridleway from Hull Road to Public Bridleway Kexby 14
- 2
- 6/00555/FUL Church Street Dunnington York YO19 5PP Erection of 1no. dwelling to side and extensions to existing dwelling - Amendment
- Proposed Amendments to Traffic Regulation Order – Church Street, Dunnington
- 25/02052/FUL Dunnington And Grimston Sports Club Common Road Dunnington York YO19 5PA Amendment to Planning Application
- Public Restricted Byway Dunnington 28 Modification Order
- Enforcement: **Unauthorised encampment – A166**
- HIGHWAYS ACT 1980 SECTION 119 Diversion Dunnington

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