

Minutes of the Dunnington Parish Council Meeting held on 10th July 2017

Present: Cllrs S Kay, A Brooks, J Maggs, L Black, A Dykes, J Brooks, J Harrison, L Turnbull, R Freer, J Farmer and J Errington

Clerk: J Bone

COYC Cllr Mark Warters sent his apologies

1 FORMALITIES

1.1 Apologies and reasons for non-attendance were received from the following

Cllr Nick Ford – Work

Cllr Gary Kay - Work

1.2 The Parish Council approved all Apologies and reasons for absence

1.3 Previous Meeting Minutes (12/6/17) were approved and signed by the Chairman.

1.4 Declaration of Interest - None

2 POLICE REPORT

2.1 Sergeant Danny Lynch attended the meeting, after an explanation of how he and his team are dealing with the York area, discussions took place in respect of recent incidents and how the PC would like reporting of incidents that take place. Incidents such as the recent increase in crimes from criminals who live outside the area were discussed. The PC asked for reassurance that Dunnington was not being targeted which Sergeant Lynch did not think was the case. Operation Collaborate will take place in the future and details will be published.

4 MEMORIAL SEAT

4.1 The Parish Council have received a request to install a Memorial in the village in the form of a seat. A discussion took place and it was decided that the cemetery was the best location but that it must be in accordance with the Parish Council's memorial policy. The PC agreed that this could go ahead. Richard Tatham will be asked to speak to the person involved.

5 PARISH COUNCIL ADOPTION AND APPROVAL OF POLICIES/REGISTERS/STRATEGIES

5.1 Adopt Standing Orders, Financial Regulations, Data protection Policy, Risk Register and the Emergency Plan – All were adopted by the PC Cllr Andrew Brooks proposed, Cllr John Harrison seconded.

6 CEMETERY SIGNAGE

6.1 Options for Cemetery signage were discussed and the decision was taken to consult the nearby residents and then make the decision. The quoted prices were agreed by the PC.

7 ALLOTMENTS ON THE GREEN AND MILLENIUM GARDENS

The allotments on the green have been tidied and a request has been made for hire of a skip – PC agreed (£190 + VAT).

The Millennium Gardens also have issues with overhanging trees and the bed at the back. Cllr L Turnbull will check if the tree is in the Conservation area. A quote will be obtained by

Cllr Freer to get the work carried out. It was agreed Section 106 money could be used for this purpose.

8 COMMON ROAD TELEPHONE KIOSK

Cllr A Dykes reported that the kiosk has been disconnected and the intention is to sell it to a resident but first it will be discussed with the author of the village design statement to ensure that she will not oppose its removal.

9 LOCAL AND NEIGHBOURHOOD PLANS

9.1 Update on the Local Plan – Cllr J Brooks reported that a Local Plan working Group was taking place the same night as the PC meeting. The updated Local Plan for Dunnington is the broadly the same as was published 12 months ago. The updated Plan will go to Executive Committee on Thursday and consultation should commence sometime in September. A further discussion took place in respect of the revised plan and implication for the green belt.

9.2 Update on the DPC Neighbourhood Plan – This will need to be looked at in September

9.3 Housing allocation Neighbourhood Plan – Cllr A Brooks had nothing new to report

10 FINANCE AND CORRESPONDENCE

10.1 Full updated Accounts and Accruals to date for 2017/18 as below

<u>Investment Bond & Account</u>	£20,762.76	Jun-17
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Premium Account Income	£2,039.27	Jun-17
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<u>Current Account</u>	£70,271.09	Jun-17
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Current Account Income

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£0.00

Current Account Expenditure

Clerk - Salary July	324.46
PC Councillor expenses invoices x 2 new lawn mowers	1018.00
Publications neighbourhood planning	19.54

PFA annual payment	3000.00
Clerks expenses - HMRC tax	9.20
Grass cutting	404.40
Purchase of Dog bags	146.40

£4,922.00

Forecast Current Account	£65,349.09
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Jul-17

Premium Account	£2,039.27
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Jul-17

Investment Bond 1 & 2	£20,762.76
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Jul-17

£88,151.12

Also additional donations received for In Bloom of 380.00 and 35.00 for allotment rent

10.2 Correspondence – See list below of previously circulated correspondence.

Date		Subject	Sender
01/06/2017	e mail	Report Website Dunnington Parish Council - 2017, May	Web Analytics Reports
01/06/2017	e mail	Re: Update- Adverts Hull Rd/ Lawrence Street	Mark Warters
02/06/2017	e mail	RE: Holtby Traffic Issues.	Tony Clarke
02/06/2017	e mail	Decision Westwood 23 Water Lane	Gill Mitchell - COYC
02/06/2017	e mail	CITY OF YORK EMAIL REPLY 17/00844/FUL	Sharon Jackson - COYC
02/06/2017	e mail	Fwd: Update re recent events	Lee Pointon - NYP
02/06/2017	e mail	REFORM OF DATA PROTECTION LEGISLATION AND INTRODUCTION OF THE GENERAL DATA PROTECTION REGULATIONS	YLCA
05/06/2017	e mail	RE: Lawrence Street. Poor Claire's	Harvey Lowson
05/06/2017	e mail	Plans List Week 11	Sue Feetenby - COYC
06/06/2017	e mail	Re: Update re recent events	Mark Warters
06/06/2017	e mail	12 June deadline for July Grapevine contributions	Grapevine
07/06/2017	e mail	Re: Update re recent events	Mark Warters
08/06/2017	e mail	EMAIL REPLY 17/00272/FULM	R Smith - COYC
08/06/2017	e mail	Re: Grass cutting.	Mark Warters
09/06/2017	e mail	Training Programme 2017	YLCA
12/06/2017	e mail	Re: Update re recent events	Mark Warters
12/06/2017	e mail	Draft Lower Derwent Valley SPD public consultation 12 June - 24 July 2017	Katie Bowman
12/06/2017	e mail	Elections.	Mark Warters
12/06/2017	e mail	Plans List - Week 12	Sue Feetenby - COYC
12/06/2017	e mail	FW: Potential funding via Spacehive for projects incl renovating public parks, gardens, running sports tournaments or cultural and community events	Michal Czekajlo - COYC

12/06/2017	e mail	YLCA Request for information - Cycle Tracks	YLCA
13/06/2017	e mail	Fw: 17/01337/FUL - Green Gate Cottage 14 Church Street - Consultation Letter	Amy Brooks - COYC
13/06/2017	e mail	Fw: 17/01379/FUL - 5 Undercroft - Consultation Email	Amy Brooks - COYC
13/06/2017	e mail	Fw: 17/01351/TCA - 18 Garden Flats Lane - Consultation Email	Sue Feetenby - COYC
13/06/2017	e mail	CYC Standards Committee	Andrew Docherty
13/06/2017	e mail	Plunkett Foundation Call to Action - Rural Co-operatives' Programme	YLCA
13/06/2017	e mail	Fw: 17/01361/TCA - Street Record, Common Road, Dunnington - Consultation Email	Sue Feetenby - COYC
14/06/2017	e mail	Decision 8 Greenside Close	Gill Mitchell - COYC
14/06/2017	e mail	CITY OF YORK EMAIL REPLY 17/00908/FUL	Sharon Jackson - COYC
14/06/2017	e mail	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 22nd June, 2017, 2.00 pm	Bartek Wytrzyaszczewski - COYC
14/06/2017	e mail	UK Electoral commission: General Election Fraud 2017	Mark Warters
15/06/2017	e mail	Re: Fwd:	Mark Warters
15/06/2017	e mail	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 22nd June, 2017, 2.00 pm	Bartek Wytrzyaszczewski - COYC
15/06/2017	e mail	RE: Elections.	Andrew Flecknor
16/06/2017	e mail	Re: Virgin Media Works	Mark Warters
16/06/2017	e mail	Reminder: Transparency Code and Available Funding - Free Support and Guidance Sessions	YLCA
16/06/2017	e mail	FW: Engaging Lunchtime - York Committee Funding	Michal Czekajlo - COYC
16/06/2017	e mail	CITY OF YORK - EMAIL REPLY 17/00272/FULM	R Smith - COYC
18/06/2017	e mail	Travelodge.	Mark Warters
18/06/2017	e mail	Fly posting.	Mark Warters
18/06/2017	e mail	Grass Cutting	Mark Warters
19/06/2017	e mail	Plans List Week 13	Sue Feetenby - COYC
20/06/2017	e mail	Fwd: Automatic reply: Orchids	Mark Warters
20/06/2017	e mail	Solar Powered Street Lamps	YLCA
20/06/2017	e mail	Freedom of Information Request: Contact with oil and gas companies	Friends of the Earth
21/06/2017	e mail	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 22nd June, 2017, 2.00 pm	Louise Cook - COYC
21/06/2017	e mail	RE: Orchids	Dave Meigh - COYC
21/06/2017	e mail	Local Council Administration Publication by Paul Clayden, 10th Edition	YLCA
21/06/2017	e mail	Suspect incident Elvington Lane, York	NYP
21/06/2017	e mail	Re: Community Involvement Officer support for wards	Mark Warters
21/06/2017	e mail	Re: Update re recent events	Mark Warters
21/06/2017	e mail	RE: Community Involvement Officer support for wards	Mary Bailey - NYP
22/06/2017	e mail	Decision Harlequin House Church Balk Dunnington	Gill Mitchell - COYC
22/06/2017	e mail	Decision Dunnington Lodge Nursing Home 32 Church Street	Gill Mitchell - COYC
22/06/2017	e mail	Decision Dunnington Lodge Nursing Home 32 Church Street	Gill Mitchell - COYC

23/06/2017	e mail	Training Events in July	YLCA
23/06/2017	e mail	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 22nd June, 2017, 2.00 pm	Catherine Clarke - COYC
23/06/2017	e mail	Yorkshire Marathon Pre Event Information	Run for all
26/06/2017	e mail	Adoption of the East Riding of Yorkshire Statement of Community Involvement (2017)	Katie Bowman
26/06/2017	e mail	Plans List Week 14	Sue Feetenby - COYC
26/06/2017	e mail	Grimston Roundabout.	Mark Warters
26/06/2017	e mail	THIS IS GETTING BEYOND SERIOUS	Rupert Waddinton
27/06/2017	e mail	RE: Abandoned?	Mick Pythian
27/06/2017	e mail	YLCA COUNCILLOR/CLERK TRAINING COURSES – JULY 2017	YLCA
27/06/2017	e mail	For the attention of councils that run their own burial facilities	YLCA
27/06/2017	e mail	Fw: 17/01338/LBC Green Gate Cottage, 14 Church Street, Dunnington, York, YO19 5PW	Hazel Williams - COYC
28/06/2017	e mail	RE: THIS IS GETTING BEYOND SERIOUS	Mick Pythian
28/06/2017	e mail	Next website funding deadlines	Parish Council Websites
28/06/2017	e mail	Re: Grimston Roundabout.	Mark Warters
28/06/2017	e mail	RE: Abandoned?	James Gilchrist
28/06/2017	e mail	Agenda for Area Planning Sub-Committee, Thursday, 6th July, 2017, 4.30 pm	Laura Clark - COYC
29/06/2017	e mail	Questionnaire for Town and Parish Councils	YLCA
29/06/2017	e mail	A64 Askham Bryan to Grimston Bar Resurfacing	Simon Taylor
29/06/2017	e mail	Re: Highway weed control	Mark Warters
30/06/2017		Procedures, Powers and Policies Training Event - Tuesday, 3 August	YLCA
30/06/2017	e mail	June Report	NYP
30/06/2017	e mail	17/01059/CLU Please find decision notice attached	Anne Curtis - COYC

10.3 Report Finance and Strategy group – Cllr A Brooks reported no meeting has taken place

11 REVIEWS

11.1 Local projects – The following were discussed

Allotments – no quotes received for fencing as yet. Cllr Roy Freer will follow up on this and also on the replacement for the doors and windows for the shed at Undergate Allotments

The Green – Moles seem to have disappeared

MUGA – the school will reconvene in September and we should ask for a report when they return.

Bins – Cllr J Brooks has emailed Russell Stone

The request for Planning for a Fish and Chip Van was discussed and the PC have many objections which the Chairman will put forward to COYC

The Chairman has been asked to discuss a potential Dunnington Tree Trail with the PC – this was passed to the Environment Group to discuss with Derek Utley

Owlwood Lane Path – This is ongoing

History Board – This will be reviewed and brought back to the PC in September

- 11.2 PFA Update – Cllr J Farmer reported all going well and the AGM will take place on the following Thursday
- 11.3 Web site – Cllr A Dykes reported there had once again been over 200 hits and all the Councillors were reminded to let the Clerk know if they would like their own PC email address to be set up.
- 11.4 In-Bloom – Cllr R Freer reported the judging had taken place and the village looked as good as it ever had. The school had made a wonderful effort and impressed the judges.
.The judges awarded the prizes on Judging Day.
Two cheques have been received for donations £80 and £40.
The probation service has cleared some of the overgrown allotments and will be back the following weekends to clear some more.
- 11.5 Environment – The Chairman reported that costings have been received for the Hassaccar Lane works. The Chairman is investigating ownership of each part of the lane in order that contributions may be requested.
Hassacarr Lease – A meeting has taken place with our solicitors and it is hoped a conclusion can be reached soon.
Urban Buzz which has funded all the wild flower planting, bee houses and spring bulbs has now come to an end. The City of York Council Environment Network Group has circulated information about a source of volunteers from ‘York Cares’. Details available from Liz
The outcome of the application for tree works on The Greens is still awaited.
- 11.6 Cemetery – Nothing new to report
- 11.7 Playpark – Cllr J Maggs reported that one person has come forward to volunteer which is encouraging. All good with the Playpark at the moment.
- 11.8 Transport – Cllr J Maggs reported that recently a couple of black boxes appeared in the Village but these have now disappeared – presumably speed monitors
- 11.9 Emergency Plan – Cllr L Turnbull reported that the Plan will be ready to go on the website in next few days. Emergency box still needs to be arranged.
- 11.10 Ward Committee – Cllr J Brooks reported that there is still money available. Michal Czekajlo at CYC is sadly moving on from his post was thanked for his help in the past. Dropped kerb in Intake Lane has been progressed.
- 11.11 This Is Dunnington – Cllr A Dykes reported that a meeting was taking place on the same night as the PC meeting.
- 11.12 Scouts and Guides – Cllr A Dykes reported that all quotes have been received for the outstanding work and the total is around £10k to complete. The Parish Council support this work in principle. A meeting will be arranged with the management group to take this forward. A risk assessment will be requested.

12 PLANNING - Ongoing Applications

- 12.1 Land To West Of Foxoak Business Park Common Road Dunnington York - Erection of workshop in connection with new builders yard including hardstanding, parking, storage bays and office accommodation
- 12.2 7 Greencroft Lane Dunnington York YO19 5NL - Dormer windows to front and rear and 2no. rooflights to rear
- 12.3 12 Coneycroft Dunnington York YO19 5RL - Conversion of garage into living accommodation

- 12.4 Land To The South Of Keepers Cottage Intake Lane Dunnington York - Erection of entrance gates, 2no. agricultural stores and shooting platform (retrospective)
- 12.5 21 Greenside Walk Dunnington York YO19 5RQ - Single storey side and rear extensions
- 12.6 Lodge Farm Hull Road Dunnington York YO19 5LR - Conversion of agricultural buildings to 3no. detached dwellings with associated landscaping and parking
- 12.7 P And T Contracts Westfields Hull Road Dunnington York - Erection of workshop and offices/amenity building following demolition of existing structures
- 12.8 The Cottage Hull Road Dunnington York YO19 5LE - The Cottage Hull Road Dunnington York YO19 5LE

13 PLANNING - New Applications

- 13.1 Green Gate Cottage 14 Church Street Dunnington York YO19 5PW - Alterations to existing single storey rear extension, increase in height of existing side wall of rear extension. Addition of window sills to first floor front windows and erection of wall to rear.
- 13.2 5 Undercroft Dunnington York YO19 5RP - Single storey side and rear extensions
- 13.3 18 Garden Flats Lane Dunnington York YO19 5NB - Fell 4 no. trees protected by Tree Preservation Order No: CYC357
- 13.4 STREET RECORD Common Road Dunnington York - Various tree works including the removal of 2 Horse Chestnut trees in a Conservation Area

14 PLANNING - Decisions (CoYC)

- 14.1 Dunnington Lodge Nursing Home 32 Church Street Dunnington York YO19 5PW - Fell 2 no. and group of Cypress trees; fell 1 no. Juniper in a Conservation Area – Approved
- 14.2 Dunnington Lodge Nursing Home 32 Church Street Dunnington York YO19 5PW - Fell a tree in conservation area – Approved
- 14.3 Harlequin House Church Balk Dunnington York YO19 5LH - Display of 2no. internally illuminated wall mounted entrance signs – Approved
- 14.4 Land To The North Of Unit 8 Derwent Valley Industrial Estate Dunnington York - Erection of building for storage and distribution (use class B8) – Approved
- 14.5 8 Greenside Close Dunnington York YO19 5PF - Rear extensions to provide accommodation over two floors and single storey extension to existing garage – Approved
- 14.6 Ashfield Holiday Cottages And Touring Caravan Park Hagg Lane Dunnington York YO19 5PE - Certificate of lawfulness for storage of touring caravans, shipping containers and outdoor equipment (Use Class B8) - Approved

15 AOB

Next Meeting to be held Monday 11th September 2017 at St Nicholas Church

Signed.....Date.....