

Minutes of the Dunnington Parish Council meeting held on 14th July 2014

Present: Cllr S Kay (Chairman) Cllrs. A. Brooks, J. Brooks, R. Freer, D Martin, L Black, S Walsh, J Farmer.

Clerk J Bone

1 Formalities

- 1.1 Declaration of Interests – Cllr J Brooks and A Brooks for item 7.3. Cllr S Kay item 7.2, Cllrs A Brooks, J Brooks and L Black item 5.1. Cllr R Freer item 7.9a
- 1.2 Apologies - Cllrs G Kay, J Errington, C Grant, and N Ford.
- 1.3 Previous Meeting Minutes – June 9th 2014. Proposed Cllr S Kay, seconded Cllr A Brooks
- 1.4 The vacancy notice for a Parish Councillor has been displayed for the required 10 days but no interest has been shown. The Parish Council agreed to leave the post vacant unless someone comes forward.

2 Presentations

- 2.1 Police Report – PCSO Laura Harper forwarded a written police report as follows:

In June we have had **7** crimes reported within the Parish

These crimes were.....

X4 Autocrime - 4 incidents reported on 1 specific evening. On Owlwood Lane, Greendcroft Lane, and Cedar Glade. 3 males have been arrested and the investigation is still ongoing.

X3 Criminal Damage

- Window smashed at Boswells
- Vehicle tyres let down on York Street
- 1 report of Damage at the Gun Shop – a report with good intent that is in the process of been removed from our system – this was actually an RTC damage only

7 Incidents classed under the Anti Social category are as follows.

X1 – ASB – Environment – Abandoned vehicle on Intake Lane

X3 – ASB – Nuisance – Neighbour complaint on Derwent Court regards to dogs

- Vehicle honking A1079
- Male on bench on York Street

X2 – ASB – Nuisance – Neighbour dispute on Keepers Way

X1 – ASB – Personal – Coach driver complaining about occupants – passed to West Yorkshire Police.

Police attendance has been organised for the Dunnington Fayre

If you have any incidents to report please contact North Yorkshire Police on **Tel 101** no matter how minor. This way we can have a clearer picture of crime & anti social behaviour within the Parish.

Just as a reminder your Safer Neighbourhood Team consists of.....

- Inspector 659, Jo Brooksbank
- Sergeant 305, Colin Sutherland
- PCSO 5655 Laura Harper

If you need to make contact with any of the above you can contact via **101** and when prompted just ask for the officer by name or collar number.

The Parish Council have noticed that there have been more police vehicles present in the Parish than previously.

A report of someone knocking on doors asking for a drink of water has been received. Cllr D Martin enquired as to who is in charge of the Neighbourhood Watch, Cllr L Black is to enquire who coordinates this in the Parish.

3 Finance

3.1 Updated Accounts and Accruals to date 2014/15 were agreed as below.

DPC Accounts

Investment Bond & Account	£20,358.68	Jun 9th
Premium Account Income	£2,036.50	June 9th
Premium account Interest	£0.25	Jun 9th
Current Account	£45,689.77	June 9th
<u>Current Account Income</u>		
In bloom donation cash	£ 50.00	
In bloom donation cheque	£ 20.00	
Cemetery memorial permit	£ 95.00	
	£165.00	

Current Account Expenditure

J Bone Salary - (7/6/14 - 7/7/14)	£ 240.00
J Bone Salary (8/7/14 - 7/8/14)	£ 240.00
A P Martin - Aspect turf cemetery work	£1,334.40
I and A Woodliffe - grass cutting x 7	£1,980.00
Trueman and Partners – In Bloom	£ 226.99

£4,021.39

Forecast Current Account	£41,833.38	Jul 14th
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Premium Account	£2,036.75	Jul 14th
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Investment Bond 1 & 2	£20,358.68	Jul 14th
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£64,228.81

Gypsy and Traveller Fighting Funds Summary

The fighting fund money is held separately in its own account. It was agreed that there should be no distribution back to the Parishioners until we are absolutely sure the money will not be needed.

	Income	Expenditure	Balance
10/02/2014	£37,051.00	£16,608.75	£20,442.25

3.2 Correspondence - All previously circulated correspondence is listed below

Correspondence

Date		Subject	Sender
04/06/2014	E mail	Parish Online News	Parish Online
04/06/2014	E mail	Local Plan Area Meeting - Invitation	Clare Beech - COYC

04/06/2014	E mail	Environmental Destruction Cedar Glade	Harvey Lowson - COYC
05/06/2014	E mail	12 Garden Flats Lane	Verlie Riley - COYC
05/06/2014	E mail	2A Pear Tree Lane	Verlie Riley - COYC
06/06/2014	E mail	2A Pear Tree Lane	Verlie Riley - COYC
06/06/2014	E mail	Mobile Zoo available to hire	Mobile Zoo
06/06/2014	E mail	K6 Red Telephone Kiosk Summer offer	Jan Ward
06/06/2014	E mail	12 garden Flats Lane amendment	Sharon Jackson - COYC
09/06/2014	E mail	Plans List Week 9	Amy Brooks - COYC
09/06/2014	E mail	Local Plan further Sites consultation - Invitation	Clare Beech - COYC
11/06/2014	E mail	Operational Policing Model	Laura Harper - NYC
12/06/2014	E mail	Last chance to highlight Community and Safety issues in your community	Michael Sargood - NYP
12/06/2014	E mail	Funding from Dunnington Parish Council	Dunnington Library
13/06/2014	E mail	The Conservation Volunteer - Work opportunities	TCV
16/06/2014	E mail	Plans List Week 10	Amy Brooks - COYC
16/06/2014	E mail	14/01393/TCA 46 York Street	Verlie Riley - COYC
16/06/2014	E mail	Decision 25 Garden Flats Lane	Gill Mitchell - COYC
17/06/2014	E mail	5 Eastfield Lane - Consultation e mail	Amy Brooks - COYC
19/06/2014	Letter	Correspondence Julian Sturdy	Julian Sturdy
23/06/2014	E mail	Plans List Week 11	Amy Brooks - COYC
23/06/2014	E mail	East Riding Local Plan - draft Sustainable Transport Supplementary Planning document consultation	Victoria Merrett - East Riding
23/06/2014	E mail	The Barn Hull Road consultation	Amy Brooks - COYC
23/06/2014	E mail	CCTV Spy Car	Mark Warters
24/06/2014	E mail	Mr Graves - retrospective planning for illegally built pig sheds	Jon Atkinson/Lynn Huntley
24/06/2014	E mail	The Homestead Murton	Mark Warters
26/06/2014	E mail	Allotment Security	C Smith
01/07/2014	E mail	Transforming places together	D Atkinson - COYC
02/07/2014	E mail	2A Pear Tree Lane	Verlie Riley - COYC
02/07/2014	E mail	12 Garden flats Lane	Gill Mitchell - COYC

3.3 Report Finance and Strategy Group - Cllr A Brooks - The Finance and Strategy Group met on the 23rd June and a decision on the next meeting has not yet been decided.

The following were discussed:

Parish Council Finances – it was agreed these should be discussed in full at the September meeting where all the necessary financial information would be available.

PFA – Reported that the Group's five part recommendation in respect of the PFA was agreed in full by the PC and that the PFA have been sent written confirmation of this decision.

It was commented that the PC would now need to put in place mechanisms for receiving the information itemised in the recommendations. Further, as this was the start of the new process, it would be appropriate to secure from the PFA their anticipated timescale for the provision of the information required and to identify those responsible for its provision. It was expected that all this would be completed in time for a report to be made to the September meeting of the PC.

Cemetery – The group noted that although the finances are satisfactory at present, the current financial model was not sustainable over the medium and longer terms in that the income would have to cover the maintenance cost of an increasingly large area. The group identified two types of usage that would require different financial models to achieve long term financial stability; one where the plots were re-used after a certain length of time and one where they were not. The condition for the length of use under which plots had been sold needs to be clarified.

It was noted that there was to be a meeting of the Cemetery Group shortly and it was agreed that this issue be remitted to that Group for consideration and to bring forward recommendations accordingly. It was commented that the previous Clerk had extensive experience as secretary to Fulford Cemetery and it might be helpful to seek advice.

The basic long term financial models were discussed..

In Bloom – The group noted the huge effort by many volunteers and that grass cutting was a major task along with many other tasks the volunteers undertake. It was agreed to look at ways to lift this burden after the judging has taken place.

Hassacar – This valuable asset was viewed as having achieved considerable stability and the clear prospect of a long term viable future and the future contribution by the Environment group was seen as valuable.

Reading Room – The group noted that whilst this is completely independent of the PC it would be of great concern if difficulties were encountered by this major asset, therefore a recommendation was made to request reports from the trustees at least on an annual basis whilst emphasising that the PC was in no way compromising the independence of the Reading Rooms and its Management.

Volunteering - It was thought appropriate to retain this item as a watching brief in the group.

Neighbourhood Plan (NP)

It was noted by the group that the anticipated time for the adoption of CYC's Local Plan had slipped further and that there was every prospect of the NP for the village being completed ahead of the LP adoption date. The significance of this not been for that proposal it was accepted that the housing allocations would probably have received greater scrutiny by residents. However, this significance also applied, to other aspects of the LP, including housing. The NP, as currently drafted anticipated that the question of responses to the additional housing proposed in the LP would be addressed through the LP consultation process. The NP would be silent on the issue.

The question was raised as to whether it would be appropriate or possible to seek the views of residents on the proposed expansion of housing as outlined in the LP. As well as 'safeguarded land', now the subject of a separate consultation around the village, a consultation could be framed to apply to all sites identified for housing expansion. In addition, the NP allowed for the type and mix of housing to be stated, albeit in the context of any existing LP, of which there was none. It was agreed that the difficulty, not to be underestimated was one of securing something approaching a consensus in the village on the issue of additional housing. Although the PC could comment on the basis of a majority of councillors, it would be helpful if any consensus in the village informed the discussions in the PC.

The group suggested that the PC might wish to give further consideration to the issue.

- 3.4 Common Road kiosk – e mail – The phone kiosk at the end of Common Road is owned by the Parish Council and is in need of repair. An e mail has been received by a business who carries out this work. It was decided to refer to the Environmental Group to recommend a way forward.
- 3.5 Dunnington Box Dunnington Library – e mail - £22 approved for the donations box.
- 3.6 Allotments – e mail – The allotments at Undergate field have been trespassed by sheep which have caused damage and destroyed crops. The sheep belong to Gary Kay who has assured the council he has attempted to repair the fencing. Gary Kay has now agreed to move the sheep and to compensate for any damage. Those affected have requested the Parish Council erect a new fence. PC agreed that Gary Kay should be asked to ensure the fence was secure and the Chairman Cllr S Kay will draft a letter stating the Parish Council position. There has been mention of dogs on the allotments and it was not clear what the rules are on this. Cllr R Freer was not sure if a sign regarding dogs has been erected, if not one he will arrange for one to be placed at the allotments.
- 3.7 Illegally built pig sheds – e mail – Enforcement officers are aware of this problem but Cllr J Brooks will follow up.
- 3.8 Damaged signpost on Common Road – Cllr S Kay
The signpost on Common Road that points to Hagg Wood and Hassacarr requires repairing again. In Bloom have asked for it to be repaired the cost will be around £175. This is the second time it has been damaged.

No further comments have been received regarding the damage to the tree in Cedar Glade and it is now almost dead. Parish Council discussed if a sign should be erected stating that the PC deplored the damage that has been inflicted. Cllr

D Martin proposed and Cllr S Walsh seconded. Cllr S Walsh will put together wording and this will be discussed at a later date.

Cllr J Brooks is to take up the land that has been taken on the bridge with City of York Council again and any reports of public land being taken within the Parish should be reported to the PC.

4 PFA Update – Cllr J Farmer

- 4.1 Cllr J Farmer reported that there is a Trustee meeting on Wednesday 22nd July to discuss the way forward for the PFA. Cllr Farmer is still carrying out duties that are necessary until other volunteers can be found. A new treasurer has been appointed but no Chairman as yet.

Cllr S Kay commented that continuity is important as the PFA is an important asset to the village. He has also arranged a meeting with Cllr Farmer and John Farmer for a discussion and suggested the new treasurer and Cllr A Brooks should also meet with PFA representatives in due course.

5 **Local and Neighbourhood Plans**

5.1 Update on the local Plan – Cllr J Brooks

Cllr S Kay asked for approval for two letters as follows

1. A letter to COYC Local Plan in respect of the Gypsy and Roma site – there were no amendments suggested therefore approved to be sent by Parish Clerk
2. A letter to COYC in respect of Safeguarded Land. Cllr J Brooks left the room at this point and Cllrs discussed the letter whereupon Cllr D Martin suggested some amendments and the letter wording was then agreed by the PC.

Cllr J Brooks then came back into the room and reported that three Dunnington Parish Cllrs attended the Area Consultation on the 19th June and this was considered very helpful.

5.2 Update on the DPC Neighbourhood Plan (NP) – Cllr D Martin

Cllr D Martin produced a list of conditions in which any discussion should take place with potential developers and that all parties should agree that these are the basis of any discussion. These are as follows:

1. All discussion initially through Dunnington PC Planning Committee so that sufficient time can be made available for a full and proper understanding of any proposal and its benefits and disadvantages to the Parish

2. Discussion will be undertaken without any interpretation of PC support or opposition for the proposal or as working together other than to establish a common understanding of both parties' position.
3. One purpose of the discussion will be to fully understand the benefits and any disadvantages of any development ideas that might be brought forth in the Parish.
4. Dunnington Planning Committee would expect to explain to any developer the substantial level of Public consultation regarding development that has already been undertaken in the parish, including the adopted VDS and the extent of consultation and drafting of the NP.
5. All matters discussed must be considered by all parties as being in the public domain.
6. The Dunnington Planning Committee will first report back to the Parish council in its discussions and conclusions (if any) and the PC will decide on any resultant future actions including how it will bring any developer proposals to the attention to the attention of the parishioners
7. None of the above to limit the freedom of action of all parties in regard to the above matters.

Cllr D Martin stressed the requirement for policies to be written formally and that a consultant should be recruited.

Cllr L Black suggested that previous housing survey documentation could be used, she has all the material and so she will provide this information for future use.

Concerns were raised that the NP does not say enough and Cllr Martin stated more suggestions were required.

Discussion took place on the potential effect of over 200 new houses and it was felt that the neighbourhood plan should reflect opposition to this amount of development. The mixture of housing needs to be considered further and if housing were to be accepted then suggestions should be made as to how it should look. The Chairman Cllr S Kay advised that the housing group could be reformed to do some work on this which was agreed by the PC. Any Transport issues would be sent to Cllr N Ford and any Environmental issues to be sent to Cllr C Grant. The aim is to produce the P out as soon as possible to enable this to go out for consultation

6 **Reviews**

- 6.1 Local Projects – Cllr S Kay reported as follows:
 Allotment Rents – Invoices have gone out but not all received as yet but it was noted there may be some resistance due to the problem with the sheep.
 10 tonnes of gravel have been delivered to Hassacar and Pit Lane.
 Open Spaces registration is still outstanding

Village cross – a meeting has been held with the restorers and the view was that it was premature to commence working on it. There is uncertainty also on the legal requirements as it is in a conservation area and when Cllr S Kay spoke to COYC they suggested we do nothing until they are consulted and they should be asked to come out and appraise the situation.

There was uncertainty regarding the War memorial in the church yard and if it is in fact listed. PC decided this should be pursued with COYC and Cllr A Brooks agreed to do this. Alf Deuchars will therefore be informed that further advice is being taken.

- 6.2 Website – Cllr C Grant is to meet with Nic Hemingway.
- 6.3 In-Bloom – Cllr R Freer – The probation office have provided help to the In Bloom team this month, working on Greenside.
The Judges will arrive from In Bloom on 1st August and Julia Lewis from Radio York and York Press will be present.
The Hog roast in aid of In Bloom raised £160
Cllr Freer acknowledged the great work Stuart Jacques has done to clean up the area around the traffic lights at the 1079 junction.
- 6.4 Environment – Cllr C Grant – Cllr Grant has requested a meeting in the following week. At this point Parish council expressed their thanks to Councillor C Grant for organising the Retirement function for the outgoing Chairman Alf Deuchars.
- 6.5 Cemetery – Cllr S Walsh – Cllr Walsh requested all files relating to the Cemetery be sent to Cllrs N Ford, S Walsh and A Brooks. Parish Clerk to do this.
It was decided that the Cemetery group will meet to make decisions on moving forward with the extension and the long term financial systems. The chairman stated that the PC should be clear by the end of the financial year on the financial situation.

7 Planning

Applications

- 7.1 4 Church Lane, Dunnington, YO19 5PS – Application for a single storey side extensions and dormer to front.
- 7.2 Land to the South of 20 Garden Flats Lane, Dunnington – Erection of a detached dwelling.
- 7.3 26 Church Lane, Dunnington – Single storey side extension - since Granted

7.4 16 York Street, Dunnington – Two storey rear extension and pitched roof to existing extension

7.5 5 Eastfield Lane, Dunnington York YO19 5NE – Two story side and single storey front and rear extensions

Decisions (CoYC)

7.6 8 Coneycroft, Dunnington YO19 5RL – Single storey extension to rear - Granted

7.7 25 Garden Flats Lane, Dunnington – Erection of detached dwelling and garage with room in roof to rear – Granted

7.8 12 Garden Flats Lane Dunnington – Single storey side and rear extension following demolition of garage – Granted

7.9 The Beeches, 2A Pear Tree Lane, York YO19 5QF – Crown Lift to 4M Beech by removing 3 bottom limbs – Granted

7.9a Windmill Farm – erection of 2 no dwellings at rear of York St - Granted

7.9b Appletree House, 21A Water Lane, Dunnington - Conversion of existing garage into habitable room along with single storey extension and erection of detached garage – Granted

A new application has been made for a new entrance to the bungalow at Windmill Farm – this is to be discussed by the planning group. Cllr D Martin is to look at the plans and forward comments to Chairman S Kay.

Barratt's developers have approached the Parish Council for a meeting to take place in respect of proposed development on the site where the pig farm is.

After much discussion a proposal was made that Cllrs D Martin and A Brooks should draw up a response to Barratt's and state that the PC would consider a meeting only on certain conditions (see above) and not until after the Neighbourhood plan is in place. PC agreed.

An application has once again been made for the Eco house development on Eastfield Lane.

It was suggested the next agenda should show the Planning in three categories, New applications, ongoing applications and decisions. The Parish Clerk will change the format.

8 AOB

None

9 Date of next meeting

Monday 8th September 2014 at 19.30 in the Church Tower Room.

END