

## **DUNNINGTON PARISH COUNCIL**

Clerk: Mrs Jessica Bedford

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Chairman: Cllr Gill Shaw

### **Minutes of the Ordinary meeting of Dunnington Parish Council held on the 9<sup>th</sup> May 2023 at 7.30pm in the Tower Room, St Nicholas Church, Church Street, Dunnington**

**Present:** Cllr Shaw (Chairman), Cllr Maggs, Cllr Dykes, Cllr Swallow, Cllr Ford, Cllr Rowley, Cllr Rees-Gay, Cllr Jackson, Cllr Ruston, Cllr Thompson and the Clerk.

No members of the public attended.

#### **23.95 FORMALITIES**

**a. To receive apologies and approve reasons for absence**

Ward Cllrs M Warters sent his apologies.

Apologies were received from Cllr Kay (prior arrangements) and Cllr Anderson (away)

It was **RESOLVED** to approve the reasons for absence.

**b. To approve the Minutes of the Parish Council meeting held on the 24<sup>th</sup> April 2023.**

It was **RESOLVED** to approve the minutes of the Parish Council meeting held on the 24<sup>th</sup> April 2023.

**c. To receive any declarations of interest and approve any dispensation requests**

*(It is a requirement in law, Localism Act (2011, s31) that Council members declare any Disclosable Pecuniary Interest)*

**23.9 Cllr Jackson**

Cllr Jackson noted her role as a PFA trustee in relation to item 23.99

Cllr Rowley declared an interest as a funeral director who has been appointed to the Dunnington Parish Council cemetery group

#### **23.96 EXCLUSION OF PRESS AND PUBLIC**

**To consider whether any agenda item requires the exclusion of the press and public.**

*(The committee will resolve to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons)*

It was **RESOLVED** not to exclude the press and public from any agenda item

#### **23.97 PUBLIC PARTICIPATION**

**Any member of the Parish may speak for up to 5 minutes on any matter on the agenda with the session lasting no more than 20 minutes.**

None

#### **23.98 POLICING**

**To receive and consider the monthly report from NYP and decide on any necessary action.**

The report was received, and it was **RESOLVED** that no action was necessary.

#### **23.99 DUNNINGTON SPORTS CLUB ADVERTISING**

**To consider plans for advertising on the external elements of the Sports Club**

It was **RESOLVED** to approve the planned advertising, subject to receiving confirmation in writing from City of York Council that it meets any planning regulations.

#### **23.100 JULIAS GARDEN FOOTPATH**

**To receive and consider and update from Cllr Ruston**

The Council received an update from Cllr Ruston.

It was RESOLVED that there are no requirements for any additional footpaths but that repairs to the existing footpaths will be looked into.

Cllr Dykes will obtain a quote.

#### **23.101 DONATIONS**

##### **To consider donations to village groups**

It was RESOLVED to defer the item to the June meeting so that the Clerk can provide further budget information.

#### **23.102 NO 10 BUS**

##### **To consider City of York's response.**

It was RESOLVED to send a response to City of York Council, in conjunction with Stamford Bridge Parish Council. Cllr Dykes will draft a response and circulate it to all members.

#### **23.103 COMMITTEE/WORKING GROUPS**

**a. To receive and consider a signage printing quote from the Playpark working group.**

It was RESOLVED to defer the item until Cllr Maggs has obtained more than one quotation and a final draft has been agreed.

**b. To receive and consider a final PFA/PC agreement in relation to Dunnington Playpark**

Cllr Dykes provided an update that he is waiting for a quote and further details from the solicitor as they have recommended a replacement lease. He confirmed that the PFA would like a statement of intent from the Parish Council.

It was RESOLVED that Cllr Dykes will draft a statement of intent for distribution to all members for agreement.

**c. To consider a quote to apply herbicide to the grassed areas at the cemetery**

It was RESOLVED to approve the quotation of £160 plus VAT, subject to the Clerk conducting further checks with the contractor on the product used and safety requirements.

#### **23.104 PARISH COUNCIL ADMINISTRATION**

##### **To consider any updates or required amendments to previous meeting actions.**

No updates were required.

#### **23.105 FINANCE AND CORRESPONDENCE**

**a. To receive and consider any quotes for work/services or request to spend approvals**

None received.

**b. To consider which Councillor will conduct internal monitoring for 23/24**

It was RESOLVED to appoint Cllr Rowley to conduct internal monitoring for 2023/24

**c. To approve the payments presented for authorisation**

It was RESOLVED to approve the payments presented for authorisation.

**d. To receive the receipts report for April 2023**

The receipts report for April 2023 was RECEIVED.

**e. To receive the bank reconciliation for April 2023**

The bank reconciliation for April 2023 was RECEIVED.

#### **23.106 PLANNING - New Applications**

None Received

#### **23.107 PLANNING – Decision Notices (Approved and Declined)**

**a. 23/00424/FUL Chestnut House Common Road Dunnington York YO19 5NG**

Replacement windows and roof lights throughout APPROVED

**b. Former Storage Facility Site Derwent Valley Industrial Estate Dunnington York -**

**21/02601/FULM Erection of storage and distribution warehouse (Use Class B8) and office building including associated car parking, perimeter security fencing and new vehicular access from Chessingham Park APPROVED**

#### **23.108 PLANNING - Ongoing Applications**

- a. **22/00557/FUL Hollytree Caravan Park Intake Lane Dunnington York Erection of information shed, wash/water shed and fenced bin storage area, installation of hard standing caravan access road.**
- b. **22/00497/FUL Land to Rear Of Mars Centre Stamford Bridge Road Dunnington York Erection of storage and distribution building (Use Class B8) following the removal of telecommunications station**
- c. **22/01705/TCA Wheel Cottage 30 York Street Dunnington York YO19 5QT Crown reduce 2no. Conifer trees by 25% - tree works in a Conservation Area**
- d. **22/01683/FUL OS Field 0040 Stamford Bridge Road Dunnington York Erection of a general purpose agricultural building**
- e. **22/01729/FUL Millhouse Barn Elvington Lane Dunnington York YO19 5LD Two storey rear extension and balcony to existing single storey rear extension.**
- f. **22/02146/FUL The Yews Stamford Bridge Road Dunnington York YO19 5LQ Conversion of agricultural buildings to create 4 no. dwellings. Creation of domestic curtilages. Conversion of pole barn to parking area. Single storey rear extension to Yew Cottage. Removal of agricultural buildings**
- g. **22/02524/FUL The Chestnuts 2 Pear Tree Lane Dunnington York YO19 5QF Two storey and single storey front extensions with new dormers to front and recladding of existing dormers to rear.**
- h. **23/00239/FUL Lodge Farm Hull Road Dunnington York YO19 5LR Erection of carport to Barn B and garages to Barns A and C, removal of previously retained portal frame barn and alterations to plot demises**
- i. **23/00599/FUL Ebor Foodmarkets Ltd 29 York Street Dunnington York YO19 5QT Variation of condition 4 of permitted application 03/02806/FUL to alter opening times.**
- j. **23/00642/FUL Hall Garth Paddocks Hull Road Dunnington York YO19 5LP Installation of 24no. ground mounted solar panels to rear paddock**
- k. **23/00659/LBC St Nicholas Church Church Street Dunnington York YO19 5PW External works to rebuild boundary wall**
- l. **23/00524/FUL 31 Eastfield Lane Dunnington York YO19 5ND Alterations to front dormer, conversion of garage to workshop and replacement carport roof**

**23.109 PLANNING - To consider any enforcement issues**

A discussion took place around the Unauthorised encampment - A166, and the change in leadership at City of York Council. It was RESOLVED to write to City of York Council. Cllr Dykes will draft a letter for distribution.

**23-110 NEXT MEETING**

- a. **To consider and propose any items for inclusion on the agenda for the next meeting**  
It was proposed to include the consideration of Ward Councillors as non-voting members of Dunnington Parish Council at the June meeting.
- b. **Date and time of next meeting – 12<sup>th</sup> June 2023 at 7.30pm**

**Appendix 1**

**Dunnington Parish Council**

**CHEQUE LIST 103801 to 103801**

<b>Voucher</b>	<b>Number</b>	<b>Description</b>	<b>Amount</b>
25	103801	Interim Salary Payment	266.66
		<b>TOTAL</b>	<b>266.66</b>

**Dunnington Parish Council**

**CHEQUE LIST 103794 to 103800**

<b>Voucher</b>	<b>Number</b>	<b>Description</b>	<b>Amount</b>
15	103794	Microsoft Office	11.28
16	103794	Stamps	5.44
		Subtotal No. 103794	<b>16.72</b>
17	103795	Entertainment	250.00
18	103796	Entertainment	220.00
19	103797	Dog Dispenser	105.00
20	103798	Hedge Cutting	210.00
21	103799	Internal Audit	350.00
22	103800	Salary	688.44
		<b>TOTAL</b>	<b>1,840.16</b>

Appendix 2

**Dunnington Parish Council  
RECEIPTS LIST**

<b>Voucher</b>	<b>Code</b>	<b>Date</b>	<b>Receipt No</b>	<b>Description</b>	<b>VAT Type</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
8	In Bloom Donations	03/04/2023	In bloom	In Bloom Donation	X	15.00		15.00
9	Other Income	06/04/2023		VAT Refund	R		533.59	533.59
10	In Bloom Donations	13/04/2023	In Bloom	In Bloom Donation	X	20.00		20.00
11	In Bloom Donations	13/04/2023	In Bloom	In Bloom Donation	X	20.00		20.00
2	In Bloom Donations	20/04/2023	100451	In Bloom Donation	X	40.00		40.00
1	In Bloom Donations	20/04/2023	100451	In Bloom Donation	X	30.00		30.00
5	In Bloom Donations	20/04/2023	100451	In Bloom Donation	X	25.00		25.00
4	In Bloom Donations	20/04/2023	100451	In Bloom Donation	X	55.00		55.00
3	In Bloom Donations	20/04/2023	100451	In Bloom Donation	X	50.00		50.00
6	In Bloom Donations	20/04/2023	100451	In Bloom Donation	X	20.00		20.00
7	In Bloom Donations	20/04/2023	100451	In Bloom Donation	X	10.00		10.00
12	Precept	28/04/2023		Precept	X	20,972.50		20,972.50
						<b>21,257.50</b>	<b>533.59</b>	<b>21,791.09</b>

Appendix 3

**Dunnington Parish Council**

Prepared by:

*Name and Role (Clerk/RFO etc)*

Date:

Approved by:

*Name and Role (RFO/Chair of Finance etc)*

Date:

**Bank Reconciliation at  
28/04/2023**

Cash in Hand 01/04/2023 115,776.24

**ADD**  
Receipts 01/04/2023 - 28/04/2023 21,791.09

**SUBTRACT**  
Payments 01/04/2023 - 28/04/2023 3,484.78

**A Cash in Hand 28/04/2023 134,082.55**  
(per Cash Book)

Cash in hand per Bank Statements

Petty Cash	31/03/2023	0.00
Investment Account	09/05/2023	21,241.44
Barclays Premium Account	09/05/2023	2,054.11
Barclays Saver Account	09/05/2023	31.41
Barclays Current Account	09/05/2023	113,532.84

**136,859.80**

Less unrepresented payments

3,007.25

133,852.55

Plus unrepresented receipts

230.00

**B Adjusted Bank Balance**

**134,082.55**

**A = B Checks out OK**