

Minutes of the Dunnington Parish Council meeting held on 13th January 2014

Present: Cllr. A. Deuchars - Chairperson
Cllrs. J. Errington, A. Brooks, J. Brooks, L. Black, N. Ford, G. Kay, R. Freer, C. Grant, S. Kay and D. Martin. Clerk L. Platt.

1 Formalities

- 1.1 Declaration of Interests - No Cllr. declared any personal or prejudicial interests in the business on this agenda.
- 1.2 Apologies – Cllr. S. Walsh.
- 1.3 Minutes of 9th December 2013 agreed – Proposed by Cllr. R. Freer, Seconded by Cllr. J. Errington - Agreed.

2 Presentations

- 2.1 Police Report - PCSO Laura Harper was unable to attend the meeting.
- 2.2 DPFA - Maintenance Contracts, Land Matters, Future Strategy and Formal Documentation - Cllr. A. Deuchars is progressing the matter updating the 1973 agreements.

3 Finance and Correspondence

- 3.1 Accounts for Payment and Amounts Received.
- 3.2 Full updated Accounts and Accruals to 13/01/14 agreed.

DPC Accounts

Investment Bond & Account	£20,103.85	Dec 9th
Premium Account Income	£2,036.00	Dec 9th
Interest	£0.25	
Current Account	£21,753.55	Dec 9th

Current Account Income

Double Taxation	£3,267.00
In-Bloom event	£715.00
Cemetery Sale	£400.00
Cemetery Sale / Burial Fees x2	£800.00

£5,182.00

Current Account Expenditure

Mrs L Platt Salary 23rd Dec - 19th Jan	£240.00
Tower Room Rent	£195.00
Yorkshire Water - Cemetery	£4.29
Viking Ink Order - Alf	£62.96
Truman and Partners - Servicing mowers	£392.42
Website Invoice 1	£793.19
Website Invoice 2	£780.00
Mrs L Platt Additional work 9th Dec-13th Jan	£15.00
Phil Wood electrician - Xmas tree lights	£264.00

£2,746.86

Forecast Current Account	£24,188.69	Jan 13th
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Premium Account	£2,036.25	Jan 13th
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Investment Bond 1 & 2	£20,103.85	Jan 13th
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£46,328.79

Fighting Funds Summary

	Income	Expenditure	Balance
13/01/2014	£37,051.00	£16,608.75	£20,442.25

3.3 Risk Register – Discussion.

After discussion on the risk register, Councillors agreed to add the new parish website to the risk register, because of the danger that it could inadvertently carry material with legal implications for the Parish Council. Cllr. S. Kay agreed to write a risk mitigation strategy and procedures for controlling website content.

3.4 Standing Orders – Discussion.

After discussion Councillors decided that the Standing Orders had proved entirely helpful to the conduct of Parish Business in the last year and that no modifications were thought to be needed.

3.5 Correspondence – Parish Clerk L. Platt has handed in her notice and was thanked for all her efforts over the years.

4 Local and Neighbourhood Plans

4.1 Update since DPC Meeting of 9th December for Local Plan.

In the light of expected changes to the Local Plan, Councillors re-affirmed that any enquiries from landowners/developers/builders looking for support/advice or other input should first be directed to the Chair of the Parish Council Planning Committee who along with members of the Planning Committee would then make a recommendation to the full Parish Council on how any enquiry might be appropriately handled.

Parish Council should request copies of all the letters that were sent in response to the Local Plan to help formulate Parish Councils own Neighbourhood Plan. The legal team which advises Parish Council are aware and it is being noted that some processes are not yet being followed by CoYC as were previously proposed. Cllr. Brooks to follow up.

4.2 Update since DPC Meeting of 9th December Neighbourhood Plan.

The Parish Council approved the Neighbourhood Plan and Gypsy Site leaflet and timetable as circulated by the Chairman

The Parish Council approved that further professional advice, funded from Parish Council funds as necessary, would be sought in regard to the Neighbourhood Plan process and the appointment, role and work of the legally required Independent Examiner.

The formal consultation begins 27th January 2014 and the draft neighbourhood plan is now available to view on the new parish website (www.dunningtonparishcouncil.org.uk) and in hard copy at Dunnington Library.

Responses can be sent to neighbourhoodplan@dunningtonparishcouncil.org.uk or posted to The Reading Room, Dunnington, York. Other local Parish Councils have indicated that they would be happy to share costs on taking necessary legal advice.

5 Reviews

- 5.1 Web Site Project – Cllr. S. Kay has worked hard on the project and the website is now live (www.dunningtonparishcouncil.org.uk), with various information in the content. The site will be used to advertise the Clerk’s vacancy. More information will be added as the website develops.
- 5.2 Cemetery Review - A meeting needs to be arranged for the cemetery layout to allow for expansion. Following recent heavy rain the adjoining field was flooded and part of the cemetery, near the notice board, may need extra drainage facilities.
- 5.3 In-Bloom Review and Proposals for 2014 – Cllr. R. Freer reported that Dunnington will be representing Yorkshire. The RHS have requested 2 members of In-Bloom to attend a seminar in Sunderland and there will be a launch evening in March. The fund raising is going well and donations have been gratefully received. There is a concert arranged and a coffee morning planned for further fund raising. In-Bloom will consider how they can take advantage of the website.

6 Planning

Applications

- 6.1 Genus Distribution Common Road Dunnington York YO19 5RU - Alteration and extension to existing car park.
- 6.2 The Old Cottage, 24 York Street, Dunnington, YO19 5PN – Application to prune Oak and fell Cherry in a Conservation Area.

Decisions (CoYC)

- 6.3 53 Church Lane, Dunnington, YO19 5QD – Application for a two storey side extension – Granted.
Parish Council are disappointed with this decision and understand that CoYC disagreed with Parish Councils statements of objections.

- 6.4 5 Church Street, Dunnington, YO19 5PW – Application to reduce the height of a Norwegian Maple tree in a Conservation – Granted.
- 6.5 Beechway, 20 Common Road, Dunnington, YO19 5NG – Application for a detached dormer bungalow with associated garage and outbuilding – Granted.
- 6.6 23 York Street, Dunnington, YO19 5PN – Application for the erection of a two storey dwelling – Granted.

7 AOB

Cllr A. Deuchars advised that CoYC have been doing some works to drainage in the village and it has been noted that there were no apparent problems with the surface water drainage at this time.

Cllr. A. Deuchars & Cllr. C. Grant recently visited the ditch that runs parallel with the allotments and Derwent Estate, following reports of pollution in the ditch. Yorkshire Water have removed the blockage and the situation has been resolved.

The leaking garage roof is to be reported to CoYC.

8 Date of next meeting

Monday 10th February 2014 at 19:30 in the Tower Room.