

Minutes of the Dunnington Parish Council meeting held on 10th March 2014

Present: Cllr. A. Deuchars (Chairperson) Cllrs. A. Brooks, J. Brooks, N. Ford, R. Freer, C. Grant, S. Kay, D. Martin, J. Errington, S. Walsh. G. Kay
Apologies A. Brooks, J. Brooks Clerks M. Martin and J Bone

1 Formalities

- 1.1 Declaration of Interests - No Cllr. declared any personal or prejudicial interests in the business on this agenda
- 1.2 In the absence of the clerk Cllr D. Martin took the minutes
- 1.3 The Chairman introduced a discussion on why due to the very high parish workload on available councillors and the fact that the temporary Clerk (Margaret Martin) had only offered to gap fill in the role with no intention of taking a temporary job she had been asked to expedite finding a candidate through public sources.

This identified a very well qualified candidate with no connections to the village who was interviewed by Margaret Martin and subsequently 3 councillors. As no other suitable applicants had appeared the chairman in consultation with the other interviewing councillors decided to appoint Julie Bone subject to a 3 month trial period. It was confirmed that both the job description and the starting salary level had been reviewed. After discussion this appointment was unanimously agreed.

The chairman thanked Margaret Martin for the considerable amount of work she had undertaken on this and other Parish matters and noted that she had made it clear she would not accept any form of payment or gift in respect of this work.

Margaret Martin and Julie Bone then joined the meeting and reported that Margaret Martin had agreed to provide transition support over the next month.

- 1.4 Julie Bone was appointed Parish Clerk and took over the minuting of the meeting.

It was agreed the Clerk would as standard practice continue circulating all incoming correspondence by email to PC members and listing it in each PC agenda...

It was agreed that the new parish email address needs to be sent to all current users of the old address. The previous Clerk had already initiated this by putting on an auto reply to those using the old address pointing out the new one.

2 Presentations

- 2.1 Police Report – The Chair reported the police had given him their apologies and he reported on their behalf there had been 3 incidents in the village of graffiti, pulling out of wall flowers and a motor accident on York Street.
- 2.2 DPFA - Maintenance Contracts, Land Matters, Future Strategy and Formal Documentation.

The PFA budget and monthly accounts requested by the DPC have not been forthcoming.

PFA had requested a draft of a new agreement from DPC for discussion. After a heads of agreement legal advice would be sought

Future Strategy – A finance group composed of Cllrs. Deuchars, A Brooks, D, Martin, N Ford and S Kay was agreed to look at the long term sustainability of Parish Council responsibilities.

A proposal was made to form a nucleus of a Finance group from within the Parish Council and the council agreed with five of the DPC councillors agreeing to participate. The Finance group was approved.

- 2.3 Projects - It was agreed that DPC make donations, payments and repairs under the 2014/5 budget as follows including VAT where applicable.

- 1. £750 to cover the cost for framing of the WW1 tapestries that volunteers are making for the Reading Room
- 2. £340 to professionally clean the War Memorial in the Church graveyard. This requires 2 days labour to clean and restore.
- 3. £730 to clean and repair the Village Cross as the plinth is disintegrating. As this is a historic monument appropriate advice to be sought before work commences.
- 4. £12 for the subscription to the Parish Clerk magazine to continue.
- 5. £50 for the repairs to the broken finger post on the Green.
- 6 Up to £500 for planings to repair roadways at Pit Lane, Hassacarr and Cemetery
- 7 £22 sponsorship of collecting box for Dunnington Library

Maximum budget for the above is £2, 500.

It was suggested that Manor Drive was in need of repair and it was agreed that method of repair and costing would be investigated by Cllr Deuchars.

3 Finance and Correspondence

- 3.1 Accounts for Payment and Amounts Received.

£50 donation received for Dunnington in Bloom. A cheque was approved for payment for the Wicker Horse on Manor Drive. Paid in full from In Bloom Donations of £1,300.

3.2 Updated Accounts and Accruals to 10/03/14 as presented were agreed as below.

DPC Accounts

Investment Bond & Account	£20,103.85	Feb 10th
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Premium Account Income	£2,036.25	Feb 10th
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Interest	£0.25	Feb 10th
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Current Account	£24,820.30	Feb 10th
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Current Account Income

COIF Dividend	£30.28
HMRC Credit February	£1,597.66

£1,627.94

Current Account Expenditure

Miss J Bone Salary 24/2/14 - 7/2/14	£102.00
Zurich Insurance	£635.65
Dunnington Reading Rooms hire - NDP	£176.00
Yorkshire Water - 19 The Green	£8.50
Yorkshire Water - Undergate Allotments	£42.24

£964.39

Forecast Current Account	£25,483.85	Mar 10th
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Premium Account	£2,036.50	Mar 10th
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Investment Bond 1 & 2	£20,103.85	Mar 10th
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£47,624.20

Gypsy and Traveller Fighting Funds Summary

	Income	Expenditure	Balance
10/02/2014	£37,051.00	£16,608.75	£20,442.25

3.3 2014/5 budget - to be circulated before next meeting – action Cllr Deuchars

Insurance renewal

Agreed PC Public Liability insurance to be renewed subject to chairman adding the Wicker Horse and Cart valued at £3,000 for Manor Drive. Cllr Martin agreed to add it to the Asset register – since done and insurance coverage completed without charge

3.4 Correspondence received

Date		Subject	Sender
17/02/2014	E mail	Plans List Week 45	Amy Brooks COYC
23/02/2014	E mail	Plusnet Yorkshire Marathon	Jane Tomlinson Fund - Lisa Ashcroft
24/02/2014	E mail	Plans List Week 46	Amy Brooks COYC
25/02/2014	E mail	Planning team letter	Kevin O'Connell
25/02/2014	E mail	Agenda for Planning Team sub Committee	Judith Betts
26/02/2014	E mail	Invitation to Crime Summit	Safer York Partnership - Pam Tinker
03/03/2014	E mail	Meerkat Animal display	Wild Animal Centre
03/03/2014	E mail	Plans List Week 47	Amy Brooks COYC
03/03/2014	E mail	PFA Meeting	Linda Newton
04/03/2014	E mail	Spring Clean Campaign	Michal Czekallos
04/03/2014	E mail	Tour de France	COYC
06/03/2012	E mail	Parish Online	Get mapping
05/03/2014	E mail	Agenda for decision setting 13th March	Laura Bootland
06/03/2014	Letter	Correspondence Julian Sturdy MP	Julian Sturdy

The letter from Julian Sturdy MP details his conversation with Brandon Lewis MP to express deep concerns about the negative impact on the neighbouring community and the funding from the HCA. The minister has agreed to look at the decision making process which has been undertaken by the HCA with regard to

Osbalwick travellers site. He will contact DPC when further news is received. He can be contacted at York Conservatives, 1 Ash Street, York, YO26 4UR (01904 784847)

4 Local and Neighbourhood Plans

4.1 Local Plan - Update since DPC Meeting of 10th February.

CoYC reply to responses to the LP now expected late spring or early summer.

Proposed Wind Turbines - Cllr. Martin has been in communication with a team of 4 in Holtby (not the Parish Council) exploring the situation. As they also potentially affect Dunnington Cllr. Martin felt that DPC could learn from them and it was therefore agreed that lines of communication should be kept open.

4.2 Neighbourhood Plan - Update since 10th February.

The process is part way through and there are two meetings left on the 13th of March 2014 after which the decision will be made on how to proceed.

5 Reviews

5.1 Web Site Project – Cllr. S. Kay reported the site is up and running. The Neighbourhood Plan is on it. The number of people looking at the website is constant. Two operational issues were reported with using Outlook which Cllr. Kay is investigating.

5.2 Cemetery – The immediate task before the next meeting is to update all contacts with the details of the new Parish Clerk, which Cllr Deuchars will undertake. It was noted that the Cemetery notice board requires repair.

5.3 In-Bloom and Proposals for 2014 – Cllr. R. Freer reported that fund raising was going well. The next event will be the annual coffee morning on the 29th March and Cllr Freer appealed for any donations of tombola prizes.

There will be a concert in Dunnington Hall Reading Room on 12th April and a donation will be made from this to In Bloom. The landlords of The Greyhound pub will be providing the bar and will also be making a donation.

The launch evening for entry to the National Competition is 17th April 2014. This is all ticket and will be hosted by a Radio York presenter.

Cllr. R. Freer reported that the In Bloom Horse and Cart is almost complete and is looking very impressive, and should be in place by 25th March.

Red Move is providing sponsorship again this year and is doing a sunflower competition at the village school.

Cllr. Grant highlighted the number of wildlife fatalities in the area and had given a talk to the Local school on the subject prompting a competition for the children to draw a picture to also highlight the issue.

6 Planning

Applications

- 6.1 8 Greencroft Court, Dunnington, YO19 5NN – Application to the First floor and single storey extensions to rear and dormer to front.
- 6.2 4 Church Lane, Dunnington, YO19 5PS – Application for a single storey side extensions and dormer to front.

Decisions (CoYC)

- 6.3 The Old Cottage, 24 York Street, Dunnington, YO19 5PN – Application to prune Oak and fell Cherry in a Conservation Area – Granted.
- 6.4 Genus Distribution, Common Road Dunnington York YO19 5RU - Alteration and extension to existing car park – Granted.

An application for a new house to be built in the back garden of 25 Garden Flats Lane had been discussed in February as Cllr J Brooks had called it in. It was approved by York Planning Committee agreed by 7 to 3.

Two proposals have been put forward for wind Turbines at Holtby and Kexby. As previously DPC to consider an appropriate response. .

Five Eco houses had been proposed on Intake Lane on the basis that they were allowable in the green belt. As there had been no meaningful consultation on various issues including development within the green belt the PC had already objected and Cllr Brooks had called it in.

Cllr Brooks asked to clarify the situation in regard to the enforcement notices at the pig farm on Eastfield Lane

7 AOB

As requested Cllr. Martin had clarified the situation on Declarations of Interest. It was now law that they had to cover both councillors and their spouses and they had to be available on the Parish website. Where decisions involved wider relatives these should also be declared and where there was doubt councillors should seek appropriate advice.

The Parish Clerk to distribute a copy of the govt rules and guidance by email (subsequently done).

8 Date of next meeting

Monday 14th April 2014 at 19.30 in the Church Tower Room.

END