

## **DUNNINGTON PARISH COUNCIL**

Clerk: Mrs Jessica Bedford

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Chairman: Cllr Gill Shaw

### **Minutes of the Ordinary meeting of Dunnington Parish Council held on the 11<sup>th</sup> December 2023 at 7.30pm in the Tower Room, St Nicholas Church, Church Street, Dunnington**

**Present:** Cllr Ruston (Chairman), Cllr Maggs, Cllr Dykes, Cllr Anderson, Cllr Rees-Gay, Cllr Rowley, and the Clerk.

Ward Councillor Warters attended.

Two members of the public attended.

#### **23.209 FORMALITIES**

**a. To receive apologies for absence.**

Apologies were received from Cllr Swallow, Cllr Jackson, Cllr Shaw, Cllr Thompson, Cllr Major, and Cllr Ford.

Cllr Kay and Cllr Shaw advised that they would arrive late.

**b. To approve the Minutes of the Parish Council meeting held on the 13<sup>th</sup> November 2023.**

It was **RESOLVED** to approve the minutes of the Ordinary Parish Council meeting held on the 13<sup>th</sup> November 2023.

**c. To receive any declarations of interest and approve any dispensation requests**

*(It is a requirement in law, Localism Act (2011, s31) that Council members declare any Disclosable Pecuniary Interest)*

No declarations of interest were received.

No dispensation requests were received.

#### **23.210 EXCLUSION OF PRESS AND PUBLIC**

**To consider whether any agenda item requires the exclusion of the press and public.**

*(The committee will resolve to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons)*

It was **RESOLVED** to exclude the press and public from item 223a.

#### **23.211 PUBLIC PARTICIPATION**

**Any member of the Parish may speak for up to 5 minutes on any matter on the agenda with the session lasting no more than 20 minutes.**

None

#### **23.212 DUNNINGTON SPORTS CLUB**

**The Chair of Dunnington Sport Club to address the Parish Council**

The Parish Clerk clarified an error was made on the agenda and it is the Chair of Dunnington PFA who will address the Council.

The Chair of Dunnington PFA addressed the Parish Council (see Appendix 1).

A discussion took place which included:

- Details about the Council's statutory duty to scrutinise and document all payments.
- Consideration of the relationship based on old documents and the suggestion of drafting new ones. The PFA expressed reluctance to sign any new form of lease agreement.
- Possible future maintenance issues for the PFA, including possible concerns related to the lift and gas supply.

### **23.213 D DAY 2024**

**To discuss possible options with the Rector of St Nicholas Church**

It was RESOLVED that Cllr Rowley will work with the Church to discuss possible options for a village D Day commemoration on Sunday 9<sup>th</sup> June 2024.

### **23.214 UNAUTHORISED ENCAMPMENT – A166**

**To receive a written update from Jane Mowat, Head of Community Safety, City of York Council**

The Parish Council received a written update from Jane Mowat, Head of Community Safety, City of York Council (See Appendix 2).

The Parish Council felt the update offered no reassurance.

It was RESOLVED to invite Jane Mowat and Cllr Pavlovic to the January meeting.

*Cllr Kay arrived at the meeting.*

### **23.215 POLICING**

**To consider the monthly report from NYP and decide on any necessary actions.**

The report was noted, and no action was required.

*Cllr Shaw arrived at the meeting.*

### **23.216 VILLAGE SHOW 2024**

**To receive details of village groups/organisations wishing to be involved and consider whether to approve the event.**

A discussion took place which included:

- An advert asking for volunteers will be placed in January's grapevine magazine.
- The Reading Rooms has been booked.
- The WI have agreed to do refreshments on the day.
- Free seeds have been obtained for a children's competition.
- Other village organisations will be contacted in the new year.
- St Nicholas Church offered their space for exhibitions and possibly additional refreshments.
- A schedule will be arranged and printed along with a map of events.
- The size of the event was discussed but no formal resolution was agreed.

It was RESOLVED to approve the holding of a village show on the 10<sup>th</sup> August 2024 subject to enough volunteers and a working group. Cllr Shaw will lead on the event.

### **23.217 LOCAL TRANSPORT STRATEGY**

**To consider responding to the Local Transport Strategy into transport in York especially in respect of the First Bus York and EYMS bus services serving the Parish.**

It was RESOLVED that Cllr Dykes will submit an updated version of the previous submission.

### **23.218 FINANCE 2024/25**

#### **a. To consider the budget for 2024/25.**

It was RESOLVED to approve the budget for 2024/25 subject to reducing dog provisions budget by 50% and adding the amount to the general contingency.

It was RESOLVED that the Parish Council will trial the removal of free dog bags, for a 6-month period, beginning on the 1<sup>st</sup> April 2024.

It was RESOLVED that £3000 of the grants budget will be provisionally allocated to the PFA, subject to the completion of a formal grant application.

#### **b. To consider the double taxation submission for 2024/25**

It was RESOLVED to approve the double taxation submission for 2024/25

### **23.219 MEETING DATES 2024**

**To confirm the meeting dates for 2024/25**

It was RESOLVED to approve the meeting dates for 2024.

### **23.220 DUNNINGTON SPORTS CLUB**

**To acknowledge the PFA proposal to install 3 Padel courts on the playing fields.**

It was RESOLVED to acknowledge the PFAs proposal to install 3 Padel courts on the playing fields.

### **23.221 THE BIODIVERSITY DUTY**

**To consider biodiversity legislative changes.**

It was RESOLVED to prepare a biodiversity policy for approval at the next meeting.

### **23.222 NEIGHBOURHOOD PLAN**

**To receive an update from Councillor Dykes on the Neighbourhood plan**

The Council received an update from Cllr Dykes that included:

- The company involved in the Village Design Code are meeting with Cllr Dykes next week.
- The code should take them three months to prepare before the Parish Council can consider it.
- No financial costs are required for the Village Design Code.
- In March/April 2024 the group hope to have the Village Design Code and Neighbourhood Plan ready to go to public consultation.
- The Neighbourhood Plan is currently on budget.

### **23.223 FINANCE**

**a. To receive and consider any quotes for work/services or request to spend approvals**

It was RESOLVED to approve a quotation of £240 + VAT for skip hire and £150 inc. VAT for weed membrane at the allotments.

**b. To approve the payments presented for authorisation up to the 6<sup>th</sup> December 2023 and any other invoices that come in prior to the meeting.**

It was RESOLVED to approve the payments presented for authorisation.

**c. To note the bank reconciliation for October and November 2023**

The bank reconciliation for October and November were noted.

*Cllr Kay declared an interest in item 23.224.*

### **23.224 PLANNING - New Applications**

**a. 23/01432/FUL Undergate Farm York Road Dunnington York YO19 5QJ Creation of new access and access track (retrospective)**

### **23.225 PLANNING – Decision Notices (Approved and Refused)**

**a. 23/01028/FUL Barley Studio Limited Church Balk Dunnington York YO19 5PR Single storey rear extension APPROVED**

**b. 22/01683/FUL OS Field 0040 Stamford Bridge Road Dunnington York Erection of a general-purpose agricultural building APPROVED**

**c. 22/00557/FUL Hollytree Caravan Park Intake Lane Dunnington York Erection of information shed, wash/water shed and fenced bin storage area, installation of hard standing caravan access road. REFUSED**

### **23.226 PLANNING - Ongoing Applications**

**a. 22/00497/FUL Land to Rear Of Mars Centre Stamford Bridge Road Dunnington York Erection of storage and distribution building (Use Class B8) following the removal of telecommunications station**

**b. 22/01705/TCA Wheel Cottage 30 York Street Dunnington York YO19 5QT Crown reduce 2no. Conifer trees by 25% - tree works in a Conservation Area**

**c. 22/01729/FUL Millhouse Barn Elvington Lane Dunnington York YO19 5LD Two storey rear extension and balcony to existing single storey rear extension.**

**d. 22/02146/FUL The Yews Stamford Bridge Road Dunnington York YO19 5LQ Conversion of agricultural buildings to create 4 no. dwellings. Creation of domestic**

- curtilages. Conversion of pole barn to parking area. Single storey rear extension to Yew Cottage. Removal of agricultural buildings
- e. 23/00866/FUL Holme Lea Hull Road Dunnington York YO19 5LR Erection of building to rear for the production and storage of wine (Subsequent amendments 02/10/23)
  - f. 23/00707/FUL Land to Rear Of Mars Centre Stamford Bridge Road Dunnington York Erection of storage and distribution building (Use Class B8) following the removal of telecommunications station – resubmission
  - g. 23/01333/FUL Grimston Court Hull Road Dunnington York YO19 5LE Erection of detached laundry building
  - h. 23/01489/FUL Little Orchard 22 Water Lane Dunnington York YO19 5NS Single storey side extension and install bay windows to front elevation
  - i. 23/01786/TPO Dunnington Lodge Nursing Home 32 Church Street Dunnington York YO19 5PW Pruning of 1 no. Beech protected by Tree Preservation Order Tree 7/1984 and 3 no. trees situated in a conservation area
  - j. 23/01783/FUL Primecourse Ltd 16A York Street Dunnington York YO19 5PN Single storey side extension and 2no. extract flues
  - k. 23/01972/FUL 9 Sawyers Walk Dunnington York YO19 5SJ Single storey side extension
  - l. 23/01887/FUL Hill Farm Elvington Lane Dunnington York YO19 5LD Conversion and extension of barn to create 1 no. dwelling. Creation of associated domestic curtilage. (Resubmission)

#### **23.227 PLANNING ENFORCEMENT**

- a. Unauthorised encampment - A166
- b. 22/00505/ADV Unauthorised erection of advertising structure Roberts 66 Ltd Kilnfield House 45 Common Road Dunnington York
- c. 22/00967/FUL 8 Church Street, Dunnington

#### **23.228 NEXT MEETING**

- a. To consider and propose any motions for inclusion on the agenda for the next meeting  
Cllr Maggs will submit an agenda item request form in relation to road narrowing.
- b. Date and time of next meeting – 8<sup>th</sup> January 2024 at 7.30pm