

DUNNINGTON PARISH COUNCIL

Clerk: Mrs Jessica Bedford

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Chairman: Cllr Gill Shaw

Minutes of the Ordinary meeting of Dunnington Parish Council held on the 15th November 2023 at 7.30pm in the Tower Room, St Nicholas Church, Church Street, Dunnington

Present: Cllr Shaw (Chairman), Cllr Maggs, Cllr Dykes, Cllr Anderson, Cllr Major, Cllr Rees-Gay, Cllr Ford, Cllr Rowley, Cllr Ruston, Cllr Jackson, Cllr Kay, Cllr Thompson and the Clerk
Ward Councillor Warters attended.

Two members of the public attended.

23.189 FORMALITIES

- a. To receive apologies and approve reasons for absence**
Apologies were received from Cllr Swallow (family commitments).
It was **RESOLVED** to approve the reasons for absence.
- b. To approve the Minutes of the Parish Council meeting held on the 9th October 2023.**
It was **RESOLVED** to approve the minutes of the Ordinary Parish Council meeting held on the 9th October 2023.
- c. To receive any declarations of interest and approve any dispensation requests**
(It is a requirement in law, Localism Act (2011, s31) that Council members declare any Disclosable Pecuniary Interest)
Cllr Jackson declared an interest in item 201 in relation to PFA matters and advised that she would not take part in any vote relating to the PFA.
No dispensation requests were received.

23.190 EXCLUSION OF PRESS AND PUBLIC

To consider whether any agenda item requires the exclusion of the press and public.
(The committee will resolve to exclude the press and public, from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons)

It was **RESOLVED** to exclude the press and public from item 207.

23.191 PUBLIC PARTICIPATION

Any member of the Parish may speak for up to 5 minutes on any matter on the agenda with the session lasting no more than 20 minutes.

None

23.192 POLICING

- a. To discuss and consider village issues with the Neighbourhood Policing Sergeant**
The Neighbourhood Policing Sergeant attended the Parish Council meeting. The Sergeant advised that crime has not been particularly high within Dunnington recently except for rural crime within the surrounding areas. Although the Parish Clerk and Councillors, reported knowledge of recent anti-social behavioural issues these had not transpired into any actual resident reports. He advised that patrols had been increased around the playpark and Sports Club.
The Sports Club advised that they could check and submit CCTV from the playpark and tennis court area if reports include specific dates and times of the incident.
Following a discussion on village parking issues and questions from Councillors on parking matters, the Sergeant confirmed that the police can tackle:
 - Blocked pavements or roads
 - Dangerous parking
 - Cars blocking entrances/exits.

His advice was that residents photograph any of the above incidents and report to 101, either over the telephone or online.

The sergeant confirmed that City of York Council are responsible for parking issues relating to:

- Double yellow lines
- White lines

The Sergeant confirmed that the spate of recent rural crime is now being headed up by the rural task force at Harrogate and that recent arrests have been made. The officer recommended the use of what 3 words for locating offenders. Councillors suggested that the task force have a dedicated telephone number for use during incidents and that farmwatch is reinstated.

When asked how often the police patrol within Dunnington, the Sergeant confirmed that there are 3 Neighbourhood policing teams across York that work between 8am and midnight. After midnight the area is covered by a response team. The level of Dunnington patrols depends on what incidents come in around the city. They had patrolled two or three times over the last week.

- b. To consider the monthly report from NYP and decide on any necessary actions.**

None

23.193 VILLAGE SHOW 2024

To consider a 150th anniversary village show in 2024.

It was noted that the year of anniversary is the 120th, rather than the 150th.

Following discussions, it was RESOLVED that Cllr Shaw will contact other village groups/organisations to see if there is an appetite for a village show next year and if volunteers can be obtained before any further resolutions are made. Cllr Major volunteered.

23.194 PLAYPARK

To consider repair quotations.

It was RESOLVED that Cllr Maggs will apply for a ward grant of £1500.00 and the remaining £3285.00 will be taken from the 23/24 budget. Cllr Maggs will confirm that the works come with a guarantee.

23.195 PARKING

To consider parking on York Street and any necessary actions.

Following a discussion, it was RESOLVED to take no action as the Parish Council hold no legal powers to tackle the matter. The Clerk will continue to forward issues to North Yorkshire Police and City of York Council.

23.196 ADMINISTRATION

- a. To consider the approval of reasons for absence on future agendas**

It was RESOLVED to remove the approval of reasons for absence from future agendas. The Parish Council will consider any Councillor absence over five months.

- b. To consider a request from Yorkshire water to conduct works near Parish Council land.**

It was RESOLVED to approve Yorkshire Waters request subject to:

- No storage of materials on Parish Council land
- No vehicles parked on Parish Council land.

23.197 CEMETERY

To consider new cemetery forms and updated rules and regulations.

It was RESOLVED to approve the cemetery forms and rules and regulations.

It was noted that item 27 on the rules and regulations requires updating from 'terms and conditions' to 'rules and regulations'.

23.198 TRAINING

To consider Council training needs and budgets for 24/25

Following discussion, the Clerk was asked to look if other Parish Councils or YLCA have a training needs plan.

23.199 NEIGHBOURHOOD PLAN

To receive an update from Councillor Dykes on the Neighbourhood plan

Cllr Dykes provided an update that the Parish Council will be notified within the next two weeks if it has been accepted for a village design code. That would then need completing before moving forward with the Neighbourhood plan.

The village design code will require £1000 expenditure in consultant fees. This cost will be met through a grant.

23.200 20 MPH ZONE

To consider how to respond to the YLCA survey questions.

It was RESOLVED to feed previous Council approvals into the survey response.

23.201 BUDGET 2024-2025

To consider the budget for 2024-2025.

A discussion took place around suggested budgetary requirements. No resolutions were made.

23.202 FINANCE

a. To confirm additional signatories for the investment accounts.

It was RESOLVED that Cllr Ruston and Cllr Rees-Gay will be added to the investment account as additional signatories.

b. To receive and consider any quotes for work/services or request to spend approvals

It was RESOLVED to approve the purchase of Christmas Trees at a cost of £754 under Section 137 of the Local Government Act.

c. To approve the payments presented for authorisation up to the 8th November 2023 and any other invoices that come in prior to the meeting.

It was RESOLVED to approve the payments presented for authorisation.

d. To note the bank reconciliation for October 2023

Due to the omission of the reconciliation, it was not noted.

23.203 PLANNING - New Applications

a. 23/01972/FUL 9 Sawyers Walk Dunnington York YO19 5SJ Single storey side extension

b. 23/01887/FUL Hill Farm Elvington Lane Dunnington York YO19 5LD Conversion and extension of barn to create 1 no. dwelling. Creation of associated domestic curtilage. (Resubmission)

23.204 PLANNING – Decision Notices (Approved and Refused)

a. 23/00239/FUL Lodge Farm Hull Road Dunnington York YO19 5LR Erection of carport to Barn B and garages to Barns A and C, removal of previously retained portal frame barn and alterations to plot demises APPROVED

b. 23/01894/TPO The Old Cottage 24 York Street Dunnington York YO19 5PN Up to 4m lateral crown reduction of overhanging branches to 1 no. Oak tree protected by Tree Preservation Order no. CYC 321 WITHDRAWN

c. 23/00844/FUL32 York Street Dunnington York YO19 5QT Erection of detached annexe to rear following demolition of existing outbuildings APPROVED

23.205 PLANNING - Ongoing Applications

a. 22/00557/FUL Hollytree Caravan Park Intake Lane Dunnington York Erection of information shed, wash/water shed and fenced bin storage area, installation of hard standing caravan access road.

- b. **22/00497/FUL Land to Rear Of Mars Centre Stamford Bridge Road Dunnington York Erection of storage and distribution building (Use Class B8) following the removal of telecommunications station**
- c. **22/01705/TCA Wheel Cottage 30 York Street Dunnington York YO19 5QT Crown reduce 2no. Conifer trees by 25% - tree works in a Conservation Area**
- d. **22/01683/FUL OS Field 0040 Stamford Bridge Road Dunnington York Erection of a general purpose agricultural building**
A discussion took place about the inclusion of this item on an upcoming City of York Planning Committee meeting agenda. It was felt that the Parish Council had no additional details to add since their written submission.
- e. **22/01729/FUL Millhouse Barn Elvington Lane Dunnington York YO19 5LD Two storey rear extension and balcony to existing single storey rear extension.**
- f. **22/02146/FUL The Yews Stamford Bridge Road Dunnington York YO19 5LQ Conversion of agricultural buildings to create 4 no. dwellings. Creation of domestic curtilages. Conversion of pole barn to parking area. Single storey rear extension to Yew Cottage. Removal of agricultural buildings**
- g. **23/00866/FUL Holme Lea Hull Road Dunnington York YO19 5LR Erection of building to rear for the production and storage of wine (Subsequent amendments 02/10/23)**
- h. **23/00707/FUL Land to Rear Of Mars Centre Stamford Bridge Road Dunnington York Erection of storage and distribution building (Use Class B8) following the removal of telecommunications station – resubmission**
- i. **23/01028/FUL Barley Studio Limited Church Balk Dunnington York YO19 5PR Single storey rear extension**
- j. **23/01333/FUL Grimston Court Hull Road Dunnington York YO19 5LE Erection of detached laundry building**
- k. **23/01489/FUL Little Orchard 22 Water Lane Dunnington York YO19 5NS Single storey side extension and install bay windows to front elevation**
- l. **23/01786/TPO Dunnington Lodge Nursing Home 32 Church Street Dunnington York YO19 5PW Pruning of 1 no. Beech protected by Tree Preservation Order Tree 7/1984 and 3 no. trees situated in a conservation area**
- m. **23/01783/FUL Primecourse Ltd 16A York Street Dunnington York YO19 5PN Single storey side extension and 2no. extract flues**

23.206 PLANNING ENFORCEMENT

- a. **Unauthorised encampment - A166**
- b. **22/00505/ADV Unauthorised erection of advertising structure Roberts 66 Ltd Kilnfield House 45 Common Road Dunnington York**
- c. **23/00092/CONSRH Alleged Breach of Planning Control – Bistro 66**
- d. **22/00967/FUL 8 Church Street, Dunnington**

23.207 STAFFING

To consider the NJC Cost of living increase. (Press and Public Excluded)

It was RESOLVED to approve the 2023 NJC Local Government Pay Agreement.

23.208 NEXT MEETING

- a. **To consider and propose any items for inclusion on the agenda for the next meeting**
It was RESOLVED to include the unauthorised encampment – A166 on the next agenda. The Parish Council will invite Jane Mowat, City of York Council to provide an update at the meeting.
- b. **Date and time of next meeting – 11th December 2023 at 7.30pm**