

Minutes of the Dunnington Parish Council Meeting held on 11th September 2017

Present: Cllrs S Kay, A Brooks, J Maggs, A Dykes, J Brooks, N Ford, J Harrison, L Turnbull, R Freer and J Errington

Clerk: J Bone

COYC Cllr Mark Warters attended the meeting

1 FORMALITIES

1.1 Apologies and reasons for non-attendance

Cllr J Farmer – Away

Cllr L Black – Away

Cllr Gary Kay did not attend and did not send apologies

1.2 Parish Council approval of Apologies and reasons for absence

Apologies given were approved

1.3 Previous Meeting Minutes (10/7/17) were approved by the PC and signed and dated by the Chairman

1.4 Declaration of Interest – None

2 POLICE REPORT

2.1 A discussion took place in respect of the report received and the email from Inspector Lee Pointon. It was decided that before the Chairman Stuart Kay responds to Inspector Lee Pointon and perhaps writes to Julia Mulligan the policing issue should be raised at the next YLCA meeting.

3 PUBLIC PARTICIPATION

No members of the public attended

4 COMMON ROAD TELEPHONE KIOSK

Cllr A Dykes reported that after the For Sale notice was placed on the website and This is Dunnington there was a negative reaction against its sale. It had therefore been decided that a meeting would be organised to meet with Parishioners to consider what they would like to happen in respect of this Phone Box.

5 FIGHTING FUND

The Chairman proposed that steps should be taken to return any funds still held. This was seconded by Cllr Jill Errington. This was agreed. A meeting will be set up to start the process.

6 BANK TRANSFER

The Clerk is to arrange a meeting with Santander.

7 DUNNINGTON PARISH TRAIL

Cllr Dykes has obtained quotes for Noticeboards, after discussion the PC decided further quotes were required. Cllr Dykes will follow this up.

8 DOG PARK

Cllr Dykes has had a request from a Parishioner for a dog park. After discussion the PC agreed to pursue this. The Chairman will speak to Wiggington PC as they have such an area. After discussions on the possible sites it was agreed that Cllr Dykes will consider it in more detail.

9 YORK STREET LAYBY

To assist local businesses a discussion took place on the feasibility of a modest Layby in York Street. Cllr J Brooks has asked York City Council for costings but this has not yet been forthcoming. The PC decided to wait until further information is received from COYC.

10 LOCAL AND NEIGHBOURHOOD PLANS

10.1 Update on the Local Plan – Cllr J Brooks reported that the first Consultation starts on the 18th September. YLCA also meet on the 27th September where discussion will take place. Cllr S Kay and Cllr A Dykes will attend.

10.2 Update on the DPC Neighbourhood Plan – Cllr S Kay reported that Poppleton PC had completed their Neighbourhood Plan and it had been approved in a recent referendum. Grants are available from COYC and Locality. The Planning Group will meet to move this forward.

10.3 Housing allocation Neighbourhood Plan – Cllr A Brooks had nothing new to report

11 FINANCE AND CORRESPONDENCE

11.1 Full updated Accounts and Accruals to date for 2017/18 as follows

Investment Bond & Account	£20,762.76	Jul-17
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Premium Account Income	£2,039.27	Jul-17
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Current Account	£65,171.09	Jul-17
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Current Account Income

In Bloom donations (cheques)	380.00
Allotments Rent - (cash)	35.00
Cemetery - Inscription	70.00
Cemetery - plot	780.00
In Bloom donations (cheques)	200.00
Cemetery - memorial	110.00
Ward Grant - Lawn mowers	958.40
Cemetery - Plot	420.00

£2,953.40

Current Account Expenditure

Clerks Expenses - land Registry, paper, Handbook, ICO Registration , HMRC tax, Norton Internet security	113.08
Clerk - Salary August	324.26
Grass cutting	626.40
Annual Audit costs	360.00
CLlr Expenses - Emergency Boxes	337.98
CLlr Expenses - Equipment Maintenance in Bloom and Skips hire Allotments	658.77
Website costs	108.00
Good Councillors Guide publication x 5 and Cost of Training	123.55
Water costs- allotments, cemetery	22.27
Clerks expenses - stamps and PAYE costs	22.00
Clerks salary - September	324.46
Grass cutting costs	404.40
Cost of Lawn Mowers	1154.00
Signage costs - Cemetery	96.00
Survey and planned Maintenance costs Scout and Guides hut	510.00
Cost of purchase Dog bags	146.40

£5,331.57

Forecast Current Account	£62,792.92
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Sep-17

Premium Account	£2,039.27
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Sep-17

Investment Bond 1 & 2	£20,762.76
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Sep-17

£85,594.95

11.2 Correspondence – See list below of previously circulated correspondence.

Date		Subject	Sender
02/08/2017	Email	Highway Weed Control	Mark Warters
03/07/2017	Email	Plans List Week 15	Amy Brooks - COYC
03/07/2017	Email	ONE DAY SEMINAR - VAT, CONTRACTS AND PROCUREMENT	YLCA
03/07/2017	Email	Play Area Training Seminar - Thursday 27 July	YLCA
03/07/2017	Email	NALC Chief Executive's Bulletin 24 - 30 June 2017	YLCA
03/07/2017	Email	YLCA Request for Information - Banks and Bank Charges	YLCA
03/07/2017	Email	Agenda for Local Plan Working Group on Monday, 10th July, 2017, 5.30 pm	Mark Warters
04/07/2017	Email	Moving to work in a different area in the city	Michal Czekajlo
04/07/2017	Email	Decision Lodge Farm Hull Road Dunnington	Gill Mitchell - COYC
04/07/2017	Email	Agenda for Health and Wellbeing Board, Wednesday, 12th July, 2017, 4.30 pm	Angela Bielby - COYC
04/07/2017	Email	10 July deadline for August Grapevine contributions	Grapevine
05/07/2017	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 13th July, 2017, 2.00 pm	Bartek Wytrzyaszczewski - COYC
05/07/2017	Email	Fw: 17/01478/FUL The Barns, Manor Farm, Elvington Lane, Dunnington, York	Hazel Williams - COYC

06/07/2017	Email	FW: STC Application	Amy Armstong - COYC
06/07/2017	Email	Annual return - Publication on Website	YLCA
06/07/2017	Email	Request for Information - Cemetery safety inspections	YLCA
07/07/2017	Email	Re: Highway weed control	Mark Wartens
07/07/2017	Email	Panman Lane, Holtby.	Mark Wartens
07/07/2017	Email	Training Events in July	YLCA
08/07/2017	Email	Fwd: Horses and trees	Mark Wartens
10/07/2017	Email	Fly posting.	Mark Wartens
10/07/2017	Email	Plans List Week 16	Sue Feetenby - COYC
10/07/2017	Email	Fw: 17/01482/FUL - Coney Garth Farm Hull Road - Consultation Email	Amy Brooks - COYC
10/07/2017	Email	NALC Chief Executive's Bulletin 25 - 7 July 2017	YLCA
11/07/2017	Email	Re: Osbaldwick Sports Club/Field.	Mark Wartens
11/07/2017	Email	RE: Fly posting.	Pete McCreedy - COYC
11/07/2017	Email	Recycling bank consultation	Sarah Goodhead - COYC
11/07/2017	Email	Decision 21 Greenside Walk	Gill Mitchell - COYC
12/07/2017	Email	Minerals and Waste Joint Plan - Addendum of Proposed Changes to the Publication Draft Plan	mwjointplan
14/07/2017	Email	Fw: Tree Decision - 17/01351/TCA	Amy Brooks - COYC
14/07/2017	Email	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 13th July, 2017, 2.00 pm	Bartek Wytryszczewski - COYC
14/07/2017	Email	Kompan Competition - Win up to £40,000 matched funding for play or fitness equipment	YLCA
14/07/2017	Email	CITY OF YORK EMAIL REPLY 17/01121/FUL	Erik Matthews - COYC
17/07/2017	Email	Notice of Public Consultation - Working Better Together	NYP
17/07/2017	Email	Re: Horses and trees	Mark Wartens
17/07/2017	Email	Plans List Week 17	Amy Brooks - COYC
17/07/2017	Email	Wildflowering.	Mark Wartens
17/07/2017	Email	National Association of Local Councils - Chief Executive's Bulletin 26 - 14 July 2017	YLCA
17/07/2017	Email	Training Events in July /August	YLCA
18/07/2017	Email	Fw: Planning Decision - 17/01121/FUL	Amy Brooks - COYC
18/07/2017	Email	Fw: 17/01728/TPO - The Beeches 2A Pear Tree Lane - Consultation Email	Amy Brooks - COYC
18/07/2017	Email	Have your say on how police and fire services could work better together	Julia Mulligan
18/07/2017	Email	Do you want to meet Julia Mulligan, your Police and Crime Commissioner?	NYP
19/07/2017	Email	Fw: 17/01679/FUL 12 Curlew Glebe, Dunnington, York, YO19 5PQ	Hazel Williams - COYC
20/07/2017	Email	Flower display or weed display.	Mark Wartens
20/07/2017	Email	VMS A166	Mark Wartens
20/07/2017	Email	Planning Decision Notice - Ref: 17/00956/FUL - 12 Coneycroft	Sue Feetenby - COYC
23/07/2017	Email	Student voting.	Mark Wartens
23/07/2017	Email	Re: Update re recent events	Mark Wartens
24/07/2017	Email	Re: Flower display or weed display.	Mark Wartens
24/07/2017	Email	Plans List Week 18	Sue Feetenby - COYC
24/07/2017	Email	National Association of Local Councils Chief Executive's Bulletin no 27: 21 July 2017	YLCA
24/07/2017	Email	RE: Flower display or weed display.	Mick phythian
24/07/2017	Email	Agenda for Decision Session - Economic Development and Community Engagement (Deputy Leader), Tuesday, 1st August, 2017, 2.00 pm	Laura Clark - COYC
25/07/2017	Email	Decision Common Road Dunnington	Gill Mitchell - COYC
26/07/2017	Email	Training Events in August	YLCA
27/07/2017	Email	Fw: 17/01638/FUL 3 Stamford Bridge Road, Dunnington, York, YO19 5LL	Hazel Williams - COYC

27/07/2017	Email	Austerity?	Mark Warters
27/07/2017	Email	CITY OF YORK EMAIL REPLY 17/01351/TCA	Esther priestley - COYC
27/07/2017	Email	Shape the York you want to use, My Castle Gateway public consultation	Charlotte Alexander
28/07/2017	Email	Fwd: Ward Schemes	Mark Warters
28/07/2017	Email	Burglary- Dunnington	NYP
29/07/2017	Email	Re: Holtby Traffic Issues.	Mark Warters
29/07/2017	Email	Re: Holtby Traffic Issues.	Peter Broadley
31/07/2017	Email	Plans List Week 19	Amy Brooks - COYC
31/07/2017	Email	NALC Chief Executive's Bulletin - No 28	YLCA
31/07/2017	Email	Julys Parish Council Report	NYP
31/07/2017	Email	REFORM OF DATA PROTECTION LEGISLATION AND INTRODUCTION OF THE GENERAL DATA PROTECTION REGULATIONS (GDPR)	YLCA
01/08/2017	Email	Report Website Dunnington Parish Council - 2017, July	mh-p
02/08/2017	Email	NEW FINANCE AND TRANSPARENCY GUIDANCE BOOKLET	YLCA
02/08/2017	Email	Agenda for Area Planning Sub-Committee, Thursday, 10th August, 2017, 4.30 pm	Laura Clark - COYC
02/08/2017	Email	EMAIL REPLY 16/02663/FUL	Neil Massey - COYC
03/08/2017	Email	19 August deadline for September Grapevine contributions	Grapevine
04/08/2017	Email	Re: Second application of weed killer	Mark Warters
04/08/2017	Email	Fwd: Footpath 25 Garden Flats Lane, Dunnington.	Mark Warters
04/08/2017	Email	YLCA Request for Information - Development of a new burial ground.	YLCA
04/08/2017	Email	YLCA Training provision – August to November 2017	YLCA
04/08/2017	Email	White Rose Update August Edition	YLCA
05/08/2017	Email	Fwd: Highway weed control	Mark Warters
05/08/2017	Email	Re: Flower display or weed display.	Mark Warters
07/08/2017	Email	Re: Update re recent events	Mark Warters
07/08/2017	Email	Plans List Week 20	Sue Feetenby - COYC
07/08/2017	Email	NALC Chief Executive's Bulletin 29 - 4 August 2017	YLCA
07/08/2017	Email	Parish Newsletter - community resilience	Parish newsletter
07/08/2017	Email	ONE DAY SEMINAR ON SUCCESSFUL EVENT MANAGEMENT FOR LOCAL COUNCILS AND COMMUNITY GROUPS - IS THIS FOR YOU?	YLCA
07/08/2017	Email	Re: Update re recent events	Mark Warters
09/08/2017	Email	Decorative lighting in trees	YLCA
09/08/2017	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 17th August, 2017, 2.00 pm	Catherine Clarke - COYC
10/08/2017	Email	HOW TO LOOK AFTER YOUR LISTED BUILDINGS/HERITAGE SITE EVENT- IS THIS FOR YOU?	YLCA
11/08/2017	Email	Decision The Ridings 95 York Street	Gill Mitchell - COYC
12/08/2017	Email	Has the penny finally dropped?	Mark Warters
12/08/2017	Email	No 25 Garden Flats Lane, Dunnington.	Mark Warters
14/08/2017	Email	Plans List Week 21	Sue Feetenby - COYC
14/08/2017	Email	Re: Flower display or weed display.	Mark Warters
14/08/2017	Email	For the attention of council who are undertaking a Neighbourhood Plan	YLCA
14/08/2017	Email	YLCA Request for information - Cyclists on footpaths	YLCA
14/08/2017	Email	One day training event - Village Greens and Common Land	YLCA
14/08/2017	Email	Agenda for Decision Session - Executive Member for Transport and Planning, Thursday, 17th August, 2017, 2.00 pm	Catherine Clarke - COYC
15/08/2017	Email	Re: Murton Arms	Mark Warters
15/08/2017	Email	Re: Flower display or weed display.	Mark Warters
15/08/2017	Email	Re: Flower display or weed display.	Angela Ovenden - COYC
16/08/2017	Email	Decision The Barns Manor Farm Elvington Lane	Gill Mitchell - COYC

16/08/2017	Email	GOVERNMENT INQUIRY – SHARE YOUR COUNCIL'S/PARISH MEETING'S THOUGHTS ON CITIZENSHIP AND CIVIC ENGAGEMENT	YLCA
17/08/2017	Email	YLCA Request for Information - Composting Toilets	YLCA
18/08/2017	Email	Environment Agency Quarterly Newsletter	Tom Pagett
18/08/2017	Email	Decision sheet for Decision Session - Executive Member for Transport and Planning, Thursday, 17th August, 2017, 2.00 pm	Susan Redfern - COYC
18/08/2017	Email	Re: Second application of weed killer	Mark Warters
18/08/2017	Email	CITY OF YORK EMAIL REPLY 16/02777/FUL	R Smith - COYC
18/08/2017	Email	17/01911/FUL - Ness Hall Ltd Unit 8 Derwent Valley Industrial Estate - Consultation Email	Amy Brooks - COYC
21/08/2017	Email	Plans List Week 23	Sue Feetenby - COYC
21/08/2017	Email	NALC CHIEF EXECUTIVE'S BULLETIN NO. 30: 18 AUGUST 2017	YLCA
21/08/2017	Email	ONE DAY SEMINAR - SUCCESSFUL EVENT MANAGEMENT FOR LOCAL COUNCILS AND COMMUNITY GROUPS	YLCA
21/08/2017	Email	Procedures, Powers and Policies Training - Thursday, 7 September	YLCA
22/08/2017	Email	Re: Footpath 25 Garden Flats Lane, Dunnington.	Mark Warters
24/08/2017	Email	Re: Student voting.	Mark Warters
24/08/2017	Email	RE: Student voting.	Julian Sturdy
24/08/2017	Email	Fwd: GFL	Mark Warters
24/08/2017	Email	Re. Meeting cancelled - 05/09/2017, 14:00, Decision Session - Economic Development and Community Engagement (Deputy Leader)	Susan Redfern - COYC
25/08/2017	Email	Decision Green Gate Cottage 14 Church Street	Gill Mitchell - COYC
27/08/2017	Email	Couple accused of supplying heroin (From York Press)	Mark Warters
28/08/2017	Email	Plans List Week 24	Sue Feetenby - COYC
29/08/2017	Email	Agenda for Health and Wellbeing Board, Wednesday, 6th September, 2017, 4.30 pm	Fiona Young
30/08/2017	Email	Training Programme September to November	YLCA
30/08/2017	Email	25 Garden Flats Lane.	Mark Warters
31/08/2017	Email	Parish Council Reports - August	NYP

11.3 Report Finance and Strategy group – Cllr A Brooks had nothing new to report

12 REVIEWS

12.1 Local projects

A Parishioner has requested Parish Council support for an additional bus stop on Hull Road. After discussion it was decided that as there was already a bus stop in the area the Parish Council would not support this request.

Hassaccar Lane Surface– We are still awaiting confirmation of ownership from the Land Registry. Discussion took place on options.

A request has been received to buy a small section of Parish Land on Intake Lane. After discussion it was decided that any sale would need to be at arm's length. All Parish Council's legal costs would have to be paid by the purchaser and an independent valuation would be required. However it was agreed that the Parish Council may be prepared to sell it.

Hassaccar agreement is in the last stages

12.2 PFA Update – Cllr J Farmer sent a report to say that sporting section running well and a Minute secretary had been found.

12.3 Web site – Cllr A Dykes reported on the number of visits to the website and it was decided an annual review will take place at the end of the year.

- 12.4 In-Bloom – Cllr R Freer reported that the In Bloom award presentation will take place on Tuesday 12th September. The In Bloom team were given the good wishes of the meeting for the presentation. There was disappointment with some York Street residents who have baskets provided for free but they had not been watered and the plants have died
- The Probation services have done a good job at the allotments and thanks to them. The fencing at the allotments is being progressed.
- 12.5 Environment – Cllr L Turnbull reported that the tree work on the Green and in Julia’s garden had been completed but there was some work that was not done as agreed so the contractor will be called back and they will be asked to do some additional work which will not increase the price. The resulting spare wood has now all gone and new trees will be planted. We are expecting contributions to pay for purchasing the new trees. The wildflower beds will be cut back. Common Road Bus stop trees were overhanging. Thanks to Stuart Jacques for his work cutting these back.
- Bus stop in York Street requires no smoking signs – the Clerk is looking in to this.
- Cllr Turnbull received a letter commenting on the Public Rights of Way.
- 12.6 Cemetery – There was nothing to report but a meeting of the Cemetery Group will be held shortly
- 12.7 Playpark – Cllr J Maggs reported that another summer season was drawing to a close with the replacement of two sets of shackles on the typhoon. They have been replaced free of charge again by Playscheme. There has still been no progress on finding a new Chairman and secretary. There are currently not enough Volunteers to keep the Playpark running long term.
- The CCTV has made a huge difference to the number of incidents reported.
- 12.8 Transport – Cllr J Maggs reported that black boxes have appeared on Common Road so work is happening.
- 12.9 Emergency Plan – Cllr L Turnbull reported that this is now complete, boxes are in place and only need to organise a workshop with COYC.
- 12.10 Ward Committee – Cllr J Brooks reported that we are still awaiting news on York Street layby.
- 12.11 This Is Dunnington – Cllr A Dykes reported that apologies were received for not sending the results of their recent survey. Cllr Dykes will ask if there is anything more the PC can do to help.
- 12.12 Scouts and Guides – Cllr A Dykes reported that he and the Chairman S Kay had attended a meeting with the management committee and they will meet again on 2nd October when all the costings will be discussed. A Surveyors report on the building has now been received.
- 12.13 School – Cllr S Kay had received details of contributions towards the MUGA at the school. They have £47k and require £55k and they would like to do the work in the October half term. Discussion took place on increasing the PC contribution. Cllr J Errington will approach the school with the offer that the Parish Council would increase their contribution by another £3,000 if the School raised the rest of the outstanding amount themselves. It was also suggested they approached the ward committee.

13 PLANNING - Ongoing Applications

- 13.1 7 Greencroft Lane Dunnington York YO19 5NL - Dormer windows to front and rear and 2no. rooflights to rear
- 13.2 Land To The South Of Keepers Cottage Intake Lane Dunnington York - Erection of entrance gates, 2no. agricultural stores and shooting platform (retrospective)
- 13.3 5 Undercroft Dunnington York YO19 5RP - Single storey side and rear extensions
- 13.4 P And T Contracts Westfields Hull Road Dunnington York - Erection of workshop and offices/amenity building following demolition of existing structures

14 PLANNING - New Applications

- 14.1 Coney Garth Farm Hull Road Dunnington York YO19 5LW - Erection of livestock building following demolition of existing dwelling and attached buildings
- 14.2 6 Pear Tree Lane Dunnington York YO19 5QF - Two storey side and single storey rear extensions
- 14.3 3 Stamford Bridge Road Dunnington York YO19 5LL - Single storey side and rear extensions
- 14.4 5 Hunters Wood Way Dunnington York YO19 5RA - Single storey rear extension
- 14.5 8 The Green Dunnington York YO19 5NU - Single storey side extension and conversion of existing garage into living accommodation including raising of ridge height.

15 PLANNING - Decisions (CoYC)

- 15.1 STREET RECORD Common Road Dunnington York - Various tree works including the removal of 2 Horse Chestnut trees in a Conservation Area – Approved
- 15.2 18 Garden Flats Lane Dunnington York YO19 5NB - Fell 4 no. trees protected by Tree Preservation Order No: CYC357 – Refused
- 15.3 Lodge Farm Hull Road Dunnington York YO19 5LR - Conversion of agricultural buildings to 3no. detached dwellings with associated landscaping and parking – Approved
- 15.4 12 Coneycroft Dunnington York YO19 5RL - Conversion of garage into living accommodation – Householder Approval
- 15.5 21 Greenside Walk Dunnington York YO19 5RQ - Single storey side and rear extensions – Householder Approval
- 15.6 The Cottage Hull Road Dunnington York YO19 5LE - The Cottage Hull Road Dunnington York YO19 5LE – Householder Approval
- 15.7 The Ridings 95 York Street Dunnington York YO19 5QW - Erection of 1no. dwelling – Refused
- 15.8 The Barns Manor Farm Elvington Lane Dunnington York - Variation of conditions 17 and 18 of permitted application 16/02505/FUL to alter roof covering, external doors and window frames – Approved

- 15.9 Land To West Of Foxoak Business Park Common Road Dunnington York - Erection of workshop in connection with new builders yard including hardstanding, parking, storage bays and office accommodation – Approved
- 15.10 Green Gate Cottage 14 Church Street Dunnington York YO19 5PW - Alterations to existing single storey rear extension, increase in height of existing side wall of rear extension. Addition of window sills to first floor front windows and erection of wall to rear – Approved
- 15.11 The Beeches 2A Pear Tree Lane Dunnington York YO19 5QF - Application to crown reduce 3no. Beech subject to Tree Preservation Order TPO 1/1977-A1 – Approved
- 15.12 The Barns Manor Farm Elvington Lane Dunnington York - Conversion of barns into 3no. dwellings and erection of garage following demolition of piggery buildings and the erection of a single storey extension to the rear of barn no.3 (revised scheme) – Approved
- 15.13 12 Curlew Glebe Dunnington York YO19 5PQ - Single storey side and rear extensions - Approved

16 AOB

Next Meeting to be held Monday 9th October 2017 at St Nicholas Church