

Minutes of the Dunnington Parish Council meeting held on 9th June 2014

Present: Cllr S Kay (Chairman) Cllrs. A. Brooks, J. Brooks, R. Freer, C. Grant, D Martin, L Black, N Ford, S Walsh.

Clerk J Bone

1 Formalities

1.1 Declaration of Interests – Cllr J Brooks and A Brooks for item 7.3. Cllr S Kay item 7.2.

1.2 Apologies - Cllrs G Kay and J Errington. Cllrs C Grant and J Brooks for late arrival.

1.3 Previous Meeting Minutes - May 12th 2014. Proposed Cllr A Brooks, seconded Cllr R Freer

1.4 Councillors Responsibilities – Appointments.

The Finance and Strategy group met on the 6th June where discussions took place as to which Councillors would be responsible for Highways and the Environment. The following recommendations were made to the Parish Council:

Highways should also include traffic, speeding, rat-running, road improvements, traffic light provision, parking, cycling and cycle tracks and any other related issues. Rather than a single Councillor taking responsibility, a group should be formed with the possibility of including additional member(s) who are not necessarily PC Members. The group should be constituted as follows: Nick Ford (Chairman), Caroline Grant and Andrew Brooks. – Parish Council agreed with the recommendations and Cllr N Ford agreed to be Chairman of the group.

Environment should also include Hassacar, trees, rights of way and drainage as well as other related matters. It was noted that much excellent work had been completed and was continuing with the issue of drainage and flooding and that this had been headed up by Dennis Martin. The group should be constituted as follows; Caroline Grant (Chair), Jenny Brooks and Stephen Walsh. It would be expected that Dennis Martin would either join the group or be closely consulted and involved in drainage and flooding matters – Parish Council agreed with the recommendations and Cllr Grant agreed to be Chairman of the group. Cllr Martin agreed with the proposals to join the group.

Cllr S Kay (Chairman) announced he is stepping down from the Planning group. Neighbourhood Plan group – it was agreed that Cllr D Martin and Cllr S Kay would carry on with their responsibilities.

1.5 Appointment of Julie Bone as Parish Clerk – Appointment confirmed after 3 months' probation period.

2 Presentations

- 2.1 Police Report – PCSO Laura Harper attended the meeting to discuss the police report as follows:

In May 6 crimes were reported as follows:

Criminal Damage – damage to motorhome parked on A1079

Crime other – Dog biting incident

Theft – Cockerills – Staff property stolen

Violence – Assault at Sports club

Fraud – not in North Yorkshire (Costcutter)

8 incidents classed under the Anti-Social category as follows:

ASB – Environment – tree drilling incident on Cedar Glade

Nuisance – Greyhound – aggressive customer

Nuisance – Sports club – ASB

Nuisance – Grimston kids throwing stones

Nuisance – Grimston A1079 travellers setting up camp

Nuisance – Derwent Court noise nuisance

Nuisance – The Windmill – car in car park activity reported

Nuisance – Derwent estate Investigation pending

PCSO Laura Harper stated that if there are any incidents no matter how minor they should be reported on Tel 101. This way the police can have a clearer picture of crime and anti-social behaviour within the Parish.

The Safer Neighbourhood team who can be contacted on Tel 101 are as follows:

Inspector 659 - Jo Brooksbank, Seargent 305 – Colin Sutherland, PCSO 5655 – Laura Harper.

The officer should be requested by name or collar number

Cllr S Kay suggested a notice should be posted advising that the PC are aware of the tree drilling incident and that anybody who has information should inform the police PCSO Laura Harper also reported that the main reports to her have been for speeding and so the traffic officer has been consulted.

The traffic officer will visit the village.

As there had been a number of anti-social behaviour incidents in the area of the Sports club it will also be monitored more regularly.

Cllr S Kay said the numbers looked to have increased and PCSO Harper said that this could be for various reasons, people are now becoming more familiar with her and so more likely to advise her of complaints, the lighter nights and the Sports club have been encouraged to ring and complain if there are incidents in their area.

3 Finance

- 3.1 Accounts for Payment and Amounts Received for 2013-14 – Agreement to submit. Parish Council agreed there were no issues and Accounts could be submitted.

3.2 Updated Accounts and Accruals to date 2014/15 were agreed as below.

Cllr S Walsh suggested the Finance and Strategy Group look at the funds and discuss if they were being utilised in the most advantageous way – This was agreed.

Correspondence from Josette Farmer was discussed where she believed the play park was owned by the PFA. Following discussion Cllr D Martin agreed to discuss this with Peter Mulligan as he was the best person to establish the position.

Correspondence regarding the Plusnet Marathon buses was discussed. The question was asked as to parking facilities – a response was needed. It was agreed that Cllr J Brookes would respond that there was no suitable areas for parking in the village.

DPC Accounts

<u>Investment Bond & Account</u>	£20,103.85	May 12th
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<u>Investment Bond & Account Interest</u>	£254.83	May 12th
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<u>Premium Account Income</u>	£2,036.50	May 12th
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<u>Current Account</u>	£38,050.54	May 12th
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Current Account Income

<u>In Bloom Donations</u>	£1,240.00
<u>Cemetery plot and memorial</u>	£ 495.00
<u>Community Development Grant</u>	£6,300.00
<u>COIF Dividend</u>	£ 54.54

£8,089.54

Current Account Expenditure

Dave Safhill - Audit 2013-14	£ 40.00
J Bone Salary 8/5/14 - 7/6/14	£ 240.00
Michael White - In Bloom costs	£ 154.41
J Bone - 2nd Class stamps x 30	£ 15.90

£450.31

Forecast Current Account	£45,689.77	Jun 9th
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Premium Account	£2,036.50	Jun 9th
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Investment Bond 1 & 2	£20,358.68	Jun 9th
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£68,084.95

Gypsy and Traveller Fighting Funds Summary

	Income	Expenditure	Balance
10/02/2014	£37,051.00	£16,608.75	£20,442.25

3.3 Correspondence - All previously circulated correspondence is listed below

Correspondence

Date		Subject	Sender
09/05/2014	E mail	Decision 8 Coneycroft	COYC - S Feetenby
12/05/2014	E mail	Plans List Week 5	COYC - Amy Brooks
12/05/2014	E mail	Lord Mayors Luncheon	Mark Warters
13/05/2014	E mail	Police Report	Laura Harper - NYP
13/05/2014	E mail	Appletree House - 21A Water Lane Consultation	COYC - Amy Brooks
13/05/2014	E mail	26 Church Lane - Consultation	COYC - Amy Brooks
15/05/2014	E mail	Minutes of PFA meeting - 1st May	Linda Newton
15/05/2014	E mail	Letter from PFA chairman	J Farmer
15/05/2014	E mail	Road Safety Survey	North Yorks Police
15/05/2014	E mail	Tour de France - information meeting	Claire Taylor
15/05/2014	E mail	La Grande Soiree	Neighbourhood Services AAF Memorial
15/05/2014	E mail	Local Government Strategic Leadership Forum	Jack Ojari Capita
15/05/2014	E mail	Fighter Planed One day only	AAF Memorial

15/05/2014	E mail	E Riding Local Plan - Submission of Strategy document and Allocations document	V Merrett E Riding government
16/05/2014	E mail	Plusnet Yorkshire Marathon	Run for All
21/05/2014	E mail	25 Garden Flats Lane	Mark Warters
21/05/2014	E mail	Plans List week 6	COYC - Amy Brooks
21/05/2014	E mail	Planning Decision 8 Greencroft	COYC - S Feetenby
21/05/2014	E mail	Agenda for decision making session - Cabinet members for transport	COYC - L Bootland
22/05/2014	E mail	Hassacar Nature Reserve	T Weston
23/05/2014	E mail	16 York Street - consultation	COYC - Amy Brooks
23/05/2014	E mail	Annual Return Papers	Parish Council Clerk
23/05/2014	E mail	14/00720/FUL - decision note	A Curtis
23/05/2014	E mail	Additional Highways Scheme	Mark Warters
27/05/2014	E mail	Plans List Week 7	COYC - Amy Brooks
27/05/2014	E mail	Playscheme Seminar 12th June	M Bailey
27/05/2014	E mail	Home Instead Senior Care	R Childs
28/05/2014	E mail	Does Policing fit the bill in your area -join the big police debate	North Yorks Police
28/05/2014	E mail	Agenda for the area subcommittee - Thurs 5th June	J Betts - COYC
28/05/2014	E mail	Play Seminar 12th June	J Farmer
29/05/2014	E mail	York International Fairness conference	C Benton - COYC
29/05/2014	E mail	Decision Sheet for Decision Session - Cabinet members for transport	L Bootland - COYC
29/05/2014	E mail	PFA AGM 10th July 2014	L Newton - PFA
30/05/2014	E mail	La Grande Soiree	Sandrine Bouchier
02/06/2014	E mail	Plans List Week 8	COYC - Amy Brooks
02/06/2014	E mail	Plans List week 6	COYC - Amy Brooks
02/06/2014	E mail	Agenda for Area Planning Sub Committee 5th June	L Cook - COYC

3.4 Report Finance and Strategy Group Cllr A Brooks - The Finance and strategy Group met on the 6th June, present were Cllrs A Brooks (Chairman), JM Brooks, N Ford and S Kay, Cllr D Martin gave his apologies and the following discussions took place:

Highways and Environment – discussed in Formalities 1.4

PFA –

The following recommendations were made to and agreed by the PC:

1. That £3,000 be granted to the PFA for the year 2014/15 to be used solely and exclusively as a contribution to cost of the annual insurance premium for this year.
2. That no further monies be paid to the PFA either as grants or loans until the following has been provided. A professional assessment of the likely long term structural maintenance requirements of the building and an estimate of the costs involved, the accounts for the PFA and the Sports Club with any confidential information being disclosed to the PC Chairman such that satisfactory assurances

can be given to the PC, statements that health and safety certificates have been secured, annual maintenance contracts have been fulfilled and insurances are in place.

3. That the above be provided in a timely way and without the need for requests from the PC.
 4. That the PC put in place an appropriate and timely mechanism both for receiving information from the PFA and for responding to requests for funding.
 5. That the PFA be invited to offer informal reports to the PC either through the PC's representative or by giving presentations to the PC meetings on the progress of sporting activities with the aim of fostering a cooperative and improved relationship between the PC and the PFA.
- 4 PFA Update – Cllr S Kay
- The Parish Council were in agreement that a better relationship is required with the PFA as at the moment this is weak.
- Cllr D Martin agreed to review and hold all papers which relate to the PFA and they would be kept in one file.
- Cllr S Kay made it clear that the responsibility for the insurance required by the PFA is the PFA not the Parish Council. Cllr J Brooks suggested that this must be made clear to the PFA where the Parish Council stand and Cllr S Kay suggested that a joint meeting would be useful.
- The proposal to accept the recommendations made by the Finance and Strategy Group was made by Cllr R Freer and seconded by Cllr L Black.
- Cllr A Brooks is to draft a letter to the PFA

After discussion regarding the PFA paperwork Cllr J Brooks agreed to have a review of all the Paperwork regarding the Scouts and Guides.

5 **Local and Neighbourhood Plans**

5.1 Update on the Local Plan – Cllr J Brooks

5.2

Cllr J Brooks reported that COYC are now seeking views as part of a further sites consultation.

The only additional site recommended for inclusion is land on the south side of Eastfield Lane which is being proposed as Safeguarded Land. COYC are also consulting on amendments to the Preferred Options proposals reconsidering some sites that have previously been rejected. COYC staff will be available for consultation at B&Q and Monks Cross.

At this point the meeting was suspended to allow for public participation.

Meeting reopened

Cllr J Brooks is compiling a leaflet to send out detailing reasons for objections to the Safeguarded Land and this will be distributed shortly. Cllr J Brooks mentioned that the mind-set of the village has been clear from the work that has already been done. The reasons given must be concise and clear and should take into account how the nature of the village would be changed; the village could become more of a town, and it could lose the village community spirit. A decision on the need for a public meeting in the village will be made later.

The Parish Council also needs to decide if a recommendation should be made to Parishioners to agree with the recommendation that there should be no traveller's site on the land opposite the Sports Club or that there is no need to do so as COYC are fully aware of the Parishioners' views.

Cllr J Brookes is to speak to officers and find out their views.

The PC discussed an e mail from COYC regarding the meeting on the 19th June on further sites consultation. Cllrs J Brooks and D Martin agreed they would attend.

- 5.2 Update on the DPC Neighbourhood Plan (NP) – Cllr D Martin – Nothing further to report at this time.
Cllr D Martin is to ensure the name of the Community Development Grant is changed to show the new Chairman Cllr S Kay.

6 **Reviews**

- 6.1 Local Projects – Alf Deuchars sent a written report for all Local Projects as follow:
Allotment Rents – Invoiced and monies will be remitted at the July meeting.
Cemetery extension - grass laid 9th June and marking out to be done 10th June.
Cemetery tablets/ Signage – to follow
Cemetery advertising – brochure for circulation in June.
Cleaning of War memorial and Restoration of village cross monument – being actioned
Road Resurfacing – Hassacarr Lane, Pit Lane, Cemetery – all for delivery in the next 3 weeks.

Open Spaces Registration – A Deuchars is speaking with Dan Calvert for CYC approval to LNR for Hassacar. Yet to be completed – aim to complete in June.

PC agreed that the Cemetery group need to speak to Alf as all work should go through the Cemetery group now.

6.2 Website – Cllr C Grant

Nick Hemingway has now updated Outlook but it is not yet operational as planned, he is still working on this. Cllr C Grant has met with Reading Room and will speak with each group necessary in turn.

Facebook has been updated. Cllr C Grant stressed that Nick Hemingway is willing to do all updates so to contact him for any problems or queries. If any updates are made then copy in Cllrs C Grant and Cllr S Kay.

6.3 In-Bloom – Cllr Freer reported the date for the judging process will be 1st August 2014 for the national competition.

Events as follows:

17th June – Julia Lewis from Radio York will visit to meet up with schoolchildren. There will be a school project where the schoolchildren are growing plants to show the judges and these will relate to the Tour de France.

21st July - a Hog Roast will be held.

3rd October – Sportsman’s dinner – 6 tables of 10 already sold.

Two more donations this month totalling £70

6.4 Hassacar – Cllr C Grant

Cllr Grant really pleased with the coverage from the York Press and the launch of the signs was a success.

6.5 Cemetery – Cllr A Walsh

Drainage is to be discussed and a meeting will be held to do this – quotes are being obtained. Once this is done a working party needs to be formed

7 Planning

Applications

7.1 4 Church Lane, Dunnington, YO19 5PS – Application for a single storey side extensions and dormer to front – No issues

7.2 Land to the South of 20 Garden Flats Lane, Dunnington – Erection of a detached dwelling – Revision has been received for a lower building and no problems are envisaged. (This is in fact 12 Garden Flats Lane).

7.3 Appletree House, 21A Water Lane, Dunnington - Conversion of existing garage into habitable room along with single storey extension and erection of detached garage – No issues

7.4 26 Church Lane, Dunnington – Single storey side extension – No issues

7.5 16 York Street, Dunnington – Two storey rear extension and pitched roof to existing extension – It should be pointed out that this is in the conservation area and therefore should not have a flat roof. .

Cllr J Brooks has had a reply from the Highways officer who is of the opinion the fence on the bridge was not a problem and claiming it is not the responsibility of the COYC, however any hedging is not supposed to be above 1 metre high and if it is will be dealt with by enforcement. Cllr J Brooks will report back if the hedging over 1 metre high and write to the developers.

Decisions (CoYC)

7.6 8 Greencroft Court, Dunnington, YO19 5NN – Application to the First floor and single storey extensions to rear and dormer to front – Granted

7.7 3 Pear Tree Lane, Dunnington – Single storey side extension - Granted

8 AOB

Environmental issues regarding signs – Environment group to discuss
The Chairman Cllr S Kay would like the Agenda agreed one week in advance of each DPC meeting in order to publish on the website. A draft will be sent out one and half weeks in advance of the meeting and the DPC Clerk will then publish on the website one week in advance of the meeting.

Cllr N Ford has a new e mail address.

9 Date of next meeting

Monday 14th July 2014 at 19.30 in the Church Tower Room.

END